

THAMES VALLEY DISTRICT SCHOOL BOARD SPECIAL MEETING OF THE BOARD AGENDA

**May 9, 2023, 6:00 P.M.
Board Room, Education Centre**

- 1. Call To Order**
- 2. O Canada**
- 3. Approval of Agenda**
- 4. Conflicts of Interest**
- 5. 2023-2024 Grants for Student Needs Overview**
- 6. 2023-2024 Preliminary Budget - Grants for Student Needs (GSN's)**
- 7. 2023-2024 Preliminary Budget - Restricted Grants and Priorities and Partnership Funds**
- 8. Trustee Budget Considerations**
- 9. Final Attendance Area Review Report City of St. Thomas Elementary Panel Attendance Area Review**
- 10. Minutes for the 2022-2023 Community Planning and Facility Collaboration Opportunities Meetings**
For information.
- 11. Adjournment**

REPORT TO:	☐ Administrative Council ☐ Program and School Services Advisory Committee ☐ Policy Working Committee ☐ Planning and Priorities Advisory Committee ☒ Board ☐ Other:
	For Board Meetings: ☒ PUBLIC ☐ IN-CAMERA
TITLE OF REPORT:	2023-24 Grants for Student Needs Overview
PRESENTER(S): <i>(list ONLY those attending the meeting)</i>	Linda Nicholls, Acting Associate Director Cathy Lynd, Superintendent of Business and Treasurer Sandra Macey, Manager of Financial Services
REPORT AUTHOR(S):	Cathy Lynd, Superintendent of Business and Treasurer Sandra Macey, Manager of Financial Services
PRESENTED FOR:	☐ Approval ☐ Input/Advice ☒ Information
Recommendation(s): <i>(only required when presented for approval)</i>	
Purpose:	To provide Trustees with a high level overview of the Grants for Student Needs (GSN) funding changes for 2023-24 based on the Ministry of Education Memorandum 2023:B04.
Content:	This year's Grants for Student Needs (GSN) includes both investments and adjustments for a range of initiatives. Funding for Remote Learning Administration The ministry is providing funding to support remote learning administration. Each school board with remote learning enrolment will generate funding to support costs related to salaries and benefits of administrative staff (i.e. principal, vice-principal, school office support information technology) based on a per-per amount of \$479.27. Remote learning Average Daily Enrolment (ADE) is excluded from the ADE used in the In-School Administration Allocation, and other school-based/school facility-based allocations within the GSN. For TVDSB, the funding for this item is approximately \$216,000. However as this ADE is excluded from other school-based/school facility-based allocations, the net impact to the board is a reduction in the School Foundation grant related to remote learning in the amount of \$23,423. Note – remote learning also has an impact of increased funding in school operations of approximately \$48,000. Safe and Clean Schools Supplement The ministry is providing funding in the Learning Opportunities Grant for additional services that support student well-being and maintain clean schools. For TVDSB, this funding allocation is \$529,827 and will be reflected in the preliminary budget to support the salaries and benefit costs of secondary school support counsellors and custodian staff.

Student Transportation

Starting in 2023-24, the ministry is implementing a new Student Transportation Grant funding framework. The new funding framework establishes Common Reference Standards and funding benchmarks. The grant allocation reflects the number of students deemed eligible based on common home-to-school distance thresholds, determining the optimal number of school-bus routes needed, establishing benchmarks intended to represent the cost of services including the annual cost of purchasing and operating school buses, setting compensation benchmarks for school bus drivers and including a provision for spare capacity.

As this is the first year of a new formula, the grant includes a Transition amount to ensure that no school board experiences a decline in funding compared to their allocation from the 2022-23 school year. The transition amount is expected to be in place for four years (through 2026-27 school year) and will be updated annually to reflect changes in enrolment, new routing results, and changes to benchmarks. For TVDSB, the transition amount is \$13,553,790 which represents the reduction in funding under the new model. Management and Student Transportation Services are in the process of reviewing the details of the changes and the impact on funding. The expectation is that boards will have until August 31, 2027 to adjust the service model, contracts, etc to be able to provide services within the funding parameters.

Summer Learning Supports

- **Transfer of Summer Learning Program:** The ministry is providing funding for summer learning that was previously provided through the Council of Ontario Directors of Education (CODE). This funding supports literacy and numeracy programs for elementary students who would benefit from additional learning support over the summer months. This funding is included within the Learning Opportunities Grant in the amount of \$105,000.
- **First Nation Students Enrolled in the Summer:** The ministry is providing continued access to summer learning programming for First Nation students living on reserves in 2023-24 at no cost to the First Nation. These pupils will be reported as 'pupils of the board' and will not be fee-paying.

Labour-Related Changes

Updates to salary benchmarks and other funding elements are being made to reflect:

- A \$1 per hour increase in education worker salary benchmarks in the 2022-23 school year over the 2021-22 school year, with a further \$1 per hour increase in 2023-24. This supports the recently ratified Canadian Union of Public Employees (CUPE) central collective agreement.
- A 1.25 per cent increase for teacher salary benchmarks in the 2022-23 school year over the 2021-22 school year, with a further 1.25 per cent increase in the 2023-24 school year as a labour provision. Note – this amount will be reflected in the budget as a contingency amount, subject to the outcome and conclusion of negotiations.
- As the principals' and vice-principals' terms and conditions of employment expire August 31, 2023, salary benchmarks for these staff remain unchanged in the 2023-24 school year from the 2022-23 school year.

- Employee Life and Health Trust benefits amounts are being adjusted for CUPE as per their respective collective agreements.
- The ministry is continuing to provide the Supports for Students Fund (SSF) in the 2023-24 school year (previously based on centrally negotiated collective agreements), subject to ongoing labour negotiations. This totals \$7.9 million and continues to support approximately 100 FTE.
- To note – there continues to be no funding/benchmark increase related to the statutory benefit increases. Increases related to Employment Insurance (EI) and Canada Pension Plan (CPP) benefit expenses have a significant impact on the budget. The 2021-22 and 2022-23 budgets projected an increase of approximately \$5 million and \$4.5 million in additional EI and CPP statutory benefit expenses because of increases in maximum earnings amounts and rate changes. The preliminary projection for the 2023-24 budget is still being calculated but is expected to be a similar amount.
 - Use of other GSN Funding is required to support this increase

Realignment of Indigenous Education Funding

The ministry is realigning funding to better support Indigenous education priorities.

The First Nations, Métis, and Inuit Studies Allocation for each school board is based on multiplying the total funded First Nations, Métis, and Inuit studies enrolment by a reduced benchmark of \$645.64 (\$1,221.03 for 2022-23). This allocation supports the cost of a teacher where there are at least 8 students but less than 23. Where enrolment is at least 23 eligible students, funding to support the cost of a teacher is provided solely through the Pupil Foundation Grant. This represents a reduction in this funding of almost \$300,000. It should be noted, this funding is based on 2021 class sizes and will be updated in the fall of 2023.

The funding methodology for the Board Action Plan allocation is also being revised to include a new Supplemental amount. The ministry memo states that engagement with Indigenous stakeholders and school boards will be held in the spring to determine the Indigenous Education provincial priorities that are to be supported through the new Supplemental amount. School boards are expected to set up a provision for expenses related to this Supplemental amount of \$3.5 million, subject to the outcome of this engagement.

Priorities and Partnerships Funding (PPF) Transfers to GSN

The following PPF allocations have been transferred into the GSN:

- **Specialist High Skills Major (SHSM) Expansion:** this funding supports program growth and provides students with access to more SHSM programs, including programs in skilled trades related to sectors and other high demand industries in key labour market sectors (\$38,000 in 2022-23).
- **Early Math Interventions for Students with Special Education Needs:** this funding is moving into the Differentiated Special Education Needs Amount (DSENA) as a new Early Math Intervention amount. This funding helps increase student engagement, closes learning gaps and ensures students are prepared for the transition into a de-

streamed Grade 9 curriculum. For 2023-24, this funding is \$130,266 (\$115,000 in 2022-23).

- **Demographic Data Gathering:** funding is moving into the School Board Administration and Governance Grant to support school board capacity to collect, analyze, and use voluntary student and workforce demographic data. For 2023-24, this funding is \$44,102 (\$40,747 in 2022-23).

Expiration of the COVID-19 Learning Recovery Fund

The temporary COVID-19 Learning Recovery Fund is expiring at the end of 2022-23, as school board operations normalize following the COVID-19 pandemic (\$11 million in 2022-23). This represents a reduction in funding of \$11 million for 124 FTE.

Keeping up with Costs, Ongoing Implementation and Other Adjustments

- **Two per cent** cost update to the non-staff portion of the School Operations Allocation benchmark to assist school boards in managing the increases in commodity prices (i.e. electricity, natural gas, facility insurance, and other costs). Note there are no increases to assist in managing other cost increases i.e. technology.
- In the 2023-24 school year, the ministry is undertaking a review to modernize the Special Incidence Portion (SIP) allocation and temporarily adjusting the SIP funding approach by using a formula to calculate the amount for each school board (based on historical SIP funding amounts). Note – the SIP allocation supports students with extraordinarily high needs who require more than two full-time staff to address their health and/or safety needs.
- The Ministry of Education is developing a new child care funding model. As part of that process, the ministry is investigating options to support the standardization of accommodation costs in school-based spaces effective January 1, 2024. As such, board have been advised to plan conservatively for accommodation revenues until such time as the funding formula is finalized – expected in summer 2023.

Ukrainian Students with a Canada-Ukraine Authorization for Emergency Travel (CAUET) VISA

The ministry is providing continued access to publicly funded schools at no cost to Ukrainian students with a CUAET visa. School boards will report them as 'pupils of the board' for ministry funding purposes for the duration of their CUAET visa.

Enhanced Accountability Measures

- **External Audit Capacity** – funding is being provided through a new allocation to enhance school boards' external auditors' capacity to support the ministry's enrolment audit accountability function and to perform staffing Full-Time Equivalent (FTE) compliance audits to enhance accountability of the Benefits Trusts Allocation. School board selection for enrolment and staffing FTE compliance audits and requirements/parameters will be set out by the ministry each school year. For 2023-24, this funding is \$12,629.
- **Implementation of the Asset Retirement Obligations Accounting Standard** – The new accounting standard PS 3280 Asset Retirement Obligations (ARO) was effective as of April 1, 2022. PS 3280 is a complex accounting standard that addresses the reporting of legal

	obligations associated with the retirement of tangible capital assets (TCAs), for example, asbestos removal and wells. The asset retirement obligation is recognized as a liability and allocated to expense over the useful life of the asset. The ministry is amending Ontario Regulation 488/10: Determination of Boards' Surplus and Deficits to exclude ARO related revenue, expense, and accumulated deficit/surplus from the in-year and accumulated deficit for balanced budget compliance purposes. Capital • School Condition Improvement (SCI): A capital renewal program that allows school boards to revitalize and renew aged building components that have exceeded or will exceed their useful life. Funding for 2023-24 has increased approximately \$5 million to \$51.2 million. • School Renewal Allocation (SRA): Allows school boards to revitalize and renew aged building systems and components and undertake capital improvements. Funding for 2023-24 approximates the current year funding at \$14 million. • Temporary Accommodation: This funding may be used for portable moves, leases and purchases. Funding for 2023-24 has decreased approximately \$200,000 to \$1.4 million. Administration is reviewing this allocation with the ministry as it appears low based on historical spending. Ministry submission deadline of the 2023-24 budget is June 30, 2023. If a school board does not submit its 2023-24 Estimates by the due date, the ministry may reduce its regular cash flow by 50%.
Financial Implications:	
Timeline:	
Communications:	
Appendices:	

Strategic Priority Area(s):

Relationships:

- ☐ Students, families and staff are welcomed, respected and valued as partners.
- ☐ Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community.
- ☒ Create opportunities for collaboration and partnerships.

Equity and Diversity:

- ☒ Create opportunities for equitable access to programs and services for students.
- ☐ Students and all partners feel heard, valued and supported.
- ☐ Programs and services embrace the culture and diversity of students and all partners.

Achievement and Well-Being:

- ☐ More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy.
- ☐ Staff will demonstrate excellence in instructional practices.
- ☐ Enhance the safety and well-being of students and staff.

Form Revised JUNE 2021

REPORT TO:	☐ Administrative Council ☐ Program and School Services Advisory Committee ☐ Policy Working Committee ☐ Planning and Priorities Advisory Committee ☒ Board ☐ Other:
	For Board Meetings: ☒ PUBLIC ☐ IN-CAMERA
TITLE OF REPORT:	2023-24 Preliminary Budget – Grants for Student Needs (GSN's)
PRESENTER(S): <i>(list ONLY those attending the meeting)</i>	Cathy Lynd, Superintendent of Business and Treasurer Sandra Macey, Manager of Financial Services
REPORT AUTHOR(S):	Cathy Lynd, Superintendent of Business and Treasurer Sandra Macey, Manager of Financial Services
PRESENTED FOR:	☐ Approval ☐ Input/Advice ☒ Information
Recommendation(s): <i>(only required when presented for approval)</i>	
Purpose:	To provide the preliminary 2023-24 Grants for Student Needs.
Content:	The attached report lists the preliminary budget 2023-24 Grants for Student Needs, the 2022-23 approved budget Grants for Student Needs and the increase/(decrease) between the two years. Also included is the 2022-23 Revised Estimates Grants for Student Needs for reference. Enrolment of Pupils of the Board is also included on the report and is projected to increase 2,106.34 Average Daily Enrolment (ADE) budget to budget. The Grants for Student Needs is projected to increase approximately \$34.6 million. As the majority of the grants are based on enrolment, the increases for 2023-24 as shown on the report are largely due to the enrolment increases. The grants also include some areas of increased benchmark amounts which account for a portion of the increases. Noted on the report are factors other than enrolment and benchmark increases that impact the 2023-24 Grants for Student Needs. Work continues on completion of the draft budget and the information contained in the report for 2023-24 is subject to change. Any change should be immaterial.
Financial Implications:	
Timeline:	
Communications:	
Appendices:	2023-24 Preliminary Budget – Grants for Student Needs (GSN's)

Strategic Priority Area(s):

Relationships:	☐ Students, families and staff are welcomed, respected and valued as partners.
	☐ Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community.
	☒ Create opportunities for collaboration and partnerships.
Equity and Diversity:	☒ Create opportunities for equitable access to programs and services for students.
	☐ Students and all partners feel heard, valued and supported.
	☐ Programs and services embrace the culture and diversity of students and all partners.
Achievement and Well-Being:	☐ More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy.
	☐ Staff will demonstrate excellence in instructional practices.
	☐ Enhance the safety and well-being of students and staff.

Form Revised JUNE 2021

2023-24 Preliminary Budget - Grants for Student Needs (GSN's)

* This information is draft and subject to change

	2023-24 Estimates	2022-23 Estimates	Increase / (Decrease)		2022-23 Revised Estimates
Enrolment - Pupils of the Board					
JK to SK	11,087.13	10,456.37	630.76		10,880.10
Grade 1 to Grade 3	18,166.99	17,423.47	743.52		17,594.20
Grade 4 to Grade 8	30,592.41	30,213.58	378.83		30,081.40
Total Elementary	59,846.53	58,093.42	1,753.11		58,555.70
Secondary	23,904.70	23,551.47	353.23		23,451.31
Total Enrolment - Pupils of the Board	83,751.23	81,644.89	2,106.34		82,007.01
Allocations for Operating Purposes					
Pupil Foundation					
Elementary	343,894,246	327,322,509	16,571,737		330,434,546
Secondary	143,209,472	139,489,469	3,720,003		138,896,246
Total Pupil Foundation	487,103,718	466,811,978	20,291,740		469,330,792
School Foundation Allocation	62,727,036	60,543,785	2,183,251	(1)	60,656,829
Special Education Allocation	128,524,557	123,462,548	5,062,009		123,995,410
Language Allocation	26,499,399	25,389,471	1,109,928		25,477,344
Rural and Northern Education Allocation	751,977	723,590	28,387		723,590
Learning Opportunities Allocation	21,065,229	18,976,644	2,088,585	(2)	18,974,622
Continuing Education Allocation and Other Programs	3,861,834	3,887,014	(25,180)		3,791,017
Cost Adjustment and Teacher Qualification Allocation	84,124,276	81,184,513	2,939,763		80,886,616
New Teacher Induction Program Allocation	529,532	516,986	12,546		516,986
ECE Q&E Allocation	5,139,217	5,272,187	(132,970)		5,950,170
Restraint Savings Allocation	(308,373)	(308,372)	(1)	(1)	(308,372)
Transportation Allocation	53,445,930	50,553,691	2,892,239	(3)	51,556,107
Administration & Governance Allocation	22,894,845	21,649,634	1,245,211		21,715,568
School Operations Allocation	90,873,364	86,498,042	4,375,322	(4)	86,666,636
Community Use of Schools Allocation	1,130,474	1,119,939	10,535		1,119,939
Indigenous Education Allocation	4,708,290	1,463,071	3,245,219	(5)	1,451,872
Mental Health and Well-Being Grant	4,869,952	4,653,174	216,778		4,662,428
Supports for Students Fund	7,958,895	7,712,532	246,363	(6)	7,712,532
Program Leadership Grant	1,100,229	1,092,654	7,575		1,092,654
COVID-19 Learning Recovery Fund	-	11,183,958	(11,183,958)	(7)	11,183,958
Permanent Financing of NPF	7,976,457	7,976,457	-		7,976,457
Total Allocations for Operating Purposes	1,014,976,838	980,363,496	34,613,342		985,133,155

Notes:

- The School Foundation Allocation includes a decrease in funding of \$23,423 related to full time remote learning students. Remote Learning Elementary ADE = 182, Remote Learning Secondary ADE = 268, for a total of 450 ADE.
- Safe and Clean Schools Supplement** \$529,827 - funding to support the salaries and benefits of: professionals/paraprofessional to enhance direct services to students; educational assistants to work with students who may require additional support; custodial/maintenance to maintain clean schools. **Summer Learning Program** (formerly provided through Council of Ontario Directors of Education (CODE)) - funding supports literacy and numeracy programs for elementary students who would benefit from additional learning support over the summer months to mitigate the impact of learning loss. Funding is included within the Learning Opportunities Grant but not in a specific allocation. Details will be communicated separately.
- Transportation Allocation - includes \$13.5 million in time-limited transition funding as a result of a new Student Transportation Grant funding framework.
- Two percent cost update to the non-staff portion of the School Operations benchmark to assist school boards in managing increased commodity prices.
- The Indigenous Education Grant has been realigned to better support Indigenous education priorities. This realignment is reflected through changes to the First Nations, Metis, and Inuit Studies and Board Action Plan allocation within the Indigenous Education Grant. This includes a Supplemental amount of \$3.5 million for provincial priorities that are to be determined based on the outcome of Ministry engagement sessions.
- Supports for Students Fund provides flexible, time-limited funding to school boards to support the learning needs of students consistent with central agreement obligations, subject to ongoing labour negotiations.
- The temporary COVID-19 Learning Recovery Fund is expiring at the end of 2022-23.

REPORT TO:	☐ Administrative Council ☐ Program and School Services Advisory Committee ☐ Policy Working Committee ☐ Planning and Priorities Advisory Committee ☒ Board ☐ Other:
	For Board Meetings: ☒ PUBLIC ☐ IN-CAMERA
TITLE OF REPORT:	2023-24 Preliminary Budget – Restricted Grants and Priorities and Partnership Funds
PRESENTER(S): <i>(list ONLY those attending the meeting)</i>	Cathy Lynd, Superintendent of Business and Treasurer Sandra Macey, Manager of Financial Services
REPORT AUTHOR(S):	Cathy Lynd, Superintendent of Business and Treasurer Sandra Macey, Manager of Financial Services
PRESENTED FOR:	☐ Approval ☐ Input/Advice ☒ Information
Recommendation(s): <i>(only required when presented for approval)</i>	
Purpose:	To provide the Restricted Grants and Priorities and Partnerships Funding included in the preliminary 2023-24 budget.
Content:	The attached reports list the Restricted Grants and Priorities and Partnerships Funding included in the preliminary 2023-24 budget. Restricted Grants are components of the Grants for Student Needs (GSN) that have restrictions on how those components are to be spent. Each Restricted Grant must be spent on its specific area. The attached report shows Restricted Grants for 2023-24 and the comparative 2022-23 amounts. The report also indicates the areas of Restricted Grants that now include amounts that were previously Priorities and Partnerships Funding and transferred to the GSN. Restricted Grants for 2023-24 total \$147,862,833. In addition to the Grants for Student Needs, the Board receives Priorities and Partnerships Funding (PPF) grants that are included in the preliminary budget. Similar to Restricted Grants, PPFs have restrictions on how the funds are to be spent. Additionally, separate Ministry reporting is generally required for PPFs. PPFs continue to be received throughout the school year and are operationally implemented at the time of receipt with revenue and expenses added to the revised budget. The attached report shows PPFs included in the 2022-23 Approved Budget and PPFs included in the 2023-24 preliminary budget. Also included on the report are PPFs received in 2022-23 after Approved Budget that correspond to the PPFs included in the 2023-24 preliminary budget. This is to distinguish between continuing PPFs versus new PPFs. The report also indicates the PPFs in 2022-23 that are now included within the Grants for Student Needs. Priorities and Partnerships Funding included in the 2023-24 preliminary budget total \$11,450,437 at this time.

