

JSB School Council Meeting Minutes

Monday September 8, 2025 – 6-7pm

** It should be noted that this meeting is only being held in person

Meeting started at 6pm by Ashley and Julianne. Motion did not take place for previous meeting from June 2025 due to nominations needing to take place at next meeting in October. In October both minutes will be motioned for approval for June and September 2025.

In Attendance: Tammy Buchanan (principal), Janice Melo (teacher), Kayla Powell-Smith, Ashley Thyssen, Julianne Kloss, Brittany Lappala, Alyssa Grandbois-Gomes, Crystal Narine, Cassandra Gill, Lyndsey Dryburgh, Julia Eastman, Scott McLachlan, Kristi Waun, Amber Barclay, Emma Cookson, Jamie Norton, Elizabeth Parkington, Meghan Pender, Nikki Wilcox, Kamylla Amancio, Katie Vergilio, Kayla Sleger

Regrets: Ginnie Parsons, Jessica Cowling, Laurel Forbes, Wendy See, Linda Boden, Cooper Lachance, Kathleen Garcia, Kelsey Sim-Foster, Katy Smith,

Previously on Council but not present on Sept 8 and no regrets sent: Kaylie Chapman, Jen Best

Possible New Members: Caroline Main

Chair Report (Ashley and Julianne):

- Welcome to School Council powerpoint presentation (please see powerpoint for further information)
 - o Introduction from everyone present
 - o What is Council and expectations with volunteering for events and fundraising, attend meetings regularly, and notifying if can't attend
 - o By-Law Highlights: Code of Conduct, Membership Rules, Finances & Fundraising from Sept 1- Aug 31 with council approval and follow policies of TVDSB, Terms of Office, Quorum & Voting, Executive Roles, Attendance & Resignation
 - o Update from Survey Results of 2024/2025 Parent Council Feedback: Responses 33 parents (approximately 250 families); Satisfaction 88% very satisfied; Most enjoyed Cake Walk, Harveys/Swiss Chalet, Fun Fair and Turkey Lunch; Keeping monthly communication; lower commitment to help

- Voting for this year – Live QR code
 - Fundraisers (voted order): Cake walk, Harveys/Swiss Chalet night, monthly Popcorn, Cookie Grams, Mint Smoothies, O Joes Coffee, Reco Foods, Frozen Cookies/Muffins l
 - Non-Food Fundraisers (voted order): used book sale, box of cards, Parents night out Christmas pottery ornaments, hockey game, pottery silent auction, seeds/plant sale, Christmas planters
 - Other suggestions for Fundraisers: no suggestions provided
 - Family Night/Events: Year End Fun Fair, Turkey Lunch, Movie Night (at school), Family Skate, Bowling Night, Touch-a-truck, Movie night (at arena), Literacy Night
 - Other Suggestions for Family Night/Events: Winter Lights Bus Tour (rent a bus to drive around town to see lights, hot chocolate, cookies, scavenger hunt for kids), magic of lights, western fair
- Questions: Meetings dates going forward with virtual and in-person meetings, discussion of cake walk and turkey lunch
- Elections
 - Have to be posted by September 18, 2025
 - Email will be sent out to the whole school
 - Nominations – president, vice president, treasurer, secretary, and voting member
 - No fee to be a member but time commitment with volunteering and meetings
 - President and vice president – inquired if Ashley and Julianne were interested in continuing in these positions and the confirmed they were – positive feedback was provided about how well they do
- Whats App
 - Will be adding people to this based on sign in sheet from tonight
- Childminding
 - Ages able to attend
 - High School students available to assist in childminding - Julia and Lyndsay will inquire
 - Kids in grade 6 could assist with watching if there are secondary school students available
- Meetings are approximately 1 hour

Financial Report (Scott):

- Income Statement @ September 8, 2025 meeting
 - Lunchbox: \$1,956.95
 - Dippin Dots: \$110
 - Fun Fair: \$65
 - HST Rebate: \$190.80
 - Movie Night snack sales: \$267.90
 - Sell off of snacks: \$324.80
 - Total income: \$2015.45
 - TVDSBR Board Account Inv#: \$2,353.19
 - Dominos Pizza for fun Fair Inv#: \$1,256.00
 - Bus – White, Delaurentiis, Moar, McGregor: \$800
 - SDCI Hospitality Turkey Lunch Invoice: \$615.55
 - Lyndsey Dryburgh Face Painting Kits Inv#: \$120.80
 - Lyndsey Dryburgh Face Painting Kits Inv#: \$25.43
 - Total Expenses: \$5,170.97
 - Net Surplus (Deficit): \$3,155.52
 - Bank Balance @ June 2, 2025
 - Opening balance: \$13,155.32
 - Cash Flow: \$3,155.52
 - Ending Balance: \$9,999.80
 - Sign: outstanding costs for the sign of approximately \$4,300 for plexi-glass, hinges, painting, etc.
 - Discussion of cost of field trips from last year – will vote on supporting buses for end of year trips in Spring 2026 based on money available at that time
 - Discussion of what money was spent on last year (piano, sport equipment, symphony, buses for trips, etc.)
 - Could look at supporting the lego kits that were request last year if this is still a request that did not get filled
- Motion to accept financial report: Cassandra and Second: Brittany – All in favour of the financial report by parent council

