



POLICY

Title: **SUPERVISION OF EMPLOYEES**

Policy No.: **3001**

Effective Date: **2000 May 23**

Department: **Organizational Support Services – Human Resources**

Reference(s):

- Principal Input of System Support Staff
- Procedures for the Supervision of Managers
- Procedures for the Supervision of Principals and Vice-Principals
- Procedures for the Supervision of Supervisory Officers
- Procedures for the Supervision of Support Staff
- Procedures for the Supervision of Teaching Staff

It is the policy of the Board that ongoing supervision be provided for all its employees to ensure that they can perform their job functions in a competent manner and to provide opportunities for staff to develop and refine their skills to their highest potential.

Supervisory staff are responsible for ensuring that all employees are provided with sufficient training, direction/guidance, support and regular review of performance to ensure that they consistently perform their responsibilities in a highly competent manner. Supervisory staff will provide this ongoing supervision in accordance with procedures existing at the time.

Administered By: **Organizational Support Services – Human Resources**

Amendment Date(s): 2018 Jan 23