	Work continues on completion of the draft budget and the information contained in the report for 2023-24 is subject to change. Any change should be immaterial.
Financial Implications:	
Timeline:	
Communications:	
Appendices:	2023-24 Preliminary Budget – Restricted Grants 2023-24 Preliminary Budget – Priorities and Partnerships Funding Priorities and Partnerships Funding (PPF) Descriptions

Strategic Priority Area(s):

	☐ Students, families and staff are welcomed, respected and valued as partners.
Relationships:	☐ Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community. ☒ Create opportunities for collaboration and partnerships.
	☒ Create opportunities for equitable access to programs and services for students.
Equity and Diversity:	☐ Students and all partners feel heard, valued and supported. ☐ Programs and services embrace the culture and diversity of students and all partners.
	☐ More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy.
Achievement and Well-Being:	☐ Staff will demonstrate excellence in instructional practices. ☐ Enhance the safety and well-being of students and staff.

Form Revised JUNE 2021

We build each student's tomorrow, every day

2023-24 Preliminary Budget - Restricted Grants

	2022-23 Approved Budget	2023-24 Estimates
<u>Restricted Grants Included in the Grants for Student Needs</u>		
COVID-19 Learning Recovery Fund	11,183,958	-
Curriculum and Assessment Implementation	116,514	117,929
Demographic Data Gathering Allocation	-	44,102 *
Experiential Learning Envelope		
Experiential Learning Allocation	314,806	325,747
Outdoor Education Amount	699,798	717,723
Specialist High Skills Major Program Amount	832,785	1,300,305 *
French as a Second Language (FSL) Areas of Intervention Component	212,527	207,148
Indigenous Education Allocation	1,463,071	4,708,290 (1)
Learning and Innovation fund for Teachers	63,000	63,000
Library Staff Amount	275,819	279,531
Managing Information for Student Achievement (MISA) Local Capacity	63,576	64,313
Mental Health Workers Envelope	638,004	670,368
New Teacher Induction Program (NTIP)	516,986	529,532
Parent Engagement Amount	97,880	98,238
Parents Reaching Out	80,500	80,500
Prevention and Program Support Total Allocation	1,093,270	1,164,438
Professional Staff Support Total Allocation	498,051	531,365
Program Leadership Grant		
Mental Health Leader	145,554	175,517
School Effectiveness Lead	181,190	181,532
Student Success Lead	169,454	169,797
Early Years Leads	276,607	253,955
Technology Enabled Learning and Teaching (TELT) Contact	135,535	135,395
Indigenous Education Lead	116,727	115,395
Safe and Clean Schools Supplement	-	529,827
Special Education Allocation	122,393,968	127,270,083
Special Education: After School Skills Development Program	150,870	159,298
Special Education: Applied Behavioural Analysis (ABA) Training	242,352	248,566
Special Education: Behaviour Expertise Amount (BEA)	675,358	716,344
Special Education: Early Math Intervention Amount	-	130,266 *
Student Mental Health Envelope		
Data and Information Collection Amount	50,000	50,000
Supporting Student Mental Health Allocation	846,294	894,229
Student Mental Well-Being Allocation	376,054	401,060
Targeted Student Supports Envelope		
Literacy and Math Outside the School Day Allocation	401,677	1,060,474
Student Success, Grades 7 to 12 Allocation	1,989,251	2,057,482
Grade 7 and 8 Literacy and Numeracy and Student Success Teachers	983,174	1,011,740
Tutoring Allocation	342,092	350,918
Urban & Priority Schools	1,048,426	1,048,426
	<u>148,675,128</u>	<u>147,862,833</u>

* Includes amounts previously Priorities and Partnership Funds transferred to the Grants for Student Needs

Note:

(1) - Includes \$3.5 million for Provincial priorities to be determined

2023-24 Preliminary Budget - Priorities and Partnerships Funding

	2022-23 Approved Budget	Additional Amounts Received in 2022-23	2023-24 Estimates
<u>Priorities and Partnerships Funding (PPF)</u>			
Aboriginal Youth Entrepreneurship Program	25,892	-	26,083
Board Developed French as a Second Language (FSL) Initiatives	33,384 *	-	-
Connectivity at Schools Program (CSAP - Year 2)	955,500	-	-
De-Streaming Implementation Supports Program	79,100	-	106,099
Early Intervention in Math for Students with Special Education Needs	115,100 *	-	-
Early Reading Enhancements: Early Reading Screening Tools	-	-	534,200
Education Staff to Support Reading Interventions	-	-	2,562,500
Entrepreneurship Education Pilot Project	50,000	-	50,000
Experiential Professional Learning in the Skilled Trades for Guidance Teacher-Counsellors	-	100,870	100,870
French as a Second Language (FSL): DELF	15,000 *	-	-
Health Resources, Training and Supports	38,300	-	41,300
Human Rights and Equity Advisors	-	170,430	170,430
Indigenous Graduation Coach Program	346,155	-	424,155
Investing in Canada Infrastructure Program	908,973	-	-
Keeping Students in School	58,600	-	-
Learn and Work Bursary Program	22,000	-	22,000
Licences for Reading Interventions Supports	-	-	311,600
Math Recovery Plan: Board Math Lead	-	-	166,600
Math Recovery Plan: Digital Math Tools	-	602,018	602,000
Math Recovery Plan: School Math Facilitators	-	-	1,596,000
Math Strategy	2,239,000	-	-
Professional Assessments	-	-	270,900
Renewal of FSL: Intervention 1	132,038 *	-	-
Renewal of FSL: Intervention 2	32,105 *	-	-
Skilled Trades Bursary Program	21,000	-	21,000
Special Education Additional Qualifications (AQ) Subsidy for Educators	27,900	-	27,900
Staffing to Support De-Streaming and Transition to High School	-	-	3,829,300
Specialist High Skills Major	38,000 *	-	-
Summer Learning for Students with Special Education Needs	256,100	-	258,200
Summer Mental Health Supports	-	-	329,300
Tutoring Supports Program	3,562,134	-	-
Total PPF	8,956,281	873,318	11,450,437

* Included in the Grants for Student Needs in 2022-23 and 2023-24

Priorities and Partnerships Funding (PPF) Descriptions

Aboriginal Youth Entrepreneurship Program: gives Grade 11 and 12 First Nation, Métis and Inuit students an opportunity to earn two senior business credits through a program based on the Ontario Business Studies curriculum and supplemented by Indigenous content, hands-on activities, guest speakers, business mentors, and funding opportunities. Students develop entrepreneurial skills and learn how to create and establish their own small business.

De-Streaming Implementation Supports Program: a continuation of funding to support the implementation of de-streamed Grade 9. The focus of this funding is to support Grade 8 students in their transition to a de-streamed Grade 9 program, support Grade 9 students to be successful in the de-streamed Grade 9 classroom, and in preparation for Grade 10 and their senior program.

Early Reading Enhancements: Early Reading Screening Tools: funding to procure ministry-approved early reading screening tools for educators to conduct screening for students in year 2 of Kindergarten to Grade 2. The tools will help ensure students who require further supports in reading are identified early and supported within the classroom.

Education Staff to Support Reading Interventions: funding to hire teachers who can work one-on-one or in small groups with students in Kindergarten to Grade 3 who would benefit from more support in reading.

Entrepreneurship Education Pilot Projects: to provide entrepreneurship education for Grades 7-12 students developed/provided in partnership with local third-party organizations that have expertise in entrepreneurship. Second of three years of funding.

Experiential Professional Learning in the Skilled Trades for Guidance Teacher – Counsellors: to coordinate and provide experiential professional learning opportunities for all guidance teacher – counsellors to develop an enhanced understanding of the skilled trades and apprenticeship pathway and the benefits of the skilled trades as a career. Second of three years of funding.

Health Resources, Training and Supports: this funding is used to develop new resources and supports, and to deliver local training to principals, vice-principals, educators and other school staff related to current and emerging health and safety issues. For 2023-24, school boards are encouraged to use funds to support safety initiatives and positive behavioural supports to prevent bullying and violence and increase students' emotional regulation, self-control and problem solving skills.

Human Rights and Equity Advisors: funding to employ Human Rights and Equity Advisors (HREAs) who work with the Director of Education and with the board's senior team to foster a culture of respect for human rights and equity, help identify and address systemic human rights and equity issues and increase the board's compliance with human rights law.

Indigenous Graduation Coach Program: funding for the recruitment of Indigenous Graduation Coaches to support Indigenous students in obtaining an Ontario Secondary School Diploma and successfully transition from First Nation/federally operated schools into the provincially funded education system and/or into post-secondary education, training or labour market opportunities.

Learn and Work Bursary Program: provides \$1,000 bursaries to students, including adult learners, who may be facing barriers to success, who are enrolled in a cooperative education program and have financial and other barriers to completing the Ontario Secondary School Diploma.

Licenses for Reading Interventions Supports: funding to enable boards to purchase licenses, resources and professional learning to support the provision of systematic, evidence-based reading interventions, supports or programs for struggling readers, including but not limited to students with reading disabilities.

Math Recovery Plan: Board Math Lead: funding to hire a Board Math Lead who will inform, monitor and provide timely reporting of progress towards math achievement and improvement targets and lead board-wide actions to meet these targets.

Math Recovery Plan: Digital Math Tools: funding to provide digital math tools for all students in Grades 3, 6, 7, 8 and 9 to support student learning at home and in classrooms.

Math Recovery Plan: School Math Facilitators: funding to hire School Math Facilitators to work in Grades 3, 6 and 9 classrooms in priority schools.

Professional Assessments: funding to conduct professional assessments (e.g., speech and language, psycho-educational) to help reduce wait times.

Skilled Trades Bursary Program: funding to provide \$1,000 bursaries to students, including adult learners, who will have earned or are earning two credits in a cooperative education program working in a skilled trades placement, have plans to pursue a post-secondary skilled trades pathway and have financial and other barriers to completing their Ontario Secondary School Diploma.

Special Education Additional Qualification (AQ) Subsidy for Educators: funding will support educators' participation in approved Schedule C and Schedule D special education Additional Qualification (AQ) courses such as "*D-Special Education Specialist*".

Staffing to Support De-Streaming and Transition to High School: funding for additional teachers in Grades 7-10 to work directly with students to provide early supports to prepare students in Grades 7 and 8 prior to transitioning into a de-streamed Grade 9 and to continue to support students in a de-streamed Grade 9 and their transition to Grade 10.

Summer Learning for Students with Special Education Needs: funding for boards to deliver transition programs and additional staffing during the summer for students with special education needs over the summer months.

Summer Mental Health Supports: funding to provide prevention/early intervention mental health services to students during the summer months.

REPORT TO:	☐ Administrative Council ☐ Program and School Services Advisory Committee ☐ Policy Working Committee ☐ Planning and Priorities Advisory Committee ☒ Board ☐ Other:
	For Board Meetings: ☒ PUBLIC ☐ IN-CAMERA
TITLE OF REPORT:	Trustee Budget Considerations
PRESENTER(S): <i>(list ONLY those attending the meeting)</i>	Linda Nicholls, Acting Associate Director Cathy Lynd, Superintendent of Business and Treasurer Sandra Macey, Manager of Financial Services
REPORT AUTHOR(S):	Cathy Lynd, Superintendent of Business and Treasurer Sandra Macey, Manager of Financial Services
PRESENTED FOR:	☐ Approval ☒ Input/Advice ☐ Information
Recommendation(s): <i>(only required when presented for approval)</i>	
Purpose:	To receive Trustee feedback on items to consider in the 2023-24 Preliminary Budget.
Content:	The Preliminary Budget is scheduled to be presented to Trustees at a Special Board meeting on May 30, 2023. There will be an opportunity at that meeting for trustees to consider if there are any items they would like administration to review for inclusion in the budget to be presented for trustee review and approval in June. This request is to provide an opportunity for input prior to the preliminary budget being presented. Background Information As there is limited funding, prioritization of needs is a significant consideration. 2022-23 Revised Estimates Information: • 79.2% of the budget represents salaries, and benefits • 97.1% of the staffing FTE (almost 8,500 FTE) support schools • \$17 million included for utilities • There are significant restricted/enveloped grants that can only be used for specific purposes Senior Administration reviews all staffing, and the preliminary budget will include changes to staffing based on funding changes and enrolment increases, the strategic and operational plan needs along with other student and organizational needs. A balanced budget (where revenues equals expenses) is the expectation; however, a deficit budget is allowed in specific circumstances. A board may incur an in-year deficit up to the lower of:

	• 1% of the school board's operating revenue (historically around \$9.8 million) or • The unappropriated accumulated surplus for the preceding year (projected to be approximately \$17.5 million at August 31, 2023) If there is a deficit, an In-Year Deficit Elimination Plan (IYDEP) is required. The IYDEP indicates the measures it will take to balance the budget and eliminate the in-year deficit within two years. The balance of the projected unappropriated accumulated surplus amount also needs to be considered. Unappropriated accumulated surplus is the amount available to use without restrictions. This amount should be used to help address one-time, non-recurring items but is also available to assist in years of unexpected changes (such as the pandemic, and other situations to assist with unexpected costs) and gives boards time to adjust. Note – the August 31, 2022 year end resulted in a decrease to the unappropriated accumulated surplus in the amount of \$8.3 million. \$4.5 million was used to fund new portable purchases necessary due to enrolment growth that exceeded the amount of funding provided by the Ministry. For the 2022-23 approved budget, trustees debated possible additions to the budget and approved the following at the June budget approval meeting: • 4 FTE positions be added to support special education as Learning Support Teacher (LST) or a Board Certified Behaviour Analyst (BCBA) in any combination • \$100,000 be allocated for the purchase of technology devices for student use For the 2021-22 approved budget, trustees debated possible additions to the budget and approved the following at the June budget approval meeting: • Purchase of an additional 235 portable Air Filtration Units, at a total estimated cost of \$200,000 Current Trustee Identified Needs for Consideration in advance of the Preliminary Budget presentation Two items have been received in advance for review and consideration for inclusion in the preliminary budget. 1) Trustee expense budget Budget line items have been reallocated and an additional \$13,000 has been added to allow for: • General/Governance professional development budget in the amount of \$10,000 • Professional development budget available to each trustee in the amount of \$4,300. This amount will support attendance at the Public Education Symposium and the Annual General Meeting or other professional development, as appropriate, to a maximum of \$4,300 each. • Professional development budget available to each student trustee in the amount of \$3,900. This amount will support attendance at 3 Ontario Student Trustees' Association Conferences per student trustee. • A budget for student trustee team building events in the amount of \$1,250
--	---

	2) Policy related full-time staff addition One full-time staff member to support staff and trustees. This position will facilitate the writing of policies and/or procedures. Other - The musical instruments additional funding ends August 31, 2023. These funds are consistently used every year and have been incorporated into the preliminary budget in the amount of \$250,000. Other Trustee Identified Needs for Consideration in advance of the Preliminary Budget presentation Administration is requesting input on any other requests for consideration.
Financial Implications:	
Timeline:	
Communications:	
Appendices:	

Strategic Priority Area(s):

Relationships:

- ☐ Students, families and staff are welcomed, respected and valued as partners.
- ☐ Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community.
- ☒ Create opportunities for collaboration and partnerships.

Equity and Diversity:

- ☒ Create opportunities for equitable access to programs and services for students.
- ☐ Students and all partners feel heard, valued and supported.
- ☐ Programs and services embrace the culture and diversity of students and all partners.

Achievement and Well-Being:

- ☐ More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy.
- ☐ Staff will demonstrate excellence in instructional practices.
- ☐ Enhance the safety and well-being of students and staff.

Form Revised JUNE 2021

REPORT TO:	☐ Administrative Council ☐ Program and School Services Advisory Committee ☐ Policy Working Committee ☐ Planning and Priorities Advisory Committee ☒ Board ☐ Other:
	For Board Meetings: ☒ PUBLIC ☐ IN-CAMERA
TITLE OF REPORT:	Final Attendance Area Review Report City of St. Thomas Elementary Panel Attendance Area Review
PRESENTER(S): (list ONLY those attending the meeting)	Linda Nicholls, Acting Associate Director Geoff Vogt, Superintendent of Facility Services and Capital Planning Ben Puzanov, Manager of Planning Christopher Harris, Planner
REPORT AUTHOR(S):	Ben Puzanov, Manager of Planning Christopher Harris, Planner
PRESENTED FOR:	☐ Approval ☐ Input/Advice ☒ Information
Recommendation(s): (only required when presented for approval)	
Purpose:	The purpose of this report is to provide the final recommendations for the City of St. Thomas Elementary Panel Attendance Area Review. The final attendance area review report is included in Appendix B. The following recommendations will be presented to the Board of Trustees at the June 20, 2023 Board meeting: THAT holding zones be established in Northwest St. Thomas within the attendance area of Southwold PS for land shown in Appendix A to the May 9, 2023 Final Attendance Area Review Report for the City of St. Thomas Elementary Panel Attendance Area Review and known as Area 1 in the 2020 Positioned for Growth Study for the City of St. Thomas; THAT the Northwest St. Thomas holding zones designate K-8 students to attend Elgin Court PS and John Wise PS until permanent accommodations are available, with the geographic delineation of holding schools to be determined by Administration upon the submission of development applications; THAT the Southeast St. Thomas Holding Zone be dissolved and that students be permanently accommodated at Mitchell Hepburn PS commencing in the 2024-2025 school year; THAT the attendance area for Mitchell Hepburn PS, as shown in Appendix A to the May 9, 2023 Final Attendance Area Review Report for the City of St. Thomas Elementary Panel Attendance Area Review be approved and that this takes effect commencing in the 2024-2025 school year; THAT the attendance area for Forest Park PS, as shown in Appendix A to the May 9, 2023 Final Attendance Area Review Report for the City of St. Thomas

	Elementary Panel Attendance Area Review be approved and that this takes effect commencing in the 2024-2025 school year; THAT students entering Grade 8 in September 2024 and their siblings who reside within the Southeast St. Thomas Holding Zone as of March 31, 2024 and designated to Mitchell Hepburn PS be provided with the “legacy agreement option” to remain at Kettle Creek PS for the 2024-2025 school year, with transportation (if eligible); and THAT students entering Grade 8 in September 2024 and their siblings who reside within the Mitchell Hepburn PS attendance area as of March 31, 2024 and designated to Forest Park PS be provided with the “legacy agreement option” to remain at Mitchell Hepburn PS for the 2024-2025 school year, with transportation (if eligible).
Content:	Background Enrolment in the City of St. Thomas is not balanced across the elementary panel. The majority of new developments are concentrated in specific attendance areas and growth in general has not been evenly distributed across the City. As a result of this development distribution, TVDSB is experiencing an imbalance in enrolment across our schools, with facilities closer to the core of St. Thomas generally declining in enrolment while those on the periphery or located outside of the City experiencing enrolment pressure. The purpose of this review is to balance enrolment by addressing the following matters: • Permanently accommodating the Southeast St. Thomas Holding Zone at a proximal school for students; • Reducing overall empty pupil places; and • Managing enrolment growth from new residential developments expected in northwest St. Thomas. This attendance area review is critical to planning for enrolment growth and positioning our Board favourably for future capital investment by the Ministry of Education in the form of a new school in the City’s northwest. School Community Feedback An Attendance Area Review Committee meeting was held on February 2, 2023 with school subcommittee meetings completed over the following months. Administration has reviewed all feedback that was received and prepared this final attendance area review report. A number of key themes emerged through the consultation process: • School communities would like to reduce reliance on portables. • The grade reconfiguration option is not supported by Elgin Court PS, Forest Park PS, or Mitchell Hepburn PS. These are three of the four schools that would be affected by this option. • Locke’s PS has requested to maintain its current boundary but did support grade restructuring if keeping the status quo is not feasible.

- Mitchell Hepburn PS supports receiving holding zone students but would prefer to avoid making any other changes to its boundary.
- Overall, there was support by both Forest Park PS and Elgin Court PS to receive additional students with a request for transition supports in order to welcome families to their new schools.
- There were also requests for legacy agreement options to be offered to all students and their siblings in order to stay at current schools, with transportation.

The school community reports are included in Appendix C.

Recommendations

Based on the feedback that was received, Administration has prepared the following recommendations. Attendance area adjustments have been designed to follow roads or other features wherever possible. Attention was also paid to modes of transportation, prioritizing boundary adjustments that promote active transportation and reduce reliance on busing.

The recommended attendance areas are shown in Appendix A.

1. *Dissolving the Southeast St. Thomas holding zone and designating students to their most proximal school, being Mitchell Hepburn PS*

The first recommended change involves dissolving the southeast St. Thomas holding zone and assigning students to Mitchell Hepburn PS. Students who reside within the holding zone would be within the Mitchell Hepburn non-transportation zone and would not require busing. This is a significant benefit to families in this area and supports municipal efforts to build walkable communities. A reduction of two buses is expected as a result of this change.

2. *Designating students from the north end of the Mitchell Hepburn PS attendance area to Forest Park PS*

To accommodate holding zone students and reduce reliance on portables, it is recommended that a portion of the Mitchell Hepburn PS boundary be designated to Forest Park PS. The area proposed to be moved is bordered by Wellington Street to the north and Lawton Street and Highview Drive to the south. A number of students who are currently attending Mitchell Hepburn PS by bus would not be eligible for transportation to Forest Park PS. There is no net change in buses expected as a result of this adjustment.

Forest Park PS is well under capacity and is projected to remain so. With the addition of students from Mitchell Hepburn PS, the school is projected to increase close to full capacity. This adjustment would utilize available space at Forest Park PS and strengthen the business case for a new school in the community.

3. *Establishing holding zones for the land included in the City's settlement boundary expansion*

The establishment of holding zones in northwest St. Thomas is an alternative to designating a portion of the Southwold PS attendance area to another school.