Fundraisers & Family Involvement (Ashley and Julianne):

- Please see fundraising portion of the powerpoint presentation
- JSB Discount Cards
 - Showed previous card from last year

- Will be selling the cards for \$10, last year bought from Printmore but has some delays with getting them, looking at ordering from vista print this year – will be ordering approximately 500 cards it will cost approximately \$150 for printing and shipping - Vista print comes from Windsor, Ontario
- This year: café babyccino, reload, bookmarks the spot, OJoe coffee, Wild Soul, M&M meats, etc. We currently have 19 businesses on the card and waiting on one more business or we can proceed without 20 businesses
- Katie knows the owners of The Still in Mount Brydges and offered to inquire if they were be interested in filling out last spot on the card. Julianne will send her the letter template for businesses.
- They will be available at meet the teacher night – can order online or purchase in person at meet the teacher night
- Motion to approve purchasing the card: Lyndsay and Second: Cassandra
- What will we put the money towards: Sporting Equipment
- Motion to approve putting the money towards: Meghan and Second: Julia
- Jibbitz
 - At meet the parent night – we will sell the remaining JSB Jibbitz - \$5/each
 - What will we put the money towards: Family Events
 - Motion to approve putting the money towards: Katie and Second: Emma
- Meet the teacher night
 - Thursday September 25, 2025 – open house from 5pm-6:30pm
 - Volunteers: 15 minutes increments to sell the discount cards and Jibbitz
 - Sign up sheet went around and will be posted in the WhatsApp
 - The Frost Bar – Kathleen runs an ice cream cart and could be available to buy ice cream and holds approximately 200 items; there is a second ice cream cart business in town if we felt we needed a second; this would not be a fundraiser for parent council and will not cost us anything – Decided only 1 ice cream cart which Kathleen can provided - no vote required as it is not a fundraiser but individuals at parent council meeting agreed to this taking place.
 - Sign up:
 - 5-5:15
 - 5:15-5:30
 - 5:30-5:45
 - 5:45-6: Nikki Wilcox and Crystal N.
 - 6-6:15: Emma C. and Alyssa G.
 - 6:15-6:30: Ashley and Julianne
- Hockey Night

- Amber offered to contact London Knights and Sarnia Sting to inquire about tickets for a fundraiser
- Children tickets would be no profit but profit off of adult tickets
- Believe there is a promo code verses previously it was emailing tickets out and complex
- Ricco Popcorns:
 - Will not be running this for September but will look to resume for end of October
- Turkey Lunch:
 - Julia will be contacting Alan at the Secondary School to inquire about booking the catering for turkey lunch and bring information for the next meeting.

Hot Lunch Report (Ashley and Kayla P):

- Currently have rotation on Tuesdays and Thursdays is Dominos
- Will be adding in Wednesday with a rotation of businesses
- Wednesdays will be added soon and Subway will be removed soon due to issues last year

Principal Report (Tammy):

- Welcome back
- Will provide more information of council elections
- Lots of excitement in the school
- Gathering information on where we are at, what we need to do for the school year
- No class in the portable this year, were told it was being removed but it is still here
- Will provide updates
- Website: safe and inclusive school plan – will be sending out an email shortly, will be sending information about presentations for younger grades calls “peer power”, about positive relationship and problem solving, hoping to have a parent/family night to share information to allow everyone to have the same language and skills, the group presented to the teachers at the staff meeting today
- 14 classes with 18.4 teachers and 1 EA, 2 ECE (in JK/SK classes), 2 classes less than last year, Junior and Intermediate are larger groups, all but 1 classes (grade 1 and grade 2) are split classes

- Choir trip: invited to sing at London Knights Game on Sept 26 – hoping to pair with a field trip, choir to sing at the game
 - o Family has to pay to attend the game and allotted so many tickets to purchase – not a fundraiser
 - o Suggestion to piggy back as a fundraiser – Amber offered to contact London Knights but decided not to at this time as the singing is a package

Teacher Report (Janice):

- Great to be back and welcome
- No requests at this time
- Mme Lapier is putting a list together of a request for sporting equipment for next year

New Items to Discuss at the Next Meeting:

- No new items were presented or suggested for next meeting

Motion to Adjourn – Motion: Lyndsay and Second: Megan

Next Meeting will be held on Monday October 6, 2025.

Please RSVP or send Regrets for the next meeting via Whatsapp Group Chat.