



**St. Thomas Elementary Panel Attendance Area Review
Attendance Area Review Committee (AARC)
Documents and Templates**



St. Thomas Elementary Panel Attendance Area Review Elgin Court Subcommittee Meeting Agenda

School Community: Elgin Court PS.

Date & Time of Subcommittee Meeting: Monday, March 6, 2023 @ 7:00 PM

Attendance Area Review Subcommittee Members & Affiliation:

Ten (10) Attendees:

1. Laura Robinson -- Parent & PTA Member (Sub Committee Co-Chair)
2. Laura Pereira -- Parent & PTA Member (Sub Committee Co-Chair)
3. Brittany Goode -- Parent & PTA Member (Secretary)
4. Suzette Evert -- Parent & PTA Member
5. Jennifer Richardson -- Community Member
6. Marianne Ostrander -- Elgin Court Teacher
7. Samantha Hart -- Vice Principle Elgin Court
8. Katie Jeffries -- Principle Elgin Court
9. Heather Moore -- Parent & PTA Member
10. Jennifer Crowe -- Parent

Meeting Link and Call-in Details:

A TEAMS link was provided to our entire school community, and affiliates. Three of the ten attendees mentioned about chose the call I option (Jennifer Crowe, Marianne Ostrander, Jennifer Richards), and the other seven members were present in-person.

Meeting Location:

*Elgin Court Ps Library for In-Person Attendees, and TEAMS link provided for Virtual Attendees.

Agenda

AGENDA ITEMS	
1.	Call to Order and Introductions (Designation of Chair and Secretary)
2.	Overview of Attendance Area Review Committee Meeting and Initial Attendance Area Review Report
3.	Q & A
4.	Feedback regarding Options
5.	Additional Information Requirements
6.	Need for Future School-Level Meetings



St. Thomas Elementary Panel Attendance Area Review Elgin Court Subcommittee Meeting Minutes

School Community: Elgin Court PS.

Date & Time of Subcommittee Meeting: Monday, March 6, 2023 @ 7:00 PM

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1. Laura Robinson -- Parent & PTA Member (Sub Committee Co-Chair)
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8. Katie Jeffries -- Principle Elgin Court
9. Heather Moore -- Parent & PTA Member
10. Jennifer Crowe -- Parent

Number of Attendees: 10

Number of Participants in Discussion:

Six (7) Participants:

1. Suzette Evert
2. Brittany Goode
3. Laura Robinson
4. Laura Pereira
5. Jennifer Richardson
6. Heather Moore
7. Jennifer Crowe

Meeting Location: Teams Meeting and Location

* Elgin Court Ps Library for In-Person Attendees, and TEAMS link provided for Virtual Attendees.

Minutes

AGENDA ITEMS	
1.	Call to Order and Introductions:
	• Laura Robinson Call to Order, and Laura Pereira Second • Laura Robinson Introductions
2.	Overview of AARC Meeting and Initial Attendance Area Review Report:
	• Laura Robinson provided overview of AARC Meeting, and Initial Attendance Area Overview by reviewing the PowerPoint, as provided by TVDSB. • We identified that there is, indeed, a need for the Attendance Area Review given the ongoing growth, and development in our community. As a group, we also agreed that Elgin Court has the capacity (and is pleased) to accommodate additional students.
3.	Q & A
	• Questions re Boundaries: Inquiries with regards to proposed boundaries, and the logic regarding boundary decision was brought up by AARC Members and questioned. During the initial meeting, TVDSB advised that the next new school in St. Thomas would be in the Talbotville area, as this is projecting the most growth. The subcommittee sought clarity on this, as there is also a significant amount of growth happening in the South-west (Southdale line between Sunset and Fairview). Concerns were discussed with regards to the potential of another STAAR in the future if the boundaries are addressed suitably, causing over capacity at certain schools again in the future, and the potential of younger school children being moved twice. • Questions re Capacity (i.e. portables, parking, safety, and access to the school property): ACCESS: *Access to the school grounds is an existing issue at Elgin Court. The need to understand the board's plans was brought up for the following areas of concern: Access to the school property for pick-up/drop off. At present, the front of the school is incredibly congested with buses, and very limited parking. Many parents park in the church parking lot directly behind the school during pick-up and drop off. However, this parking lot is already full most days during pick-up and drop off times. Existing on-site parking at school is very limited. Thus, more parking should be addressed, and considered a priority.

	SAFETY: *Safety ties into the access situation, as parents are already parking on the street during peak pick-up and drop-off times. The school does not have a designated crossing guard, and the streets (both in front of the school and behind the school) are high-traffic areas during pick-up and drop off times. In addition, the stop sign (fail to stop/fully stop) continues to be a safety concern. With more traffic, and limited designated parking/drop off zones, this becomes an increases safety concern. PORTABLES: *Portables and the displeasure to Elgin Court inheriting any was brought up as a concern. What assurances, can the board give us that with this AAR, it will not result in the addition of portables on Elgin Court property, thereby eliminating coveted (and limited) outdoor area for recess, etc.
4.	Feedback regarding Options
	• Our Sub Committee discussed and agreed that we are opposed to the proposal of a future middle school option (grade 7 and 8). • Our Sub Committee discussed and agreed on proposed boundary relocation.
5.	Additional Information Requirements
	• We Identified the requirement for a “thoughtful procedure” when onboarding new students to Elgin Court. We have determined that we will endeavor to create a social committee within the Elgin Court PTA to ensure that all new students/families coming to Elgin Court have a positive experience, including community, and inclusivity.
6.	Need for Future School-Level Meetings
	• No. A consensus was made amongst the group, with follow up questions sent to the TVDSB, and answers delivered thereafter to our satisfaction.

St. Thomas Elementary Panel Attendance Area Review **School Name AARC Subcommittee Report**

SUB-COMMITTEE MEMBERS & AFFILIATION:

1. Laura Robinson -- Parent & PTA Member (Sub Committee Co-Chair)
2. Laura Pereira -- Parent & PTA Member (Sub Committee Co-Chair)
3. Brittany Goode -- Parent & PTA Member (Secretary)
4. Suzette Evert -- Parent & PTA Member
5. Jennifer Richardson -- Community Member
6. Marianne Ostrander -- Elgin Court Teacher
7. Samantha Hart -- Vice Principle Elgin Court
8. Katie Jeffries -- Principle Elgin Court



9. Heather Moore – Parent & PTA Member
Jennifer Crowe – Parent

10. SCHOOL COMMUNITY MEETINGS

- a. Date(s): Monday, March 6, 2023 @ 7:00 PM
- b. Number of attendees at each meeting: 10
- c. Number of participants in discussion at each meeting: 7

11. EXECUTIVE SUMMARY:

Our Sub Committee discussed and **agreed on proposed boundary relocation.**

While we **opposed** to the proposal of a future middle school option (grade 7 and 8).

12. BRIEF SCHOOL COMMUNITY PROFILE

13. FEEDBACK REGARDING PROPOSAL: N/A

14. RECOMMENDATIONS & CONSIDERATIONS

- *Our Sub Committee discussed and **agreed on proposed boundary relocation.**
- *While we **opposed** to the proposal of a future middle school option (grade 7 and 8).
- *Capacity as it relates to portables, parking, safety, and access to the school property
- * Requirement for a “thoughtful procedure” when onboarding new students to Elgin Court.

15. APPENDICES

- *Meeting minutes attached.