	It is expected that between 310 and 500 elementary students will yield from new development in northwest St. Thomas, dependant on the types of units that are constructed. To manage the projected accommodation pressure at Southwold PS, Administration is proposing to designate Elgin Court PS and John Wise PS as holding schools. Currently, there are no applications that have been submitted for this new development expected in northwest St. Thomas. Once a proposal is received, the area may be divided into two holding zones by using roads and other geographic features for boundaries. <i>4. Offering legacy agreement options to Kettle Creek PS and Mitchell Hepburn PS students entering grade 8 along with their siblings for 2024-2025, with transportation (if eligible).</i> Administration is recommending that a legacy agreement option be offered to graduating students and their siblings for the year of implementation, with transportation (if eligible). Should siblings wish to remain at current schools following the 2024-2025 school year, they would need to apply to do so as per the Out of Area Exemption process. Administration explored a grade restructuring option that would convert Forest Park PS to a grade 7 and 8 school. Forest Park PS would share an attendance area with Elgin Court PS, which would become a K-6 school. Mitchell Hepburn PS and Locke's PS would also be converted to K-6 schools under this option, with grade 7 and 8 students from these attendance areas being designated to Forest Park PS. This option has the potential to provide TVDSB with another tool to balance enrolment. However, this option is not preferred in the case of St. Thomas based on the feedback received from school communities. In order to implement such an option, an increase of 7 buses is expected at Forest Park PS and this will be difficult to accommodate. Administration also estimates capital costs ranging between \$1.1 million and \$1.3 million in order to convert Forest Park PS to a senior elementary school and to add kindergarten classrooms to Elgin Court PS.
Financial Implications:	A net reduction in approximately two buses is expected as a result of the recommended boundary changes.
Timeline:	Public delegations are scheduled to be received on Tuesday, May 23, 2023. The process for requesting public delegation status is found on the TVDSB website. <u>Applications for delegation status will be received between Tuesday, May 9, 2023 and 9am on Wednesday, May 17, 2023.</u> The Board of Trustees is scheduled to deliberate and make a decision regarding the Final Attendance Area Review Report on June 20, 2023.
Communications:	The Final Attendance Area Review Report as well as the process for requesting public delegation status in order to address the Board of Trustees regarding the recommendations will be circulated to the attendance area review committee as well as all of the school communities involved in the review via School Messenger.
Appendices:	<u>Appendix A:</u> Recommended Attendance Areas <u>Appendix B:</u> Final Attendance Area Review Report for the City of St. Thomas Elementary Panel Attendance Area Review <u>Appendix C:</u> School Community Reports

Strategic Priority Area(s):	☒ Students, families and staff are welcomed, respected and valued as partners.
Relationships:	☐ Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community.
	☒ Create opportunities for collaboration and partnerships.
Equity and Diversity:	☒ Create opportunities for equitable access to programs and services for students.
	☒ Students and all partners feel heard, valued and supported.
	☐ Programs and services embrace the culture and diversity of students and all partners.
Achievement and Well-Being:	☐ More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy.
	☐ Staff will demonstrate excellence in instructional practices.
	☒ Enhance the safety and well-being of students and staff.

Form Revised JUNE 2021



City of St. Thomas Elementary Panel Attendance Area Review

Final Attendance Area Review Report

May 9, 2023



Agenda

1. Background
2. School Community Feedback
3. Recommendations



Background

Kettle Creek PS

Ministry rated On-The-Ground (OTG) capacity of 363 pupil places

- Accommodation pressure due to:
 - The temporary accommodation of the Southeast St. Thomas Holding Zone
 - Residential development in Port Stanley

City of St. Thomas

Growing accommodation challenges across English Track Schools in St. Thomas

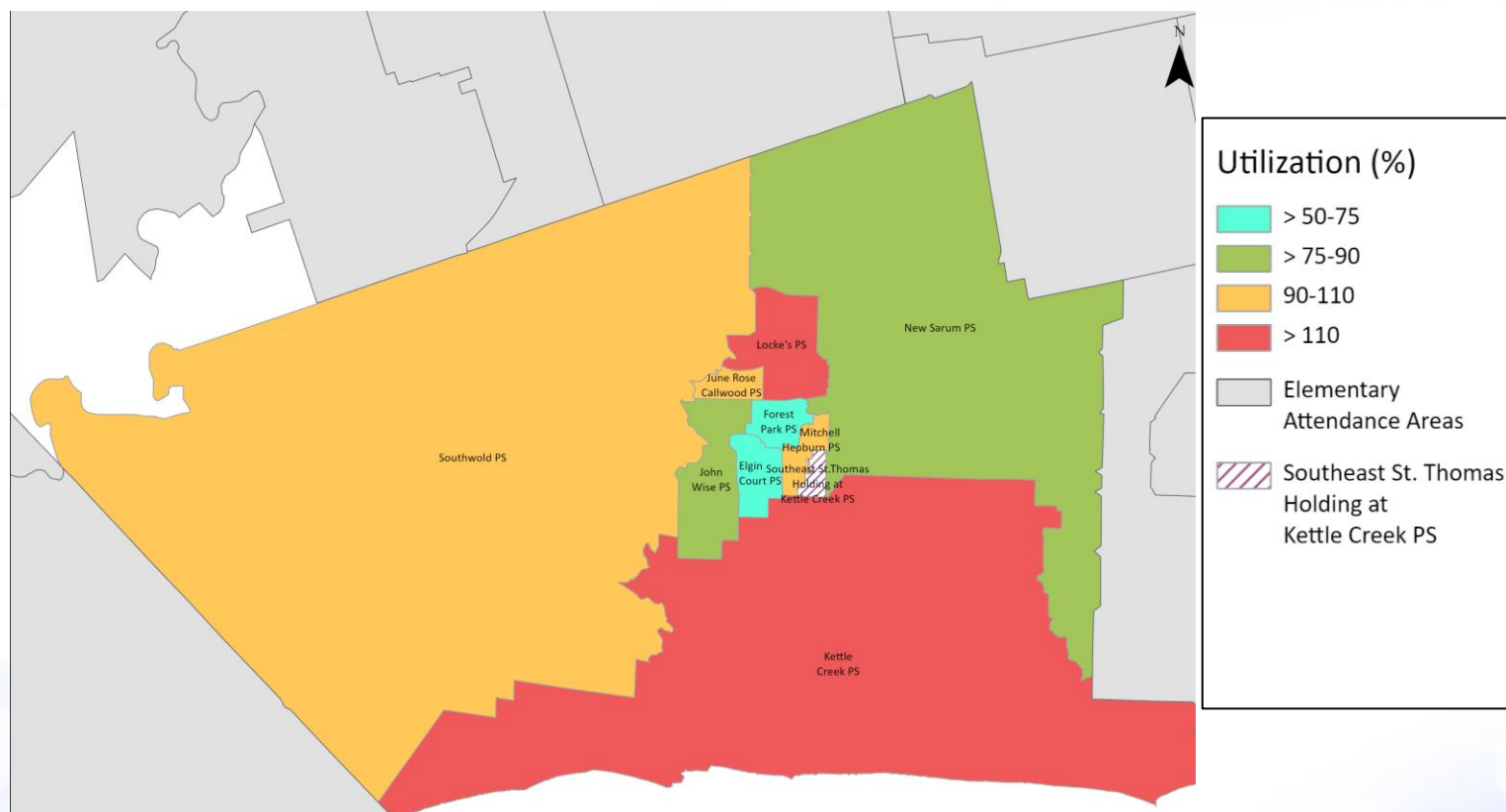
- Accommodation imbalance due to:
 - Growth in the peripheral areas of the City
 - Facility under-utilization due to lower enrolments within central areas of St. Thomas

Southwold PS

School is at full capacity, but expected to increase above OTG of 654 pupil places

- Accommodation pressure due to:
 - Residential development in Talbotville
 - Additional land in St. Thomas designated for residential development

Background: 2021-2022 Facility Utilization



School	Enrolment	OTG	Utilization	Portables
June Rose Callwood PS	380	375	101%	2
Elgin Court PS	323	467	69%	
Mitchell Hepburn PS	706	678	104%	3
John Wise PS	518	611	85%	
Southwold PS	647	654	99%	1
New Sarum PS	222	257	86%	
Kettle Creek PS	494	363	136%	5
Forest Park PS	392	530	74%	
Locke's PS	684	576	119%	7

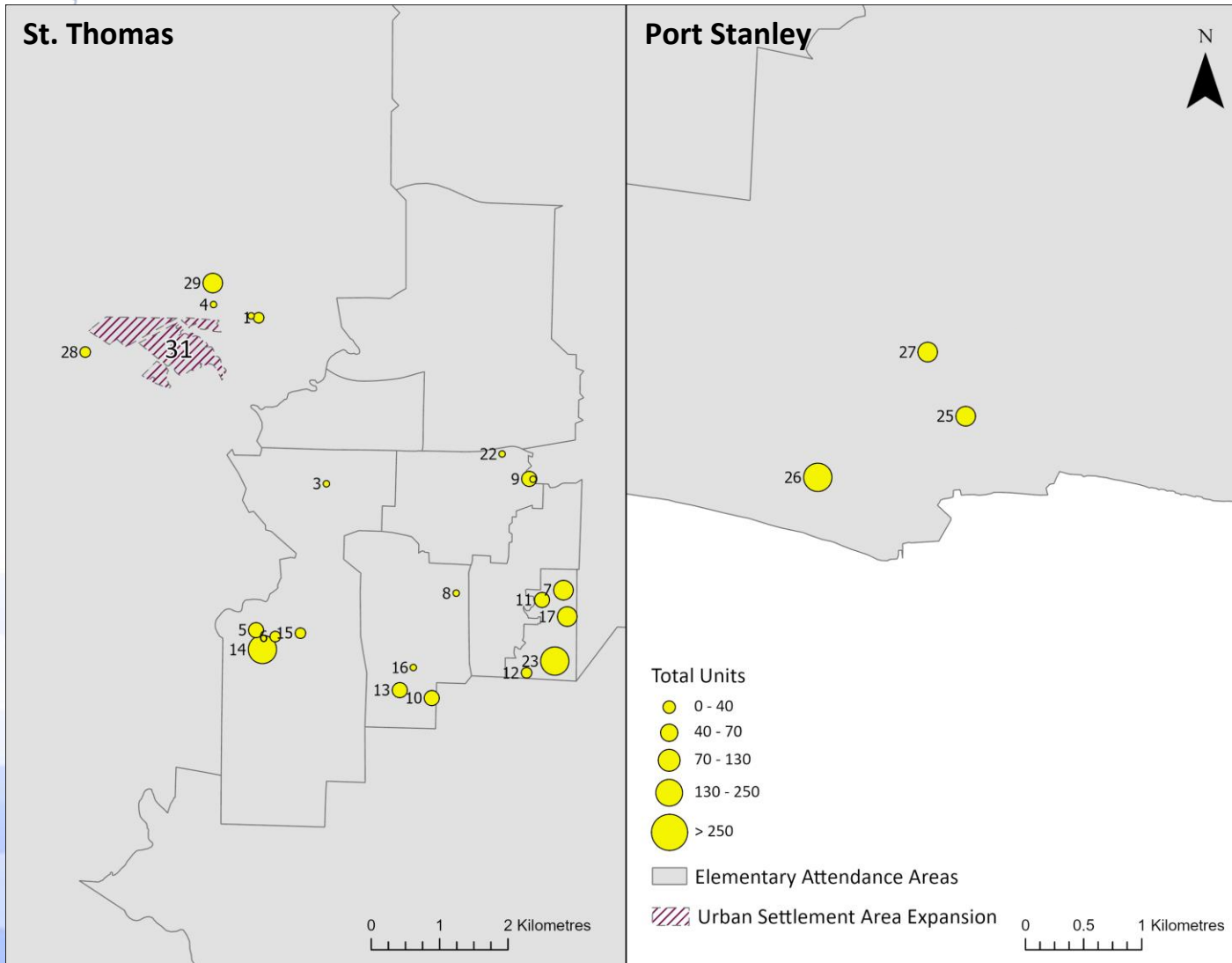
Background: Status Quo Facility Utilization

Schools	Capacity		Portables			Enrolment			Utilization		
Name	OTG	Current Usage	2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS	363	363	5	6	7	494	511	552	136%	141%	152%
Mitchell Hepburn PS	678	678	3	0	0	706	607	539	104%	90%	79%
Forest Park PS	530	* 516	0	0	0	392	405	372	74%	76%	70%
John Wise PS	611	611	0	0	0	518	512	549	85%	84%	90%
Elgin Court PS	467	* 411	0	0	0	323	330	323	69%	71%	69%
June Rose Callwood PS	375	380	2	0	0	380	343	317	101%	91%	85%
Locke's PS	576	576	7	9	4	684	708	633	119%	123%	110%
Southwold PS	654	654	1	1	7	647	679	813	99%	104%	124%
New Sarum PS	257	257	0	0	0	222	214	198	86%	83%	77%
Total	4511	4446	18	15	18	4366	4309	4296	97%	96%	** 95%

* Functional OTG capacities for both Forest Park PS and Elgin Court PS have changed due to non purpose-built classrooms being used for special education

** Enrolment is projected to increase beyond 95% as additional students from new development will begin to substantiate beyond 2029

Background: Development Map



#	Development
1	Bridgeview Heights Phase 5
2	Diamond Luxury Villa
3	Ferndale
4	Harvest Run Phase 2A - Stage 1 and Stage 2
5	Harvest Run Phase 2B
6	Harvest Run Phase 3
7	Jacklin Farm Subdivision Phase 2
8	Jacklin Farm Subdivision Phase 2
9	Jacklin Farm Subdivision Phase 3
10	Kokomo Beach Club
11	Little Creek
12	Little Creek Phase 3
13	Little Creek Subdivision -Phase 4
14	Little Creek West
15	Margaret Lake Phase 12
16	McGregor Farm Phase 2 - Shaw Valley
17	McGregor Farms Phase 1B
18	McWhirter-Horvath Properties Inc.
19	Miller's Pond Phase 2B
20	Miller's Pond Phase 4
21	Millers Pond Phase 5
22	Orchard Park Meadows
23	Orchard Park South Phase 6
24	Shaw Valley Phase 6
25	Shaw Valley Phase 7/8
26	Sinclair Avenue Subdivision
27	Southside Construction Management
28	Talbotville Meadows
29	Talbotville Ridge
30	Yarmouth Heights Phase 4
31	Urban Settlement Expansion Lands
32	Demeyere Limited



Background: Timeline for Attendance Area Review

- February 2, 2023: Attendance Area Review Committee meeting
- February 2023 – March 2023: School-level AARC Subcommittee meetings
- April 2023: Review of school community feedback and preparation of Final Attendance Area Review Report
- May 9, 2023: Presentation of Final Attendance Area Review Report
- May 23, 2023: Public Delegations meeting
- June 20, 2023: Decision of the Board of Trustees
- September 2024: Implementation of the Decision of the Board of Trustees



School Community Feedback

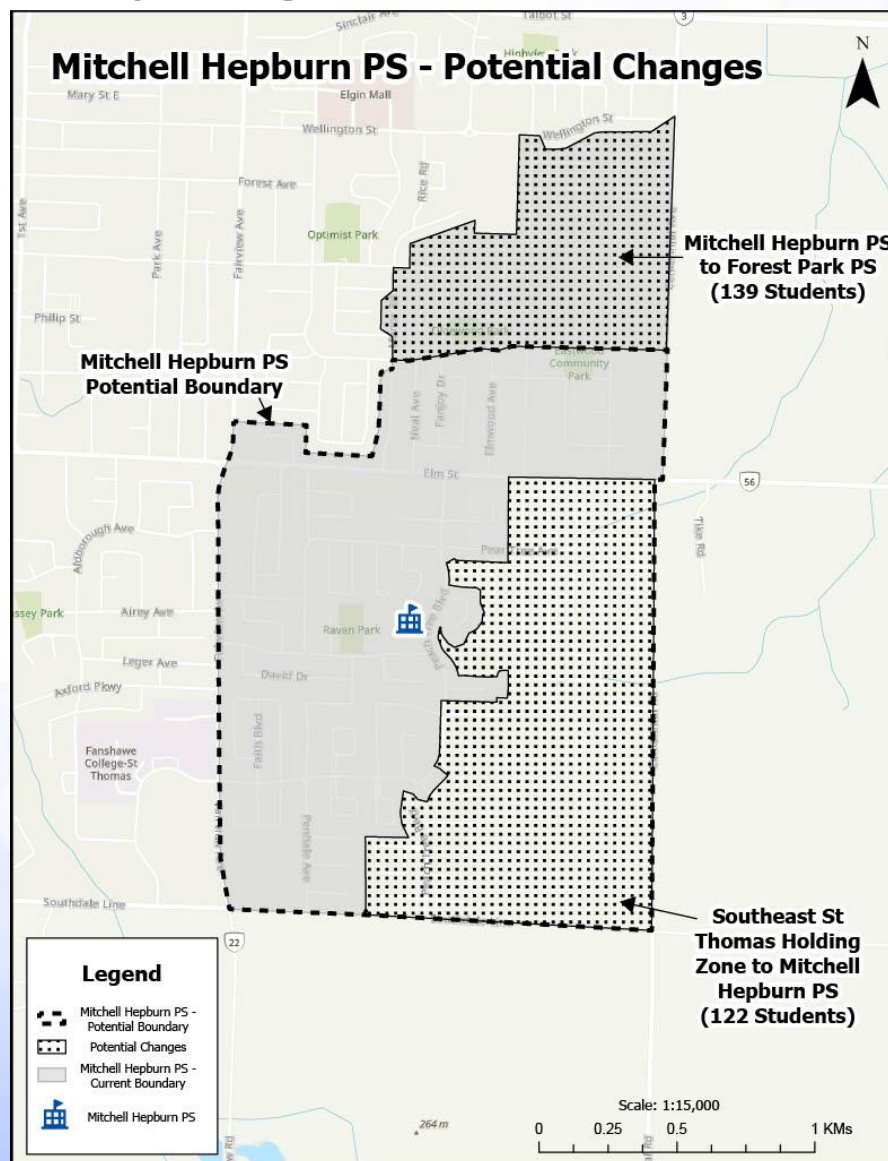
- Reduce reliance on portables
- Grade reconfiguration option not supported by Elgin Court PS, Forest Park PS, or Mitchell Hepburn PS
- Request by Locke's PS to maintain its current boundary
 - Grade reconfiguration option supported by school only if status quo boundaries are not maintained
 - If boundary changes required, would prefer to attend New Sarum PS
- Request by Mitchell Hepburn PS to accept the Southeast St. Thomas holding zone students and maintain current boundary
- General support by Forest Park PS and Elgin Court PS to receive additional students
- Request for transition supports in order to welcome families to new schools
- Legacy agreement requests for students and their siblings to attend current schools, with transportation



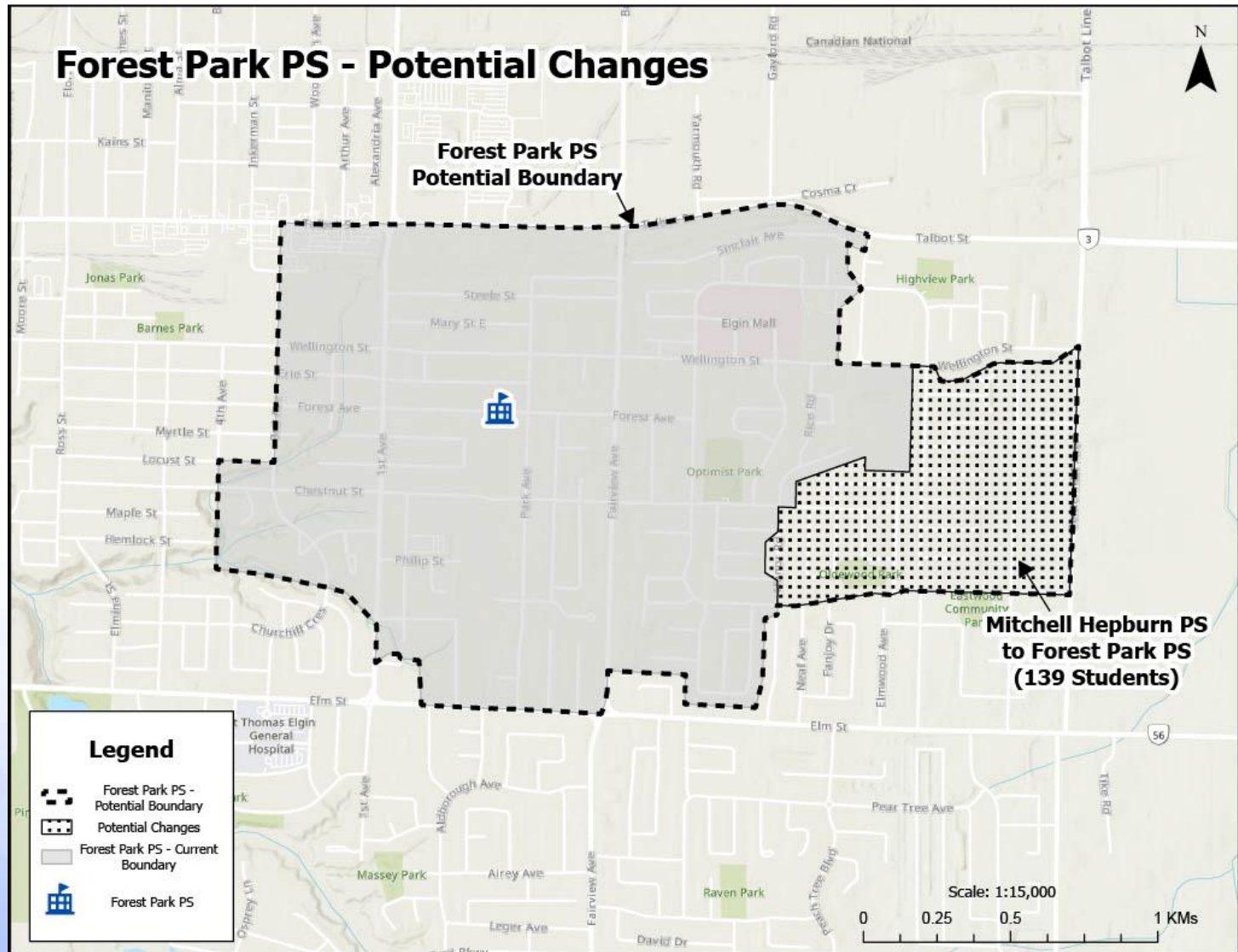
Recommended Boundary Changes

- Dissolution of Southeast St. Thomas Holding Zone with students to attend Mitchell Hepburn PS
- Boundary change between Mitchell Hepburn PS and Forest Park PS
 - Reduce reliance on portables at Mitchell Hepburn PS with the addition of holding zone students
 - Utilize existing space at Forest Park PS to position TVDSB favourably for a new school in the community
- Establish a new holding zone in Northwest St. Thomas to accommodate future enrolment until a new school is approved by the Ministry and constructed
- Offer legacy agreement option to Kettle Creek PS and Mitchell Hepburn PS students entering grade 8 in September 2024 and their siblings in order to attend their current school for the 2024-2025 school year, with transportation (if eligible)

