

March 2, 2026

Subject: Formation of the East Oxford Attendance Area Review Committee and Notice of Meeting

Dear Parents and Caregivers

The Supervisor has approved the commencement of an elementary panel attendance area review in East Oxford. Thames Valley District School Board (TVDSB) identified the following Elementary schools for review:

- o Central P.S.
- o East Oxford P.S.
- o Emily Stowe P.S.

The purpose of the East Oxford Attendance Area Review is to alleviate enrollment pressure at East Oxford Central Public School.

TVDSB invites parents and caregivers to take part in the public consultation process by becoming an attendance area review committee (AARC) member to represent their school. Committee members share information with, and gather feedback from, their school communities.

The AARC membership includes the following from each school:

- o Two (2) parent/caregiver representatives of a student currently in the kindergarten program (year 1 and 2)
- o Two (2) parent/caregiver representatives of a student currently in the primary division (Grade 1-3)
- o Two (2) parent/ caregiver representatives of a student currently in the junior division (Grade 4-6)
- o Two (2) parent/ caregiver representatives of a student currently in the intermediate division (Grade 7-8)
- o Two (2) parent/caregiver representatives of self-identified Indigenous students.
- o Two (2) parent/caregiver representatives of a student living in a holding zone that is being accommodated at the school involved in the review (Central PS only).
- o The president of the Home and School Association or their designate
- o The chair of the School Council or their designate

In identifying parent and/or caregiver committee representatives, intentional consideration will be given to equitable representation of diverse identities and lived experiences as represented in the school (for example, creed, race, ethnicity, language, family structure, socio-economic structure, gender identity).

No TVDSB employee (occasional, part-time, or full-time) or trustee may be a member of the committee, in accordance with the attendance area review procedure.

If the number of people interested in becoming AARC members exceeds the number of available spaces, the principal will determine the identity of members by random selection, without compromising the equitable representation as outlined above. If fewer people are interested, the committee will be smaller.

If fewer people are interested, the committee will be formed with a smaller number of individuals, and vacant positions will not be filled once the committee has been established. If a member of the committee resigns, they will not be replaced.

Official documents about this Attendance Area Review may be found at the [East Oxford Attendance Area Review website](http://www.tvdsb.ca/eoaar) (<http://www.tvdsb.ca/eoaar>).

AARC Members have several responsibilities, including but not limited to:

- Receiving information from the TVDSB Administration at the AARC meeting
- Hosting at least one in-person and virtual school AARC Subcommittee meeting with their school community to obtain feedback about the initial AAR report
- Requesting more information from TVDSB Administration for questions and/or feedback received during School AARC Subcommittee meeting(s)
- Preparing and sending a written report to TVDSB administration regarding the school community's input received at respective School AARC subcommittee meeting(s)

All AARC and school AARC subcommittee meetings will be held in person and virtually. The principal will support school meetings. They are a neutral member of the Board and cannot share opinions.

Parents and caregivers wishing to express their interest in becoming an AARC member are asked to please check their availability by reviewing the following important dates:

Attendance area review committee timeline:

March 27, 2026:	8 a.m. Expression of Interest forms due to principal
April 1, 2026:	6 p.m. AARC meeting (hybrid)
May 26, 2026:	Last day for AARC subcommittees to request any additional information for preparing school feedback reports
June 10, 2026:	Last day to hold school-level AARC meetings
June 24, 2026:	Last day to submit school community input reports

TVDSB administration will prepare a final AAR report following the review, informed by school community feedback. The Supervisor is expected to make a decision regarding the attendance area review in **October 2026**.

Parents and caregivers who wish to take part in the AARC must express their interest by completing the attached nomination form and sending it to the principal of their respective



school(s) no later than **8 a.m. on Friday, March 27, 2026**. Thank you for your interest and continued support.