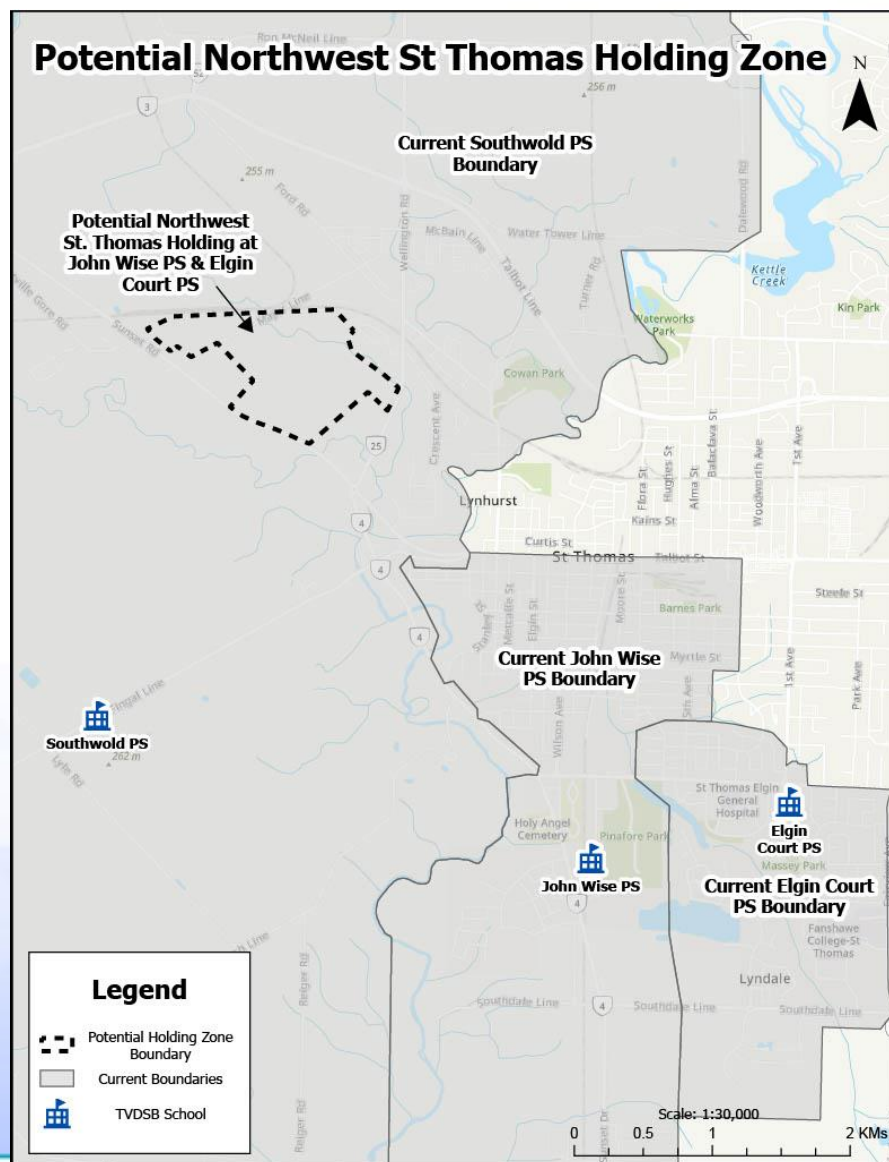
Recommended Boundary Changes: Southeast St. Thomas



Recommended Boundary Changes: Central St. Thomas



Recommended Boundary Changes: New Northwest St. Thomas Holding Zone



Recommended Boundary Changes: Facility Utilization

Schools	Capacity	Portables			Enrolment			Utilization		
Name	OTG	2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS *	363	5	1	2	494	400	407	136%	110%	112%
Mitchell Hepburn PS *	678	3	0	0	706	608	582	104%	90%	86%
Forest Park PS	530	0	0	0	392	511	472	74%	96%	89%
John Wise PS	611	0	0	0	518	512	608	85%	84%	100%
Elgin Court PS	467	0	0	0	323	330	373	69%	71%	80%
Southwold PS	654	1	1	3	645	679	714	99%	104%	109%
June Rose Callwood PS	375	2	0	0	380	343	317	101%	91%	85%
Locke's PS	576	7	9	4	684	708	633	119%	123%	110%
New Sarum PS	257	0	0	0	222	214	198	86%	83%	77%

* Legacy Agreement for grade 8 students to remain at their current school for 2024-2025



Recommendations to be presented at the June 20, 2023 Board Meeting

1. THAT holding zones be established in Northwest St. Thomas within the attendance area of Southwold PS for land shown in Appendix A to the May 9, 2023 Final Attendance Area Review Report for the City of St. Thomas Elementary Panel Attendance Area Review and known as Area 1 in the 2020 Positioned for Growth Study for the City of St. Thomas;
2. THAT the Northwest St. Thomas holding zones designate K-8 students to attend Elgin Court PS and John Wise PS until permanent accommodations are available, with the geographic delineation of holding schools to be determined by Administration upon the submission of development applications;
3. THAT the Southeast St. Thomas Holding Zone be dissolved and that students be permanently accommodated at Mitchell Hepburn PS commencing in the 2024-2025 school year;



Recommendations to be presented at the June 20, 2023 Board Meeting

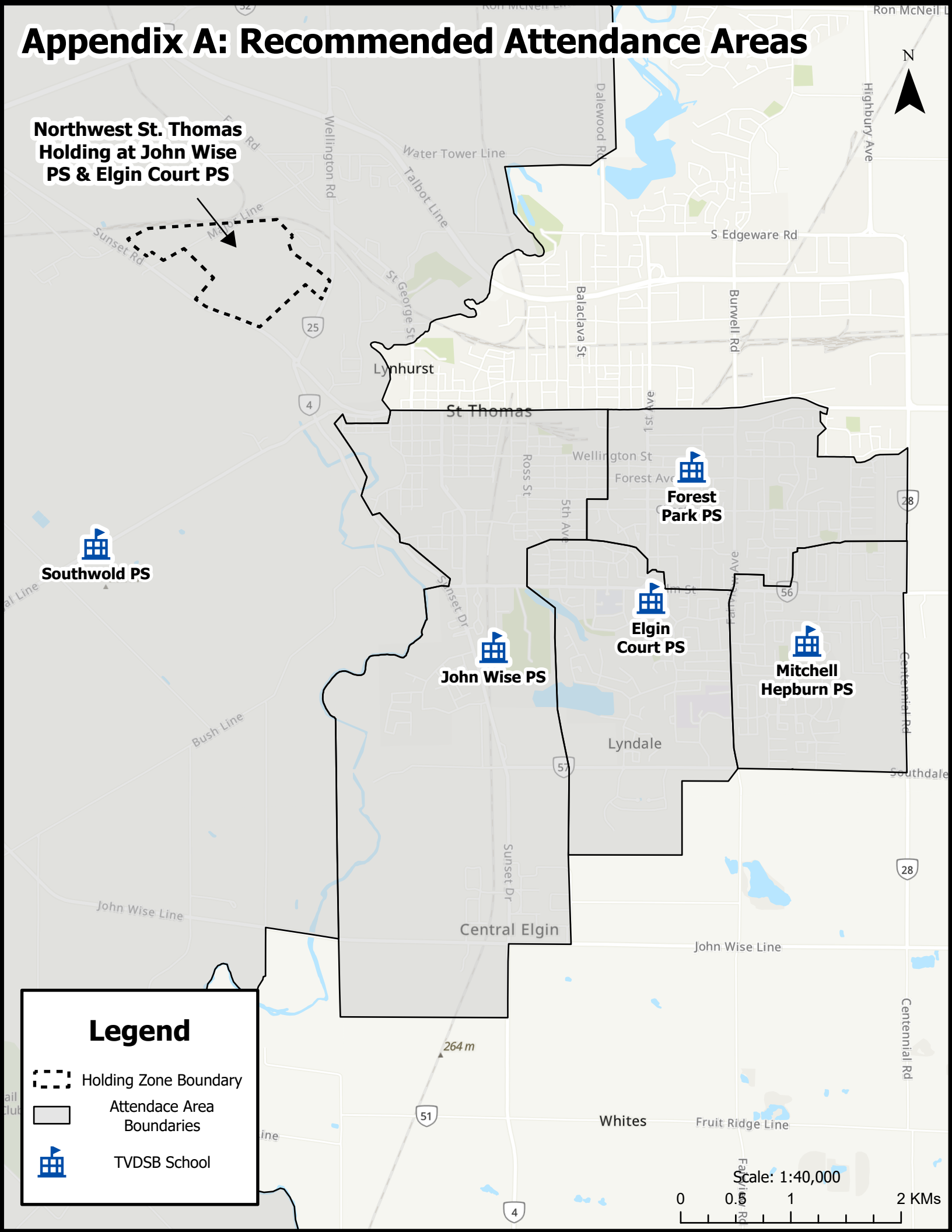
4. THAT the attendance area for Mitchell Hepburn PS, as shown in Appendix A to the May 9, 2023 Final Attendance Area Review Report for the City of St. Thomas Elementary Panel Attendance Area Review be approved and that this take effect commencing in the 2024-2025 school year;
5. THAT the attendance area for Forest Park PS, as shown in Appendix A to the May 9, 2023 Final Attendance Area Review Report for the City of St. Thomas Elementary Panel Attendance Area Review be approved and that this take effect commencing in the 2024-2025 school year;
6. THAT students entering Grade 8 in September 2024 and their siblings who reside within the Southeast St. Thomas Holding Zone as of March 31, 2024 and designated to Mitchell Hepburn PS be provided with the “legacy agreement option” to remain at Kettle Creek PS for the 2024-2025 school year, with transportation (if eligible); and



Recommendations to be presented at the June 20, 2023 Board Meeting

7. THAT students entering Grade 8 in September 2024 and their siblings who reside within the Mitchell Hepburn PS attendance area as of March 31, 2024 and designated to Forest Park PS be provided with the “legacy agreement option” to remain at Mitchell Hepburn PS for the 2024-2025 school year, with transportation (if eligible).

Appendix A: Recommended Attendance Areas





City of St. Thomas Elementary Panel Attendance Area Review Final Attendance Area Review Report

Table of Contents

Executive Summary.....	4
1. Background	5
1.1 Analysis Parameters.....	5
1.2 City of St. Thomas Elementary Panel Attendance Area Review	6
2. Current Situation.....	6
2.1 St. Thomas Study Area	6
2.2 French Immersion Analysis	6
2.3 Issues Under Review	8
3. Current and Projected Residential Growth and Community Trends	10
3.1 Current and Projected Residential Development	10
3.2 Student Yields	11
4. St. Thomas Out of Boundary Student Analysis	18
5. Potential Changes	18
5.1 Southeast St. Thomas Holding at Kettle Creek PS	18
5.1.1 Proposed Changes.....	18
5.1.2 Expected Outcomes	19
5.2 Southeast St. Thomas Boundary Adjustments.....	20
5.2.1 Proposed Changes.....	20
5.2.2 Expected Outcomes	20
5.3 Locke’s PS Boundary Adjustments	22
5.3.1 Locke’s PS Option 1 Proposed Changes	22
5.3.2 Expected Outcomes	22
5.3.3 Locke’s PS Option 2 Proposed Changes	24
5.3.4 Expected Outcomes	24
5.4 Southwold PS Boundary Adjustments	26
5.4.1 Proposed Changes.....	26
5.4.2 Expected Outcomes	26
5.5 Southwold PS Options.....	28
5.5.1 Northwest St. Thomas Holding Option 2A - Proposed Changes	28
5.5.2 Expected Outcomes	28
5.5.3 Northwest St. Thomas Holding Option 2B – Proposed Changes	29

5.5.4 Expected Outcomes	29
6. Grade Reconfiguration Analysis	29
6.1 Proposed Change	29
6.1.1 Expected Outcomes	30
7. School Community Feedback.....	30
8. Recommended Changes	31
8.1 Southeast St. Thomas	31
8.1.1 Expected Outcomes	31
8.2 Central St. Thomas	32
8.2.1 Expected Outcomes	33
8.3 Northwest St. Thomas.....	33
8.3.1 Expected Outcome.....	34

Executive Summary

This report provides an examination of current and projected enrolment across English track elementary schools in the City of St. Thomas and the surrounding area. The recommendations presented within this report are based on an analysis of Thames Valley District School Board's current and long-term needs. This report is not intended to be a stand-alone document and should be referenced in conjunction with other Board strategies, policies, and objectives.

The primary objectives of this study are to analyze relevant demographic, enrolment, residential development, and facility data to identify schools within the City of St. Thomas that could be better utilized through attendance area boundary changes. Select data, metrics, and on-the-ground capacities will highlight schools and boundaries that can accommodate both existing and projected enrolment. Extensive residential development across various parts of the city has resulted in an enrolment imbalance throughout the elementary panel. To ensure that capital funding for additional spaces is secured and to deal with the more immediate pressures, the TVDSB must first make certain that existing spaces and resources are used effectively.

The measures considered as part of this review address the enrolment imbalance across English track schools in the City of St. Thomas. Several proposed solutions are presented in this document, which features the dissolution of the Southeast St. Thomas Holding at Kettle Creek PS, and multiple scenarios for attendance area adjustments that propose to balance enrolment at both over and underutilized school facilities. The options presented are intended to outline a strategic approach to address immediate and future potential accommodation issues, while also providing the flexibility to address further pressures that will arise over the next five to ten years.

The catalyst for this review is the accommodation pressure at Kettle Creek PS, which has reached critical levels. Also important is the return of holding zone students from Southeast St. Thomas to a more proximal school within their neighbourhood.

To resolve the overutilization at Kettle Creek PS, the Southeast St. Thomas holding zone is proposed to be dissolved and returned to its home school of Mitchell Hepburn PS. By dissolving the Southeast St. Thomas holding zone, the utilization at Kettle Creek PS will decrease by approximately 35% in 2024 (to 106% in 2024; and 112% in 2029). While the utilization would remain above full capacity, it represents a significant improvement from the status quo (141% in 2024; 152% in 2029) and will allow for the removal of multiple portables. Dissolving the Southeast St. Thomas holding zone and reassigning students to Mitchell Hepburn PS will result in 108% utilization at Mitchell Hepburn PS in 2024. Utilization is projected to decrease to full capacity by 2029 as the area continues to mature.

To accommodate the return of holding zone students, options have been developed to assign portions of Mitchell Hepburn PS to Forest Park PS, which has available space (section 5.2).

The report includes additional boundary adjustment options that address underutilized schools (Elgin Court PS and Forest Park PS) and overutilized schools (Southwold PS and Locke's PS). Locke's PS faces enrolment pressure that can be addressed through boundary adjustments with either June Rose Callwood PS or New Sarum PS. The attendance area for John Wise PS is proposed to change by sending students to Elgin Court PS and Forest Park PS. The space made at John Wise PS by moving portions of its boundary to underutilized schools will be used to either resolve the accommodation pressures at Locke's PS or resolve pending enrolment pressures at Southwold PS. The proposed boundary adjustments outlined in this report would resolve the enrolment imbalance throughout the City and strengthen TVDSB's future business case submission to the Ministry of Education for a new school in northwest St. Thomas.

1. Background

TVDSB provides educational services to the cities of St. Thomas and London as well the Counties of Middlesex, Oxford, and Elgin. Prior to 2016, enrolment was generally stable at approximately 75,000 students. Currently, there are more than 83,000 students across the Valley. Enrolment growth is expected to continue due to sustained migration and immigration to the area and the rapid pace of development activity. These changes in population and migration patterns have significantly impacted Board enrolments. Over the next ten years, it is anticipated that the growth and development within the Board's jurisdiction will continue to increase rapidly, which will cause further enrolment imbalances if not addressed. Any future decisions must be made in the context of both Board and Ministry of Education initiatives and policies regarding boundary changes and requests for capital funding.

1.1 Analysis Parameters

The objective of an attendance review is to balance enrolment and utilization of schools for both the short and long-term. The projected enrolments must support a sustained optimal utilization of schools' existing permanent capacities in order to maximize resources.

From a programming perspective, small grade cohorts can create challenges for organizing classes that meet Ministry class-size caps and can result in multi-grade classes. This can also result in other operational challenges such as having fewer teachers being available for supervision, and reduced offerings of extra-curricular activities.

Residential development and municipal Official Plan direction can cause a disproportionate arrangement of students at schools. Schools in rapidly developing areas can experience higher enrolment and student yields than older neighbourhoods. Changing demographics, socio-economic perceptions of certain locales, as well as housing density can result in over-capacity pressures at one school and empty pupil places at other schools nearby.

The tools available to the TVDSB to achieve long-term sustainability for this review include:

- The return of a temporary holding zone to its home school; and
- The modification of attendance areas

1.2 City of St. Thomas Elementary Panel Attendance Area Review

This report was developed to discuss the technical aspects of the current accommodation imbalances within the City of St. Thomas and schools in the surrounding communities that have portions of their attendance areas within the City. The potential boundary changes provide a solution on how to best manage the future enrolment that will yield from the new residential development in the short and long term. This will be achieved through dissolving a holding zone and the reconfiguration of school attendance boundaries.

Two areas of particular focus are the communities around Kettle Creek PS and Southwold PS. The enrolment pressure at Kettle Creek PS is due to residential development in Port Stanley and temporarily accommodating the Southeast St. Thomas holding zone.

The City of St. Thomas has expanded its urban growth boundary and added residential land within the Southwold PS attendance area; approximately 1,387 units are expected to be constructed within the next five to 10 years in this area. As students begin to yield from new development, Southwold PS is projected to become severely overutilized.

2. Current Situation

2.1 St. Thomas Study Area

Currently, TVDSB operates six English track schools and one French Immersion (FI) school in the City of St. Thomas. In addition to these, the attendance boundaries of New Sarum PS, Southwold PS, and Kettle Creek PS extend into St. Thomas. The total English track elementary enrolment is under the collective On-the-Ground (OTG) capacity of schools in the area but there are imbalances throughout the panel. The enrolment imbalances are projected to worsen over the forecast term because the majority of future residential development is located within the Southwold PS, John Wise PS, and Elgin Court PS attendance areas.

In 2021, the enrolment imbalance necessitated 18 portables at TVDSB's St. Thomas elementary school facilities: 7 at Locke's PS, 5 at Kettle Creek PS, 3 at Mitchell Hepburn PS, 2 at June Rose Callwood PS, and 1 at Southwold PS.

2.2 French Immersion Analysis

This attendance area review will consider boundary reconfigurations at English track elementary schools with attendance areas in St. Thomas. TVDSB reviewed the potential of including FI schools in the review.

TVDSB examined converting Éva Circé-Côté FI PS to an English Track School and moving its FI program into the City of St. Thomas in order to provide enrolment pressure relief for Kettle Creek PS.

The findings concluded that FI students within the City of St. Thomas and Elgin County are well served by the current location of FI facilities and any modification to boundaries will require significant student movement and increase the reliance on school bus transportation. More specifically, converting Éva Circé-Côté FI PS back into an English track elementary school will necessitate the busing of students from the Southeast St. Thomas holding zone to the converted school in order to bolster its attendance and thereby not addressing a core objective of the review, being the return of holding zone students to a neighbourhood school that is located within walking distance of their residences.

The attendance areas for both Pierre Elliott Trudeau FI PS and Éva Circé-Côté FI PS work well, with ample enrolment at each school in order to provide high quality FI programming to students in the City and the County. Figures 1 and 2 below illustrate the student distribution at both schools.

Figure 1

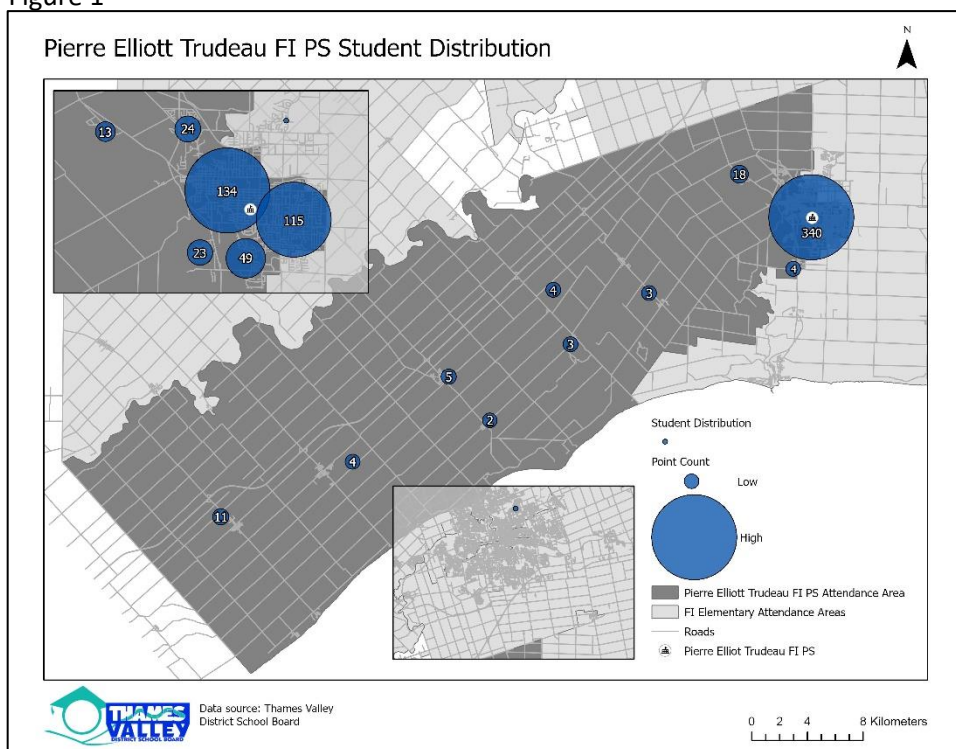
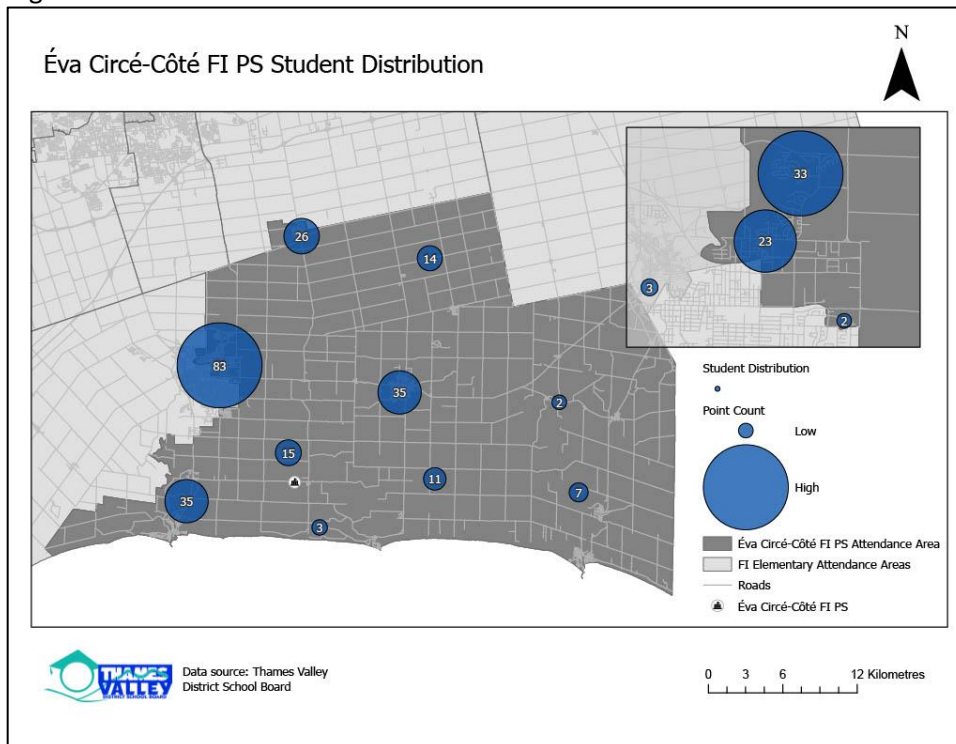


Figure 2



2.3 Issues Under Review

Official 2021-2022 enrolment figures were used for this review as this is the most recent school year for which official enrolment was available. Enrolment in 2021-2022 remained under the collective OTG capacity of English track schools across St. Thomas but the student population is not evenly distributed across the elementary panel. In general, utilization is higher for schools located on the periphery of St. Thomas, while facilities located within central St. Thomas are underutilized. This trend is expected to intensify over the next several years as residential developments will continue to build-out in high growth areas, specifically in northwest St. Thomas.

Table 1 presents utilizations for the elementary panel in St. Thomas and the surrounding area. It illustrates 2021-2022 enrolment data as well as projections for 2024 (proposed implementation year for potential boundary changes) and 2029. Substantial growth is projected beyond this planning horizon as students will begin to substantiate from expected residential developments. This growth will not be evenly distributed across elementary schools with the majority of residential development expected within the Southwold PS and John Wise PS attendance boundaries. Existing imbalances are expected to worsen over the coming decade if boundary adjustments are not implemented.

Three schools are notable for their comparatively lower utilizations. The current utilization at Forest Park PS is 74% and this expected to decline to 70% by 2029. Similarly, the utilization at Elgin Court PS is currently

at 69%, and this is expected to remain stable through to 2029. New Sarum PS is currently at 86% and this figure is expected to decline to 77% by 2029.

In contrast, Kettle Creek PS and Locke's PS are overutilized. Enrolment pressure at Kettle Creek PS is expected to increase by approximately 11% between 2021 (136%) and 2029 (152%). Locke's PS is currently at 119% and is expected to reach its enrolment peak by 2024 (123%). Southwold PS is currently just under full capacity but is expected to reach 124% by 2029 as students will begin to substantiate from new developments in northwest St. Thomas. The utilization at Southwold PS will increase significantly beyond 2029 as between 310 and 500 elementary students are expected to yield from new development in northwest St. Thomas, dependant on the types of units that are constructed.

Status Quo Enrolment and Utilization - Table 1

Schools Name	Capacity		Portables			Enrolment			Utilization		
	OTG	Current Usage	2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS	363	363	5	6	7	494	511	552	136%	141%	152%
Mitchell Hepburn PS	678	678	3	0	0	706	607	539	104%	90%	79%
Forest Park PS	530	* 516	0	0	0	392	405	372	74%	76%	70%
John Wise PS	611	611	0	0	0	518	512	549	85%	84%	90%
Elgin Court PS	467	* 411	0	0	0	323	330	323	69%	71%	69%
June Rose Callwood PS	375	380	2	0	0	380	343	317	101%	91%	85%
Locke's PS	576	576	7	9	4	684	708	633	119%	123%	110%
Southwold PS	654	654	1	1	7	647	679	813	99%	104%	124%
New Sarum PS	257	257	0	0	0	222	214	198	86%	83%	77%
Total	4511	4446	18	15	18	4366	4309	4296	97%	96%	*95%

* Functional OTG capacities for both Forest Park PS and Elgin Court PS have changed due to non purpose-built classrooms being used for special education

** Enrolment is projected to increase beyond 95% as additional students from new development will begin to substantiate beyond 2029

Holding Zone and Holding School

This analysis incorporated the Southeast St. Thomas Holding Zone as part of the potential Attendance Area changes. A holding zone is an area defined by a geographic boundary, within an Attendance Area (usually with high concentrations of new or imminent development), for which Trustees have approved that those students residing in this area are to attend a specified School (known as a "holding school") based on available capacity until such time as long-term accommodations can be established. Once a holding zone is established, long-term accommodation solutions from interim pupil accommodation arrangements can include:

- permanent accommodation in existing schools;
- construction of a new school; and/or
- additions or renovations to existing schools to add space for accommodation.

There is an existing holding zone in Southeast St. Thomas due to development activity in the Mitchell Hepburn PS attendance area. Students residing in this holding zone are currently accommodated at Kettle Creek PS in Port Stanley.

Within the last couple of years, the combination of residential development, population growth, housing turnover rates and the accommodation of the Southeast St. Thomas holding zone has resulted in accommodation pressures at Kettle Creek PS. As the Southeast St. Thomas holding zone accounts for a large portion of Kettle Creek PS's total enrolment, dissolving the holding area will reduce the school's enrolment close to more manageable levels.

3. Current and Projected Residential Growth and Community Trends

3.1 Current and Projected Residential Development

TVDSB is experiencing increased enrolment from new developments and changing settlement patterns across the City of St. Thomas. These changes in population and migration patterns have impacted school board enrolments and produced both enrolment pressures and surplus spaces at schools across the city.

From 2001 to 2021, the City of St. Thomas grew by approximately 29%. Within the same period, the total number of private dwellings has grown by 35%.

Table 2 – City of St. Thomas Population and Housing Trends

Period	Population	Total Private Dwellings
2001	33,271	13,792
2006	36,110	15,225
2011	37,905	16,398
2016	38,909	17,114
2021	42,840	18,596
2001-2021	9,569	4,804
2001-2021	29%	35%

Source: Statistics Canada Census Profile, 2001-2021

The City of St. Thomas has grown significantly in recent years. Historically growth has taken the form of low density units (Table 4), however in 2020 there was an influx of 364 high density units, which account for 5 apartment complexes. Townhouse developments accounted for 46 and 28 units in 2020 and 2021, respectively.

From 2020 to August 2022 there were a total of 247 building permits in the Township of Southwold, all in low density developments. The majority of building permits were issued for the construction of units in the Talbotville community.

3.2 Student Yields

Enrolment projections are based on reviewing a number of factors that consider changing demographic patterns within an attendance area. This includes reviewing progression of students from one grade to the next each year, enrolment growth from the existing community as a result of migration to established neighbourhoods through housing turnover, and new births occurring within each attendance area.

Planning staff also track development applications and apply projected student yields to residential housing projects in order to determine how many new students from these developments will enroll at TVDSB schools each year. The number of students forecasted to yield from future developments are based on actual student counts from existing recent developments, factoring in unit types and attendance areas. Below is a list of elementary student yields per unit type that were applied to future residential developments in St. Thomas.

Table 3 – Residential Development Yields

Unit Type	Yield
Single/Semi-Detached	0.26
Townhouse	0.20
High Density (Apartment Units)	.03

Table 4 – City of St. Thomas Building Permits, January 2020 to August 2022

Period	Low Density	Medium Density	High Density	Total Dwellings
2020	269	46	364	679
2021	225	28	45	298
2022	99	14	30	143

Source: City of St. Thomas Building Permit Reports

Table 5 - Southwold Township Building Permits, January 2020 to August 2022

Period	Low Density
2020	43
2021	134
2022	70

Source: Southwold Township Building Permit Reports

Figure 3.

St. Thomas Building Permits - 2020

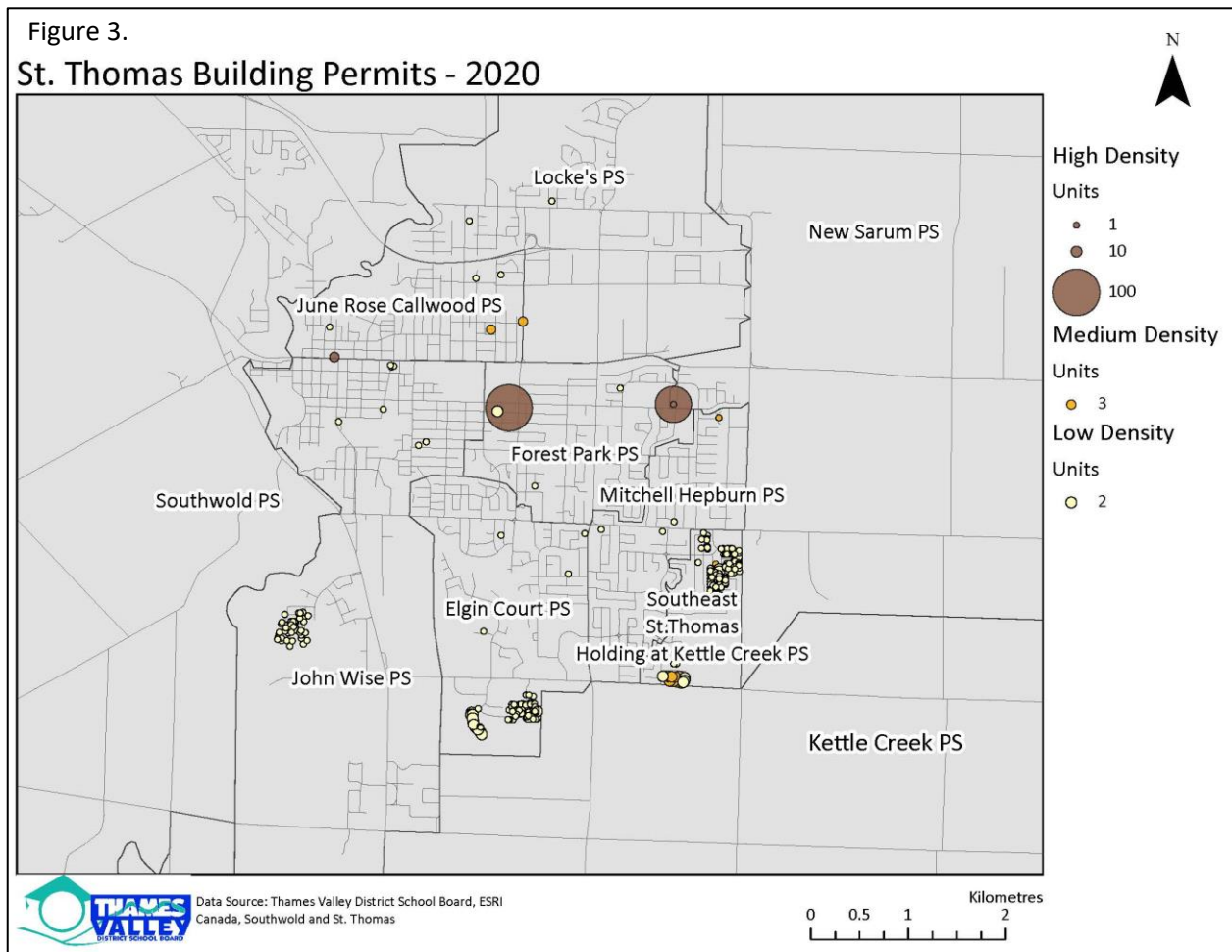


Figure 4.
St. Thomas Building Permits - 2021

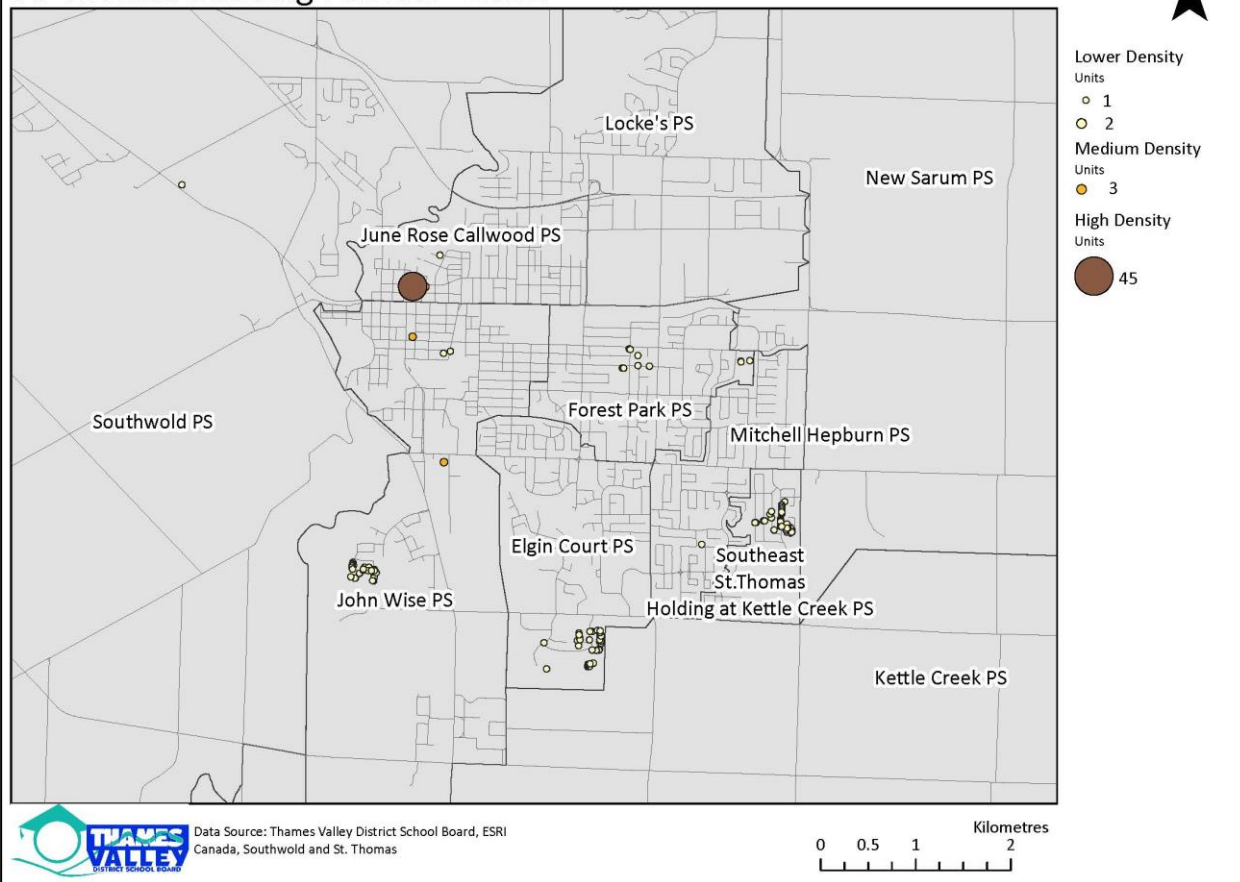


Figure 5.
St. Thomas Building Permits - 2022

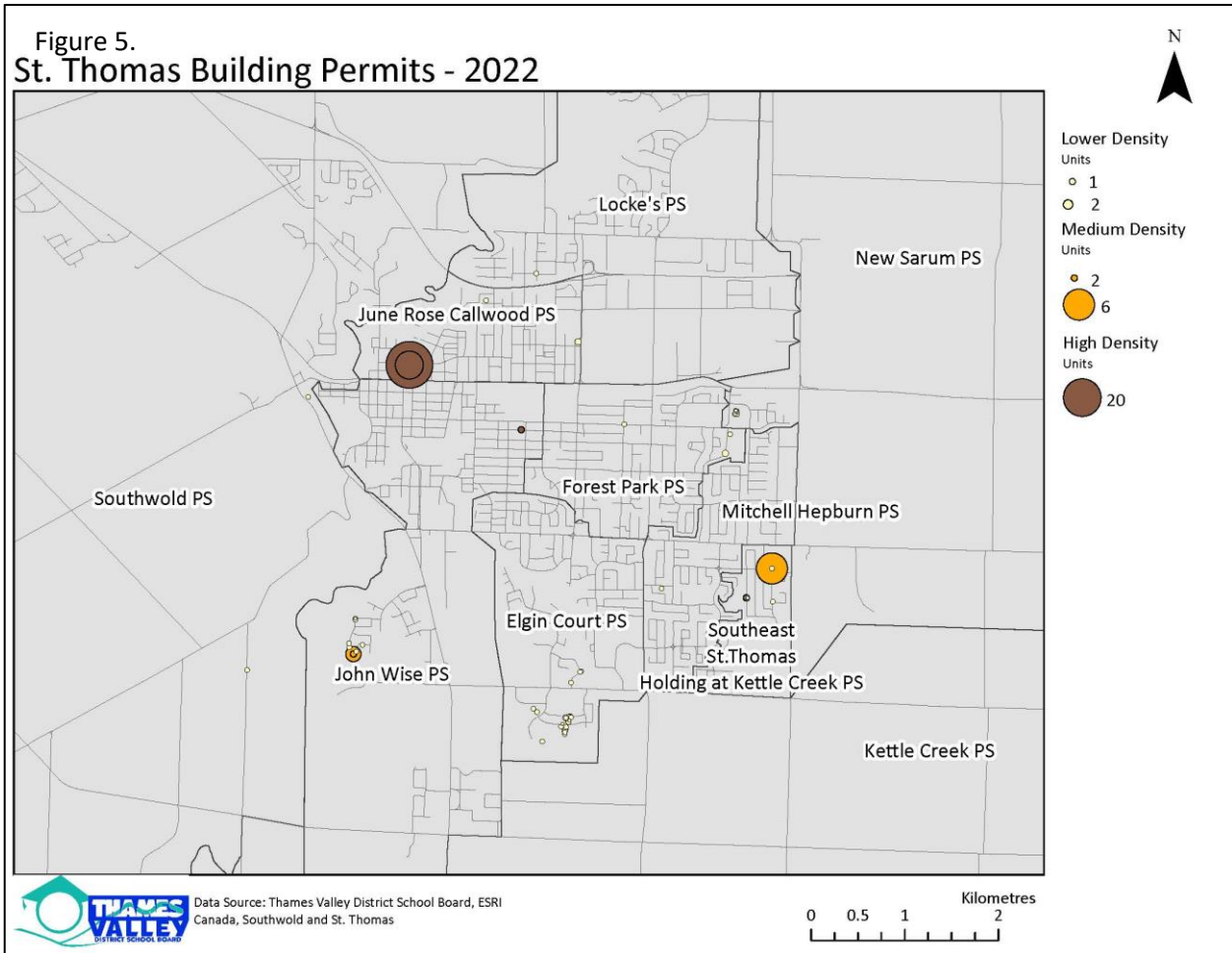


Figure 6.
Southwold Building Permits - 2020

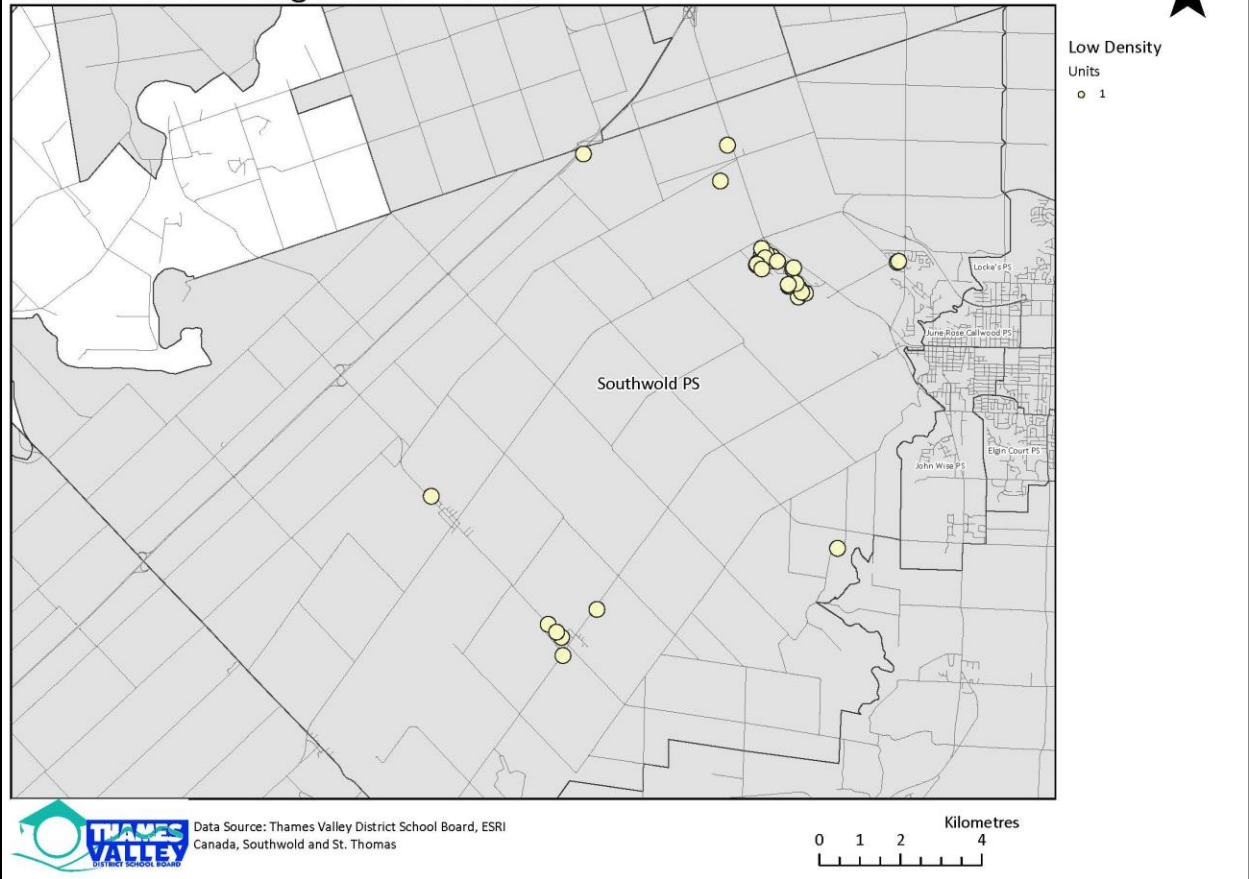


Figure 7.
Southwold Building Permits - 2021

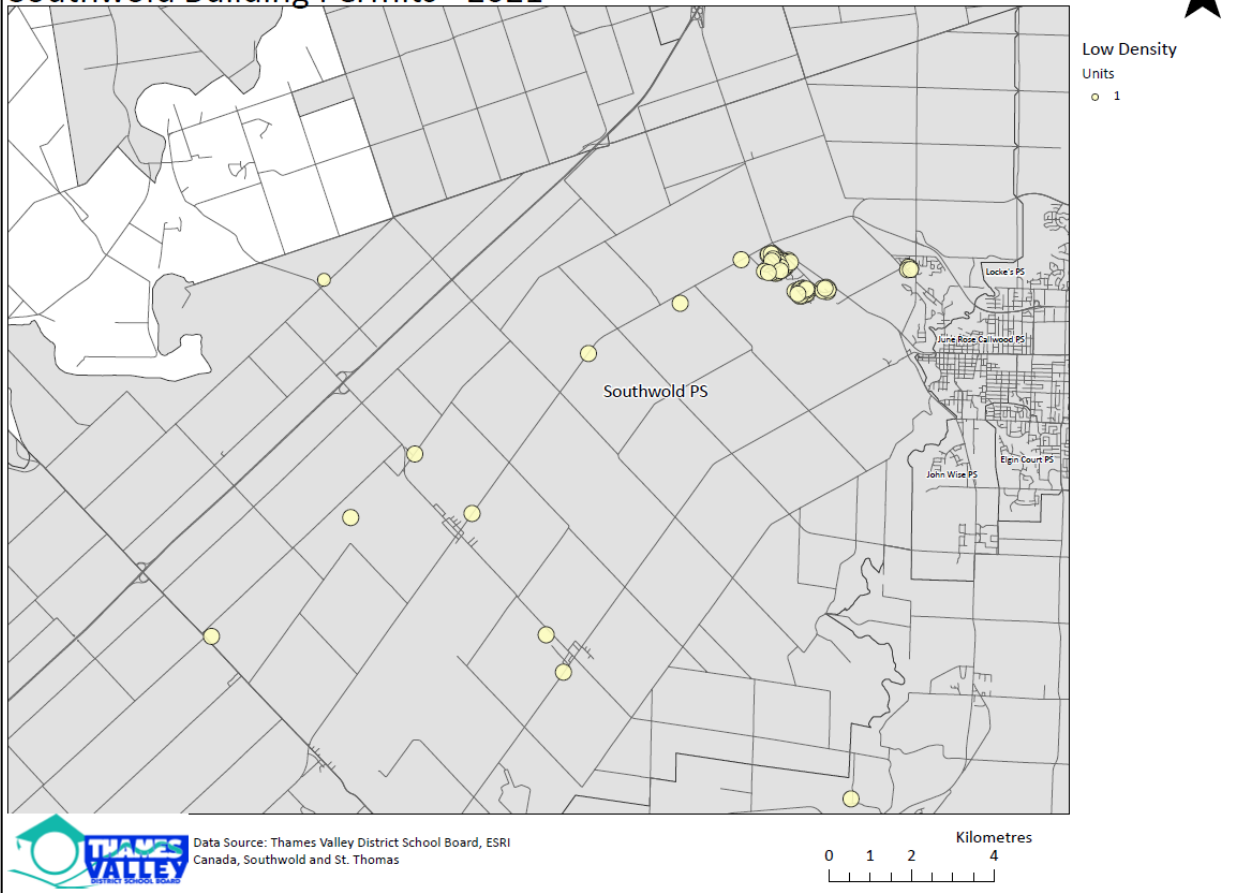
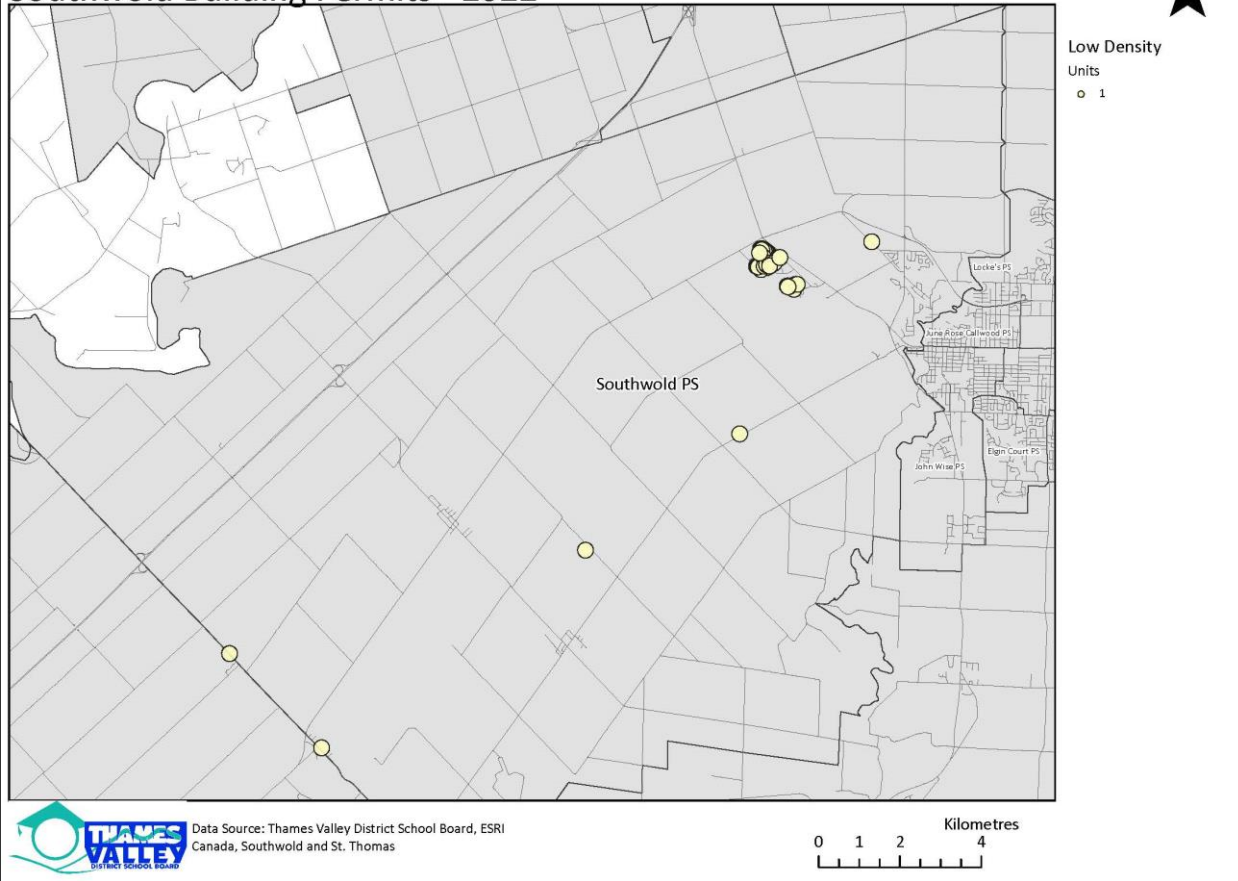


Figure 8.

Southwold Building Permits - 2022



4. St. Thomas Out of Boundary Student Analysis

An out-of-boundary (OB) analysis was completed as part of this attendance area review report (Table 6). It was determined that a majority of students are attending their designated school and that out-of-boundary attendance is not significantly contributing to the enrolment distribution imbalance across English track elementary schools in the City of St. Thomas and the surrounding area.

Table 6
Out of Boundary (OB) Analysis

School	# OB Students	% of total student population that is OB
Mitchell Hepburn PS	24	4%
Forest Park PS	12	2%
John Wise PS	4	1%
Elgin Court PS	15	2%
Locke's PS	21	3%
Southwold PS	20	3%
New Sarum PS	2	1%
June Rose Callwood PS	3	1%
Kettle Creek PS	0	0%

5. Potential Changes

The following section presents the initial boundary adjustments for English track elementary schools within St. Thomas and the surrounding area. Boundary adjustments were developed to balance enrolment across schools. While these interventions are designed to balance facility utilizations in specific geographic areas, each proposed boundary adjustment considers the broader impacts on the community. For example, boundaries have been designed to follow major roads or other features wherever possible and to avoid dividing neighbourhoods. Attention was also paid to modes of transportation, preferring boundary adjustments that reduce reliance on busing.

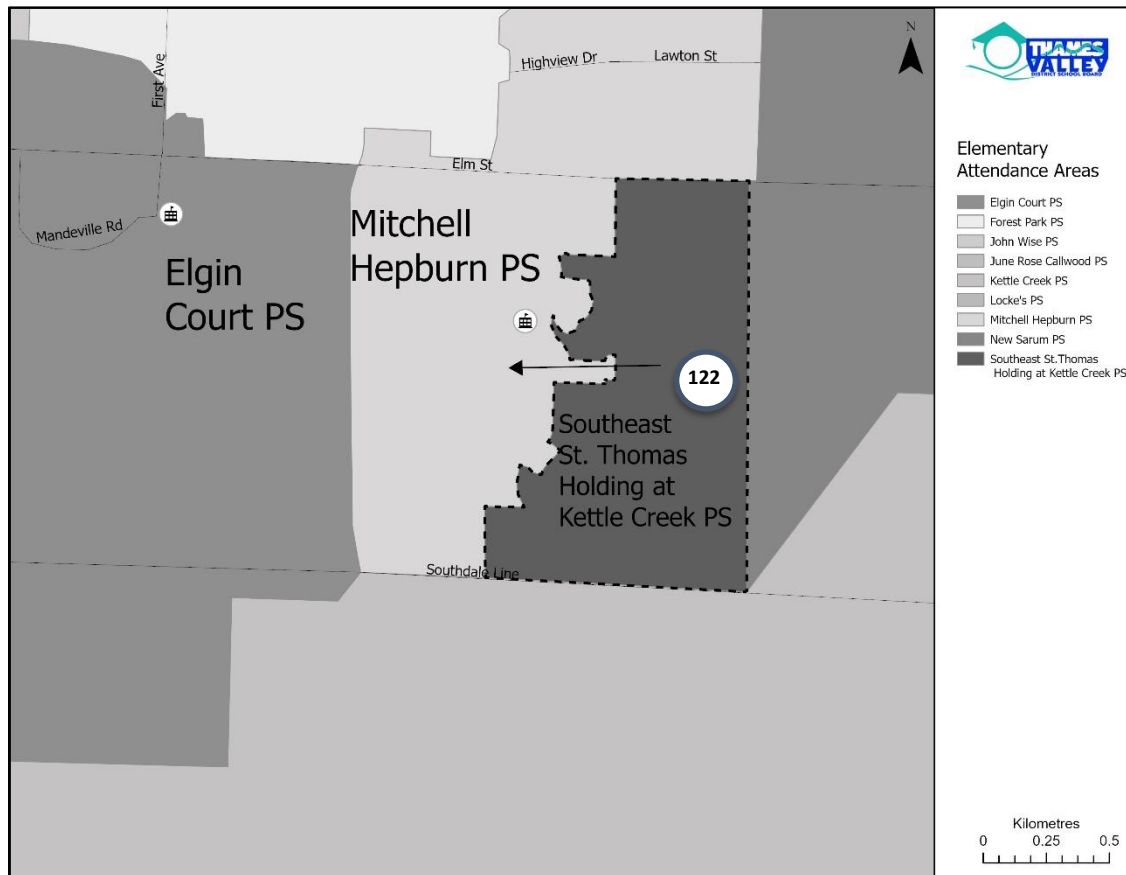
5.1 Southeast St. Thomas Holding at Kettle Creek PS

Kettle Creek PS is overutilized and projections indicate it will continue to face significant enrolment pressure over the next 10 years. There were five portables on site for the 2021-2022 school year. If interventions are not taken, increasing enrolment will necessitate additional portables and will exacerbate operational challenges at the school. While the following measures do not eliminate the need for portables altogether, they allow for a significant reduction in the number of temporary classrooms required.

5.1.1 Proposed Changes

Dissolve the Southeast St. Thomas holding zone and assign students to Mitchell Hepburn PS, being the home school for the area.

Figure 9
Holding Zone Returned Map



Students Moving From	# Students (2021)	Receiving School
1 Kettle Creek PS	122	Mitchell Hepburn PS

5.1.2 Expected Outcomes

In the status quo, utilization at Kettle Creek is projected to increase to 141% by 2025. Dissolving the Southeast St. Thomas holding zone would decrease utilization to 106% in 2024, with a slight increase to approximately 112% as students will continue to substantiate from new developments within the Port Stanley area.

Utilization at Mitchell Hepburn PS will increase to 108% and gradually decrease to full capacity by 2029 as the attendance area continues to mature.

Table 7 – Return of Holding Zone Students to Mitchell Hepburn PS

Schools	OTG Capacity	Portables			Enrolment			Utilization		
		2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS	363	5	1	2	494	385	407	136%	106%	112%
Mitchell Hepburn PS	678	3	3	0	706	734	681	104%	108%	100%

5.2 Southeast St. Thomas Boundary Adjustments

Mitchell Hepburn PS is expected to remain overutilized with the return of the Southeast St. Thomas holding zone. To balance enrolment at Mitchell Hepburn PS, a portion of its boundary is proposed to be designated to nearby underutilized Forest Park PS. Additionally, a portion of the John Wise PS attendance area is proposed to be assigned to Elgin Court PS and Forest Park PS in order to allow for additional student movement in northwest St. Thomas.

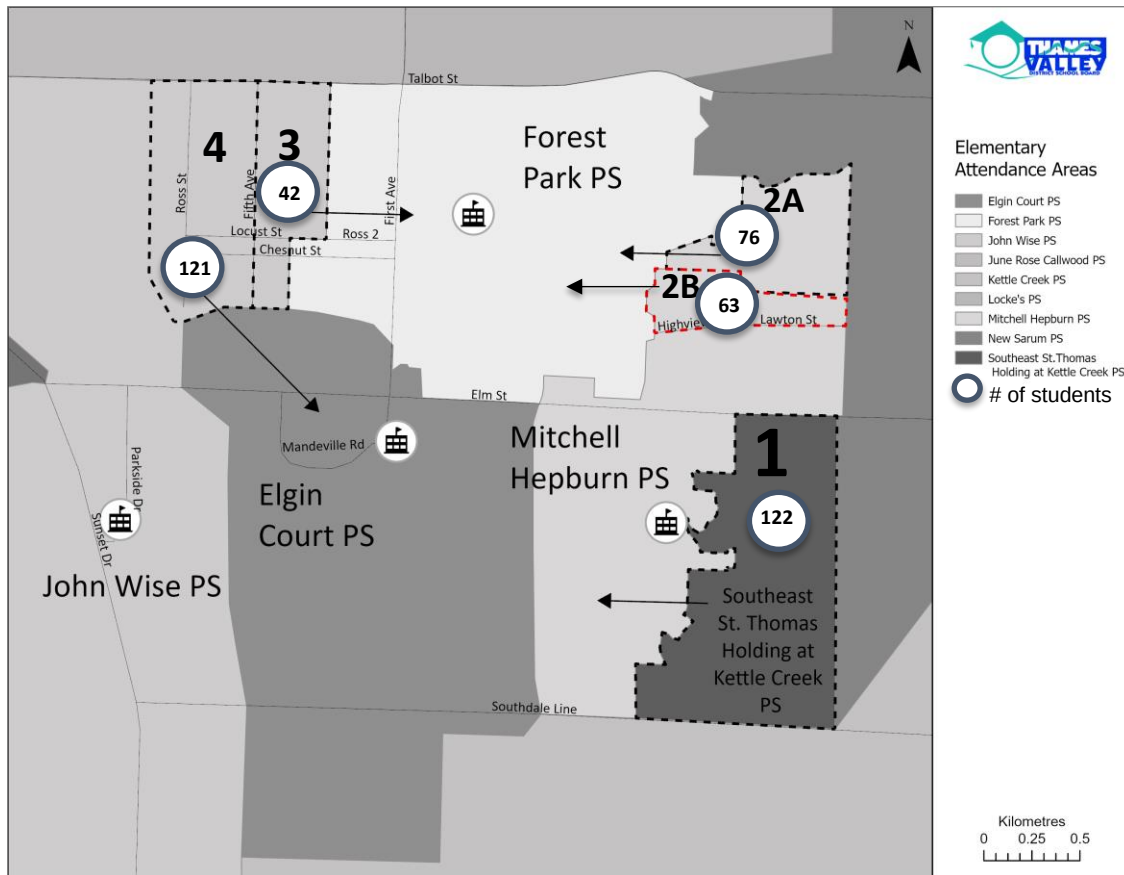
5.2.1 Proposed Changes

- To create space for the Southeast St. Thomas holding zone, two options have been developed to designate portions of the Mitchell Hepburn PS attendance area to Forest Park PS:
 - Option 1 - Area 2A (Figure 10), bordered by Chestnut Street and just south of Wellington Street, with a total of 76 students, is proposed to be reassigned to Forest Park PS
 - Option 2 - A combination of area 2A and area 2B, which extends to the Cooks Crescent and Carrie Crescent area and includes Lawton Street and Highview Drive, with a total of 139 students, is proposed to be designated to Forest Park PS.
- Along with receiving a portion of Mitchell Hepburn PS's attendance area, the northeast portion of the current John Wise PS boundary is proposed to be designated to Forest Park PS.
- An additional portion of the current John Wise PS attendance area, west of Fifth Street, is proposed to be relocated to Elgin Court PS in order to create space for additional students in northwest St. Thomas while utilizing existing empty pupil places at Elgin Court PS.

5.2.2 Expected Outcomes

- Mitchell Hepburn PS
 - The school will be close to full capacity with an expected utilization of 98% in 2024 and 93% in 2029. The implementation of this boundary change would allow for the removal of portables from the school site over time.
 - Designating a larger portion of the attendance area to Forest Park PS would result in a lower utilization rate, with 91% in 2024 and 86% in 2029.
- Forest Park PS
 - As this school would be receiving students from Mitchell Hepburn PS and John Wise PS, utilization will increase. Currently, utilization at Forest Park PS is 68%; in 2024, the proposed year of implementation, utilization is expected to rise to 98% and decrease to 91% by 2029.
 - By receiving a larger portion of the Mitchell Hepburn PS attendance boundary, utilization at this school would increase to approximately 107% in 2024 and decrease to 97% in 2029.
- Elgin Court PS
 - Utilization would increase to 96% in 2024 and decrease slightly to 90% in 2029.
- John Wise PS
 - Utilization was 84% in 2021-2022. The proposed changes would decrease the utilization to 60% in 2024 and 67% by 2029. Lowering the utilization at this school is necessary to create room for future student movement, which will be discussed in subsequent sections of this report.

Figure 10
Southeast St. Thomas Proposed Boundary Changes Map



Students Moving From		# Students (2021)	Receiving School
1	Kettle Creek PS	122	Mitchell Hepburn PS
2A	Mitchell Hepburn PS	71	Forest Park PS
2A + 2B	Mitchell Hepburn PS	139	Forest Park PS
3	Locke's PS	112	New Sarum PS
4	New Sarum PS	70	Forest Park PS

Table 8 – Boundary Changes in Southeast St. Thomas

Schools	OTG Capacity	Portables			Enrolment			Utilization		
Name		Existing	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS	363	5	1	2	494	385	407	136%	106%	112%
(2A) Mitchell Hepburn PS	678	3	0	0	706	662	630	104%	98%	93%
(2A + 2B) Mitchell Hepburn PS	678	3	0	0	706	614	582	104%	91%	86%
(2A) Forest Park PS	530	0	0	0	392	519	482	74%	98%	91%
(2A + 2B) Forest Park PS	530	0	1	0	392	565	512	74%	107%	97%
John Wise PS	611	0	0	0	518	368	410	85%	60%	67%
Elgin Court PS	467	0	0	0	330	446	418	71%	96%	90%

5.3 Locke's PS Boundary Adjustments

Locke's PS is overutilized and is projected to remain so through to 2029. There are currently 7 portables on site. If interventions are not undertaken, increasing enrolment will necessitate additional portables in the coming school years. The boundary changes outlined below propose to reassign a portion of the Locke's PS attendance area to one of two schools: June Rose Callwood PS or New Sarum PS.

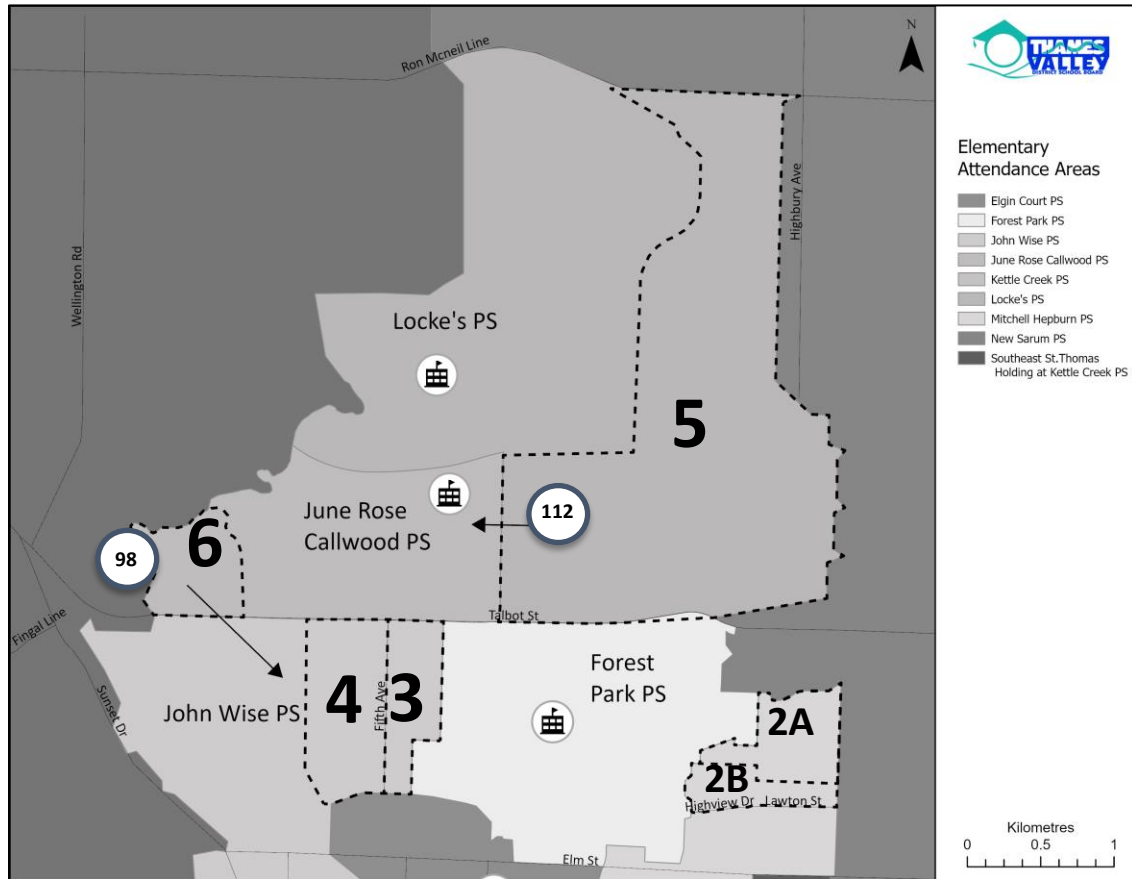
5.3.1 Locke's PS Option 1 Proposed Changes

- The portion of the June Rose Callwood PS attendance area bordered by Hiawatha Street to the east, Talbot Street to the south, Athletic Park to the north, and St. Thomas Soccer Athletic Park (northwest) is proposed to be designated to John Wise PS.
- The above measure will create space for a portion of the Locke's PS boundary located north of Ron McNeil Line and the neighbourhoods just east and west of Port Burwell Road (116 students) to be reassigned to June Rose Callwood PS.

5.3.2 Expected Outcomes

- Locke's PS
 - Utilization would decrease to 103% in 2024, compared to 123% in the status quo. By 2029, the utilization is projected to decrease to 92%.
- John Wise PS
 - In combination with the proposed change of designating portions of the John Wise PS attendance boundary to Forest Park PS and Elgin Court PS (section 5.2), the addition of a portion of the June Rose Callwood PS boundary would result in a utilization of approximately 75% in 2024. The additional space at John Wise PS would be used for future student movement involving pupils currently attending Southwold PS.
- June Rose Callwood PS
 - Utilization is projected to remain stable at 96% in 2024 and decrease to 89% in 2029.

Figure 11
Locke's PS Option 1 Proposed Boundary Changes



Students Moving From	# Students (2021)	Receiving School
5 Locke's PS	112	June Rose PS
6 June Rose Callwood PS	98	John Wise PS

Table 9 – Locke's PS Option 1

Schools	OTG Capacity	Portables			Enrolment			Utilization		
		2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS	363	5	1	2	494	385	407	136%	106%	112%
(2A) Mitchell Hepburn PS	678	3	0	0	706	662	630	104%	98%	93%
(2A + 2B) Mitchell Hepburn PS	678	3	0	0	706	614	582	104%	91%	86%
(2A) Forest Park PS	530	0	0	0	392	519	482	74%	98%	91%
(2A + 2B) Forest Park PS	530	0	1	0	392	565	512	74%	107%	97%
John Wise PS	611	0	0	0	518	456	509	85%	75%	83%
Elgin Court PS	467	0	0	0	330	446	418	71%	96%	90%
June Rose Callwood PS	373	2	0	0	380	358	332	102%	96%	89%
Locke's PS	576	7	1	0	684	591	532	119%	103%	92%

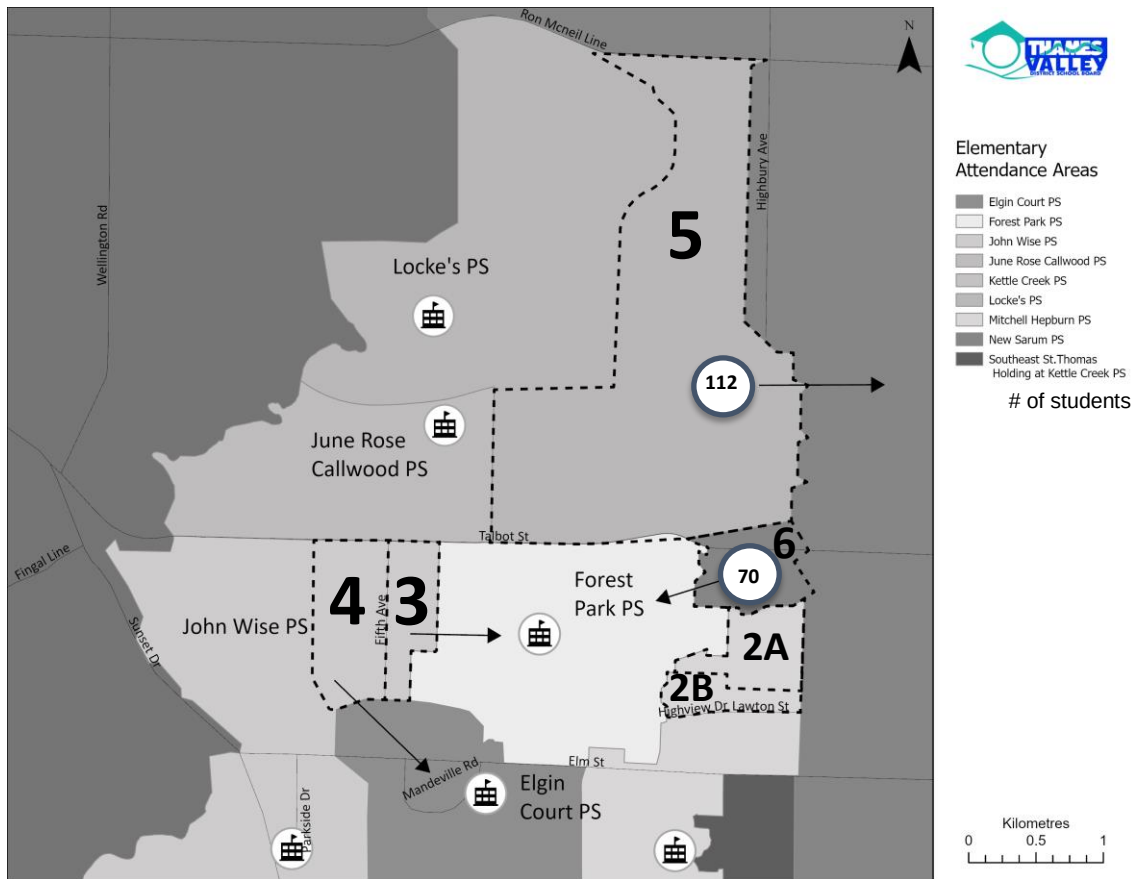
5.3.3 Locke's PS Option 2 Proposed Changes

- The westerly portion of the New Sarum PS attendance area that is bordered by Wellington Road to the South is proposed to be designated to Forest Park PS (Area 6 in Figure 12).
- The above measure would create space for a portion of the Locke's PS boundary to attend New Sarum PS (Area 5 in Figure 12)

5.3.4 Expected Outcomes

- Locke's PS
 - Utilization would decrease to 103% in 2024, compared to 123% in the status quo. By 2029, the utilization is projected to decrease to 92%.
- New Sarum PS
 - Following the implementation of the proposed boundary change, enrolment would increase to 99% and remain close to full capacity through the planning horizon.
- Forest Park PS
 - The boundary change with New Sarum PS along with receiving portions of the John Wise PS and Mitchell Hepburn PS (2A) attendance boundaries would result in utilization increasing to approximately 111% in 2024 before decreasing to 101% in 2029.
 - The above boundary changes along with receiving a larger portion of the Mitchell Hepburn PS boundary (2A + 2B) will result in utilization increasing to 121% in 2024 and gradually decreasing to 112% by 2029.

Figure 12
Locke's PS Option 2 Proposed Boundary Changes



Students Moving From		# Students (2021)	Receiving School
5	Locke's PS	112	New Sarum PS
6	New Sarum PS	70	Forest Park PS

Table 10 – Locke's PS Option

Schools	Name	OTG Capacity	Portables			Enrolment			Utilization		
			2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS		363	5	1	2	494	385	407	136%	106%	112%
(2A) Mitchell Hepburn PS		678	3	0	0	706	668	622	104%	99%	92%
(2A + 2B) Mitchell Hepburn PS		678	3	0	0	706	614	582	104%	91%	86%
(2A) Forest Park PS		530	0	2	0	392	586	534	74%	111%	101%
(2A + 2B) Forest Park PS		530	0	5	3	392	639	592	74%	121%	112%
John Wise PS		611	0	0	0	518	368	410	85%	60%	67%
Elgin Court PS		467	0	0	0	330	446	418	71%	96%	90%
Locke's PS		576	7	1	0	684	593	531	119%	103%	92%
New Sarum PS		257	0	0	0	222	255	236	86%	99%	92%

5.4 Southwold PS Boundary Adjustments

The City of St. Thomas has designated approximately 63 hectares of land within the Southwold PS attendance area for future residential uses. Based on the City of St. Thomas Positioned for Growth study, it was determined that this area has the potential to yield approximately 1,387 dwelling units. It is expected that this area will consist of low and medium density residential development, with much of the student enrolment likely to substantiate beyond the current planning horizon. The proposed boundary adjustments below are recommended in order to resolve the anticipated accommodation pressures at Southwold PS and to strengthen TVDSB's future business case submission for a new school in northwest St. Thomas.

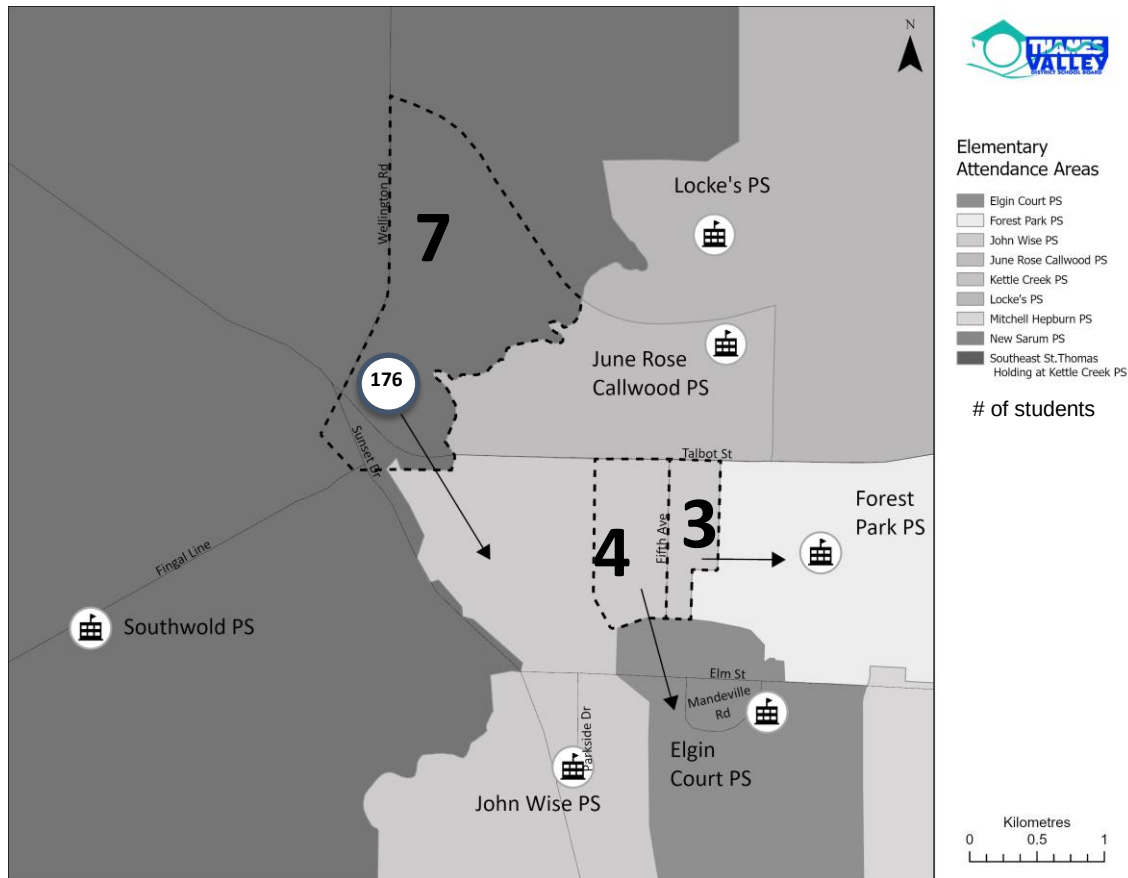
5.4.1 Proposed Changes

The space created at John Wise PS by assigning portions of its attendance boundary to nearby underutilized schools, being Forest Park PS and Elgin Court PS (section 5.2), is proposed to be used to accommodate students from the Lynhurst neighbourhood currently attending Southwold PS.

5.4.2 Expected Outcomes

- John Wise PS
 - Under the status quo scenario, utilization is projected to be 85% in 2024 and increase to 91% by 2029.
 - If the proposed changes are implemented, the utilization will reach 88% in 2024 and 93% in 2029.
- Southwold PS
 - In the status quo, enrolment is projected to increase to 104% utilization in 2024 and 124% in 2029.
 - If the proposed boundary changes are implemented, utilization will decrease to 77% in 2024 and as students begin to substantiate from residential development utilization will increase to 97% by 2029. Beyond the planning horizon, enrolment is projected to increase above capacity.

Figure 13
Southwold PS Proposed Boundary Change



Students Moving From	# Students (2021)	Receiving School
7 Southwold PS	176	John Wise PS

Table 11 – Southwold PS Proposed Boundary Change

Schools	OTG Capacity	Portables			Enrolment			Utilization		
		2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS	363	5	1	2	494	385	407	136%	106%	112%
(2A) Mitchell Hepburn PS	678	3	0	0	706	668	622	104%	99%	92%
(2A + 2B) Mitchell Hepburn PS	678	3	0	0	706	614	582	104%	91%	86%
(2A) Forest Park PS	530	0	2	0	392	586	534	74%	111%	101%
(2A + 2B) Forest Park PS	530	0	5	3	392	639	592	74%	121%	112%
Elgin Court PS	467	0	0	0	330	446	418	71%	96%	90%
John Wise PS	611	0	0	0	513	535	567	84%	88%	93%
Southwold PS	654	1	0	0	645	506	634	99%	77%	97%

5.5 Southwold PS Options

To manage the expected enrolment growth within the Southwold PS boundary, alternative options were developed that would designate the northwest St. Thomas residential expansion land as a new holding zone. The creation of a holding zone would be an alternative to reassigning the Lynhurst neighbourhood from Southwold PS to John Wise PS. As a holding zone is a temporary accommodation measure, the John Wise PS boundary will remain intact and portions will not be assigned to Forest Park PS and Elgin Court PS as in previous scenarios. The ultimate accommodation solution in this area would be new capital investment by the Ministry of Education.

5.5.1 Northwest St. Thomas Holding Option 2A - Proposed Changes

This option creates a holding zone for the northwest St. Thomas residential expansion land and designates Elgin Court PS as its holding school.

5.5.2 Expected Outcomes

- Elgin Court PS
 - By designating Elgin Court PS as a holding school, utilization will increase to 90% by 2029. Beyond 2029, enrolment is projected to increase above capacity and will need to be managed by portables.
- Southwold PS
 - While the bulk of students from new residential developments within the attendance area would be designated to Elgin Court PS, utilization will still increase above capacity to 109% in 2029 and will need to be managed by portables. While utilization would be above capacity, it represents an improvement over the status quo where it is projected to reach 124%.
- John Wise PS
 - The attendance boundary would remain status quo in this scenario and utilization would be approximately 90% in 2029.

Table 12 – Northwest St. Thomas Holding Option 1

Schools		Portables			Enrolment			Utilization		
Name	OTG Capacity	2021	2024	2029	2021	2024	2029	2021	2024	2029
Elgin Court PS	467	0	0	0	323	330	422	69%	71%	90%
John Wise PS	611	0	0	0	518	512	549	85%	84%	90%
Southwold PS	654	1	0	3	645	659	714	99%	101%	109%

5.5.3 Northwest St. Thomas Holding Option 2B – Proposed Changes

The northwest St. Thomas residential expansion land would be divided into two holding zones. Elgin Court PS and John Wise PS would be the two designated holding schools. Once the development plans for the area become available, the holding zone split would be determined based on road locations and other potential boundary features.

5.5.4 Expected Outcomes

- Elgin Court PS
 - By splitting the proposed holding zone into two areas, utilization will increase moderately to 80% by 2029.
- John Wise PS
 - Under this scenario, utilization is expected to reach full capacity by 2029.
- Southwold PS
 - Please refer to section 5.5.2

Table 13 – Northwest St. Thomas Holding Option 2

Schools		Portables			Enrolment			Utilization		
Name	OTG Capacity	2021	2024	2029	2021	2024	2029	2021	2024	2029
Elgin Court PS	467	0	0	0	323	330	373	69%	71%	80%
John Wise PS	611	0	0	0	518	512	608	85%	84%	100%
Southwold PS	654	1	0	3	645	659	714	99%	101%	109%

6. Grade Reconfiguration Analysis

Subsequent to the November 29th Board meeting, Administration received confirmation from the Ministry of Education that a Pupil Accommodation Review rather than an Attendance Area Review would be required in order to move 50% or more of an English track school's enrolment to a new facility. A Pupil Accommodation Review is a separate and distinct process for which there is currently a provincial moratorium, which means that this option cannot be implemented at this time. Prior to receiving this confirmation from the Ministry, Administration undertook an analysis and the expected outcomes are presented below.

6.1 Proposed Change

- Southeast St. Thomas holding zone to be designated to Mitchell Hepburn PS.
- Mitchell Hepburn PS converted to a Kindergarten to Grade 6 school.
- Locke's PS converted to a Kindergarten to Grade 6 school
- Elgin Court PS converted to a Kindergarten to Grade 6 school and shares an attendance area with Forest Park PS

- Forest Park PS becomes a Grade 7 to 8 school for Elgin Court PS, Mitchell Hepburn PS, and Locke's PS attendance areas

Table 14 – Grade Reconfiguration Option

Schools	Capacity	Portables			Enrolment			Utilization		
Name	OTG	2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS	363	5	1	2	494	385	407	136%	106%	112%
Mitchell Hepburn PS (K - 6)	678	3	0	0	706	554	528	104%	82%	78%
Locke's PS (K - 6)	576	7	0	0	684	548	501	119%	95%	87%
Elgin Court PS (K - 6)	467	0	5	4	323	579	568	69%	124%	122%
Forest Park PS (7 - 8)	530	0	0	0	392	495	440	74%	93%	83%
John Wise PS	611	0	0	0	518	512	549	85%	84%	90%
June Rose Callwood PS	375	2	0	0	380	343	317	101%	91%	85%
Southwold PS	654	1	1	7	647	679	813	99%	104%	124%
New Sarum PS	257	0	0	0	222	214	198	86%	83%	77%

6.1.1 Expected Outcomes

- By assigning Southeast St. Thomas Holding to Mitchell Hepburn PS will cause utilization at Kettle Creek PS to decrease to 112% by 2029
- Converting Locke's PS and Mitchell Hepburn PS to K-6 schools would result in utilization at Locke's PS declining to 87% by 2029 and utilization at Mitchell Hepburn PS decreasing to 78% in the same year.
- The K-6 conversion at Elgin Court PS would result in the school becoming overutilized and would necessitate multiple portables on site.
- The conversion to a Grade 7-8 school at Forest Park will increase its utilization to 93% and the school will remain well utilized through to 2029. At this time, TVDSB is unable to convert Forest Park PS into a Grade 7 and 8 school. This potential change requires a Pupil Accommodation Review due to the number of students who would be impacted.
- Southwold PS, John Wise PS, June Rose Callwood PS, and New Sarum PS would remain status quo in this scenario.

In order to implement this option, an increase of 7 buses is expected at Forest Park PS. Capital costs ranging between \$1.1 and \$1.3 million are also expected in order to convert Forest Park PS to a senior elementary school and to add kindergarten classrooms to Elgin Court PS.

7. School Community Feedback

An Attendance Area Review Committee meeting for this review was held on February 2, 2023. The Attendance Area Review Committee is comprised of parent and guardian volunteers from the school communities involved in the review. Following the meeting, school representatives held individual school-level meetings in order to gather public feedback that was then used to prepare school community reports

Thames Valley District School Board

City of St. Thomas Elementary Panel Final Attendance Area Review Report

for TVDSB's consideration. The subcommittee reports have been included as an appendix to the May 9, 2023 Board report from Administration.

Listed below are the key themes that were found in the school community reports in response to the initial potential boundary changes:

- School communities would like to reduce reliance on portables.
- The grade reconfiguration option is not supported by Elgin Court PS, Forest Park PS, or Mitchell Hepburn PS. These are three of the four schools that would be directly affected by this option.
- Locke's PS has requested to maintain its current boundary but did support grade restructuring if keeping the status quo is not feasible.
- Mitchell Hepburn PS supports receiving holding zone students but would prefer to avoid making any other changes to its attendance boundary.
- On the whole, there was support by both Forest Park PS and Elgin Court PS to receive additional students with a request for transition supports in order to welcome families to their new schools.
- There were also requests for legacy agreement options to be offered to all students and their siblings in order to stay at current schools, with transportation.

8. Recommended Changes

Based on the overall feedback that was received from school communities, Administration has prepared the following recommendations. Included in the recommendations is a legacy agreement option to be offered to grade 8 students and their siblings for the 2024-2025 school year, with transportation (if eligible). Siblings would need to apply through the TVDSB's Out of Area Exemption process in order to remain at current schools following the 2024-2025 school year. Locke's PS, New Sarum PS, and June Rose Callwood PS would remain status quo.

8.1 Southeast St. Thomas

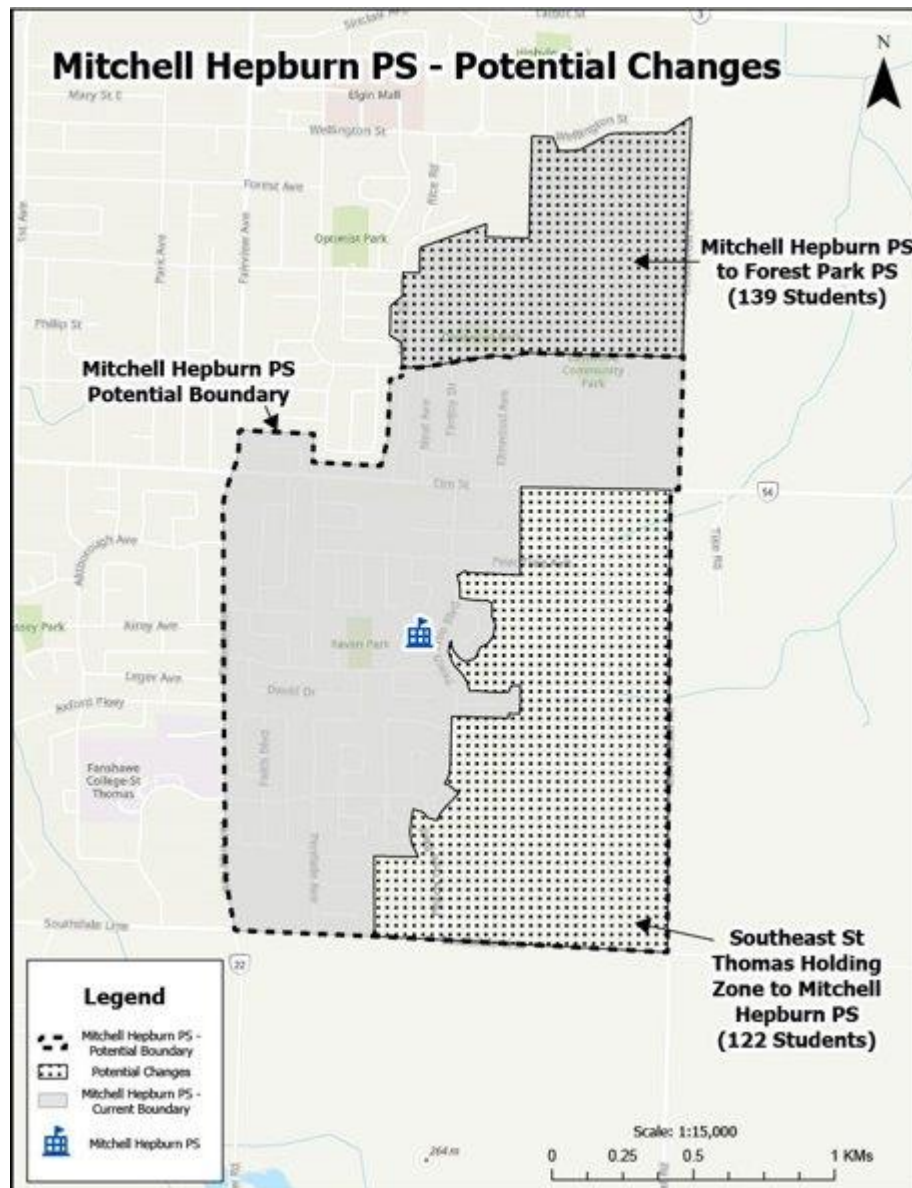
The first recommended change involves dissolving the Southeast St. Thomas holding zone and assigning students to Mitchell Hepburn PS. Students who reside within the holding zone would be within the Mitchell Hepburn non-transportation zone and would not require busing. This is a significant benefit to families in this area and supports municipal efforts to build walkable communities. A reduction of two buses is expected as a result of this change.

8.1.1 Expected Outcomes

- Kettle Creek PS
 - Dissolving the Southeast St. Thomas holding zone would result in a utilization of 110% at Kettle Creek PS in 2024. The school's utilization would remain stable through to 2029.

- Mitchell Hepburn PS
 - By assigning the northern portion (areas 2A+2B per Section 5.2) of its boundary to Forest Park PS, Mitchell Hepburn PS is projected to decrease to 86% utilization by 2029.

Figure 14 – Mitchell Hepburn PS Recommendation



8.2 Central St. Thomas

To accommodate holding zone students and reduce reliance on portables, it is recommended that a portion of the Mitchell Hepburn PS boundary be designated to nearby underutilized Forest Park PS. The area proposed to be moved is bordered by Wellington Street to the north and Lawton Street and Highview Drive to the south. A number of students who are currently attending Mitchell Hepburn PS by bus would

[Thames Valley District School Board](#)

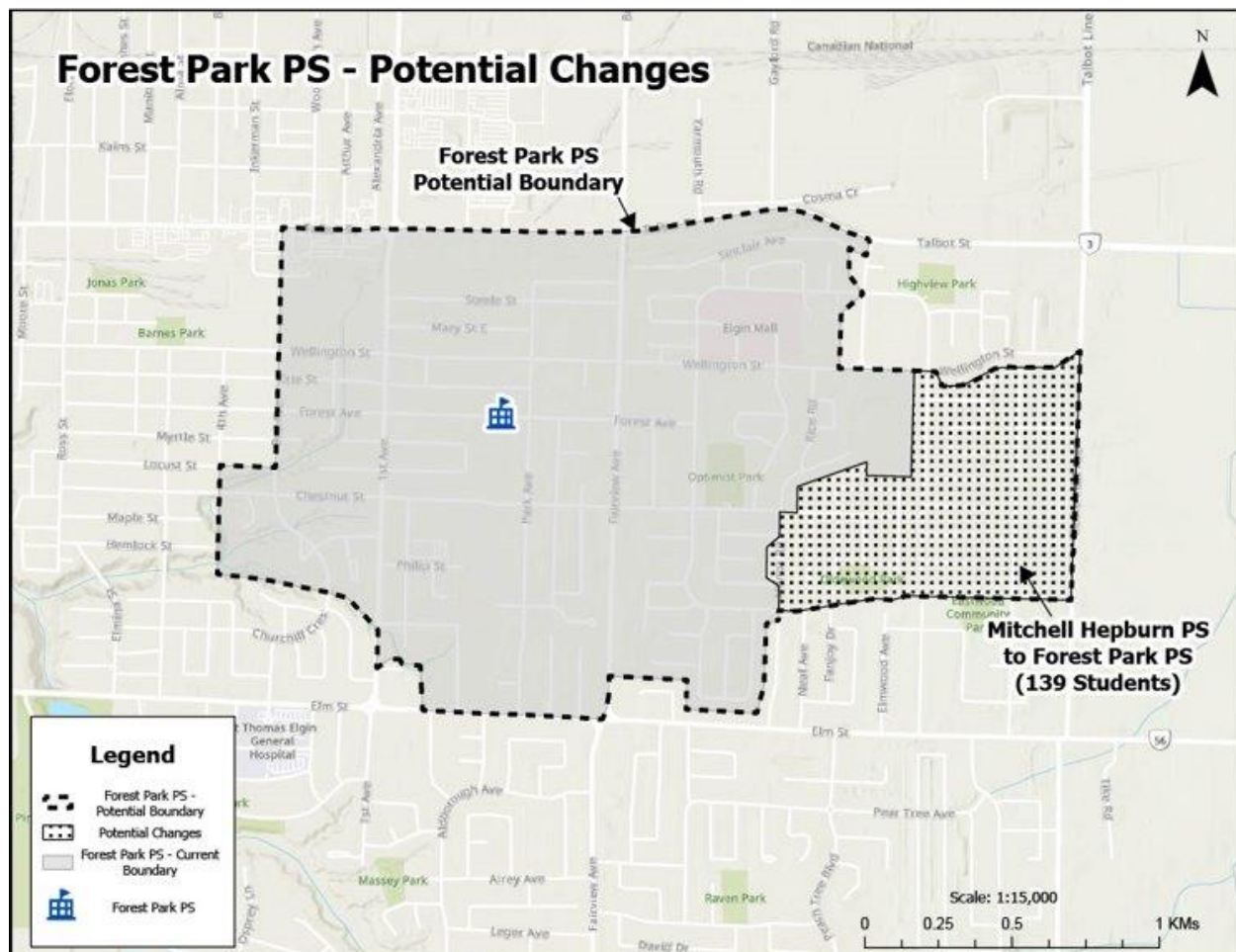
City of St. Thomas Elementary Panel Final Attendance Area Review Report

not be eligible for transportation to Forest Park PS. There is no net change in buses expected as a result of this adjustment.

8.2.1 Expected Outcomes

- Forest Park PS
 - Currently, utilization at Forest Park PS is 68%; in 2024, the proposed year of implementation, utilization is expected to rise to 96% and decrease to 89% by 2029.

Figure 15 – Forest Park PS Recommendation

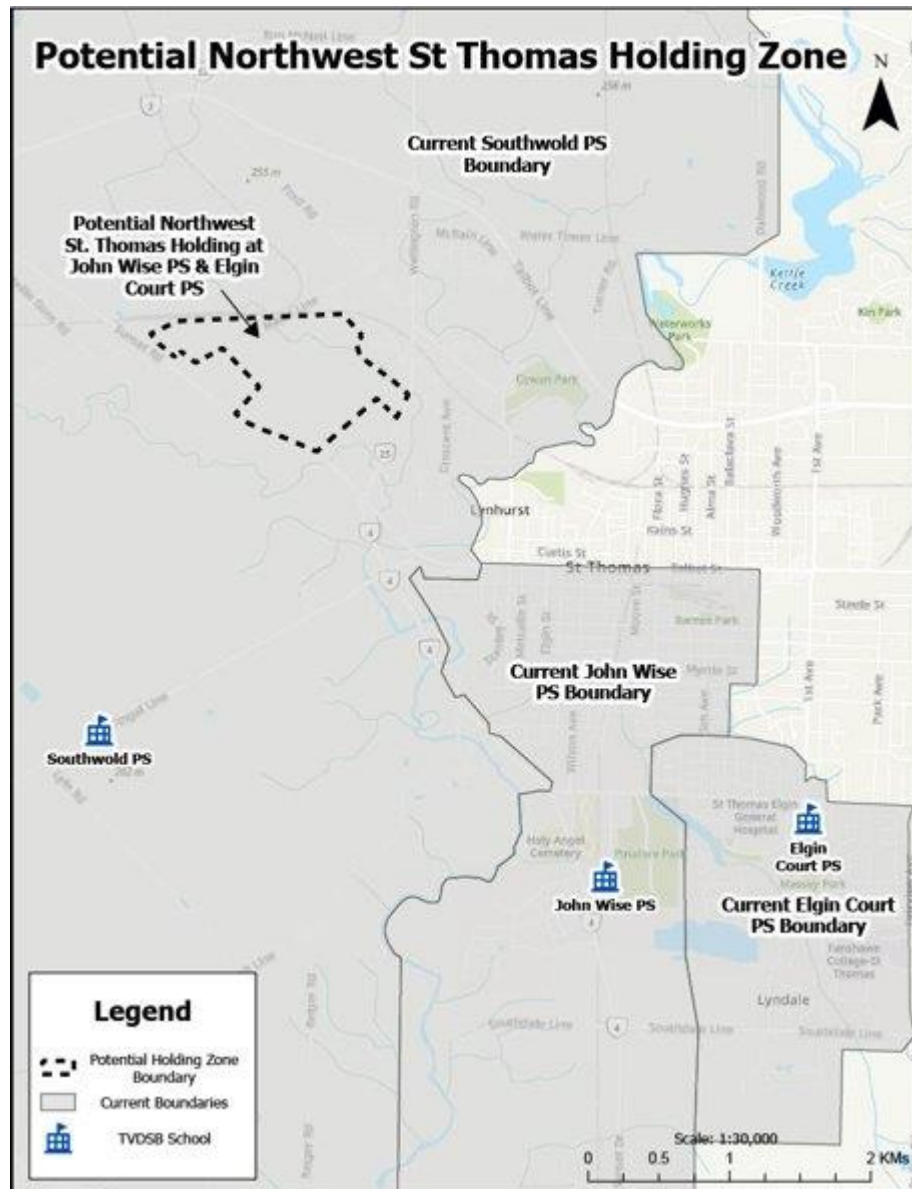


8.3 Northwest St. Thomas

To manage the projected accommodation pressure at Southwold PS, Administration is proposing to designate Elgin Court PS and John Wise PS as holding schools. Currently, there are no applications that have been submitted for this new development expected in northwest St. Thomas. Once a proposal is

received, the area may be divided into two holding zones by using roads and other geographic features for boundaries.

Figure 16 – Northwest St. Thomas Recommendation



8.3.1 Expected Outcome

- Please refer to section 5.5.2

Table 15 – Recommended Boundary Change: Facility Utilization

Schools	Capacity	Portables			Enrolment			Utilization		
Name	OTG	2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS *	363	5	1	2	494	400	407	136%	110%	112%
Mitchell Hepburn PS *	678	3	0	0	706	608	582	104%	90%	86%
Forest Park PS	530	0	0	0	392	511	472	74%	96%	89%
John Wise PS	611	0	0	0	518	512	608	85%	84%	100%
Elgin Court PS	467	0	0	0	323	330	373	69%	71%	80%
Southwold PS	654	1	1	3	645	679	714	99%	104%	109%
June Rose Callwood PS	375	2	0	0	380	343	317	101%	91%	85%
Locke's PS	576	7	9	4	684	708	633	119%	123%	110%
New Sarum PS	257	0	0	0	222	214	198	86%	83%	77%

* Legacy Agreement for grade 8 students to remain at their current schools for 2024-2025

Thames Valley District School Board
St. Thomas Attendance Area Review

SUBCOMMITTEE REPORTS

Appendix C



TABLE OF CONTENTS

APPENDIX C-1 Elgin Court PS	3
APPENDIX C-2 Forest Park PS.....	10
APPENDIX C-3 John Wise PS	16
APPENDIX C-4 Kettle Creek PS	25
APPENDIX C-5 Locke's PS.....	35
APPENDIX C-6 Mitchell Hepburn PS	42
APPENDIX C-7 New Sarum PS	64
APPENDIX C-8 Southwold PS	73



APPENDIX C-1 Elgin Court PS



**St. Thomas Elementary Panel Attendance Area Review
Attendance Area Review Committee (AARC)
Documents and Templates**



St. Thomas Elementary Panel Attendance Area Review Elgin Court Subcommittee Meeting Agenda

School Community: Elgin Court PS.

Date & Time of Subcommittee Meeting: Monday, March 6, 2023 @ 7:00 PM

Attendance Area Review Subcommittee Members & Affiliation:

Ten (10) Attendees:

1. Laura Robinson -- Parent & PTA Member (Sub Committee Co-Chair)
2. Laura Pereira -- Parent & PTA Member (Sub Committee Co-Chair)
3. Brittany Goode -- Parent & PTA Member (Secretary)
4. Suzette Evert -- Parent & PTA Member
5. Jennifer Richardson -- Community Member
6. Marianne Ostrander -- Elgin Court Teacher
7. Samantha Hart -- Vice Principle Elgin Court
8. Katie Jeffries -- Principle Elgin Court
9. Heather Moore -- Parent & PTA Member
10. Jennifer Crowe -- Parent

Meeting Link and Call-in Details:

A TEAMS link was provided to our entire school community, and affiliates. Three of the ten attendees mentioned about chose the call I option (Jennifer Crowe, Marianne Ostrander, Jennifer Richards), and the other seven members were present in-person.

Meeting Location:

*Elgin Court Ps Library for In-Person Attendees, and TEAMS link provided for Virtual Attendees.

Agenda

AGENDA ITEMS	
1.	Call to Order and Introductions (Designation of Chair and Secretary)
2.	Overview of Attendance Area Review Committee Meeting and Initial Attendance Area Review Report
3.	Q & A
4.	Feedback regarding Options
5.	Additional Information Requirements
6.	Need for Future School-Level Meetings



St. Thomas Elementary Panel Attendance Area Review Elgin Court Subcommittee Meeting Minutes

School Community: Elgin Court PS.

Date & Time of Subcommittee Meeting: Monday, March 6, 2023 @ 7:00 PM

Attendance Area Review Subcommittee Members & Affiliation:

1. Laura Robinson -- Parent & PTA Member (Sub Committee Co-Chair)
2. Laura Pereira -- Parent & PTA Member (Sub Committee Co-Chair)
3. Brittany Goode -- Parent & PTA Member (Secretary)
4. Suzette Evert -- Parent & PTA Member
5. Jennifer Richardson -- Community Member
6. Marianne Ostrander -- Elgin Court Teacher
7. Samantha Hart -- Vice Principle Elgin Court
8. Katie Jeffries -- Principle Elgin Court
9. Heather Moore -- Parent & PTA Member
10. Jennifer Crowe -- Parent

Number of Attendees: 10

Number of Participants in Discussion:

Six (7) Participants:

1. Suzette Evert
2. Brittany Goode
3. Laura Robinson
4. Laura Pereira
5. Jennifer Richardson
6. Heather Moore
7. Jennifer Crowe

Meeting Location: Teams Meeting and Location

* Elgin Court Ps Library for In-Person Attendees, and TEAMS link provided for Virtual Attendees.

Minutes

AGENDA ITEMS	
1.	Call to Order and Introductions:
	• Laura Robinson Call to Order, and Laura Pereira Second • Laura Robinson Introductions
2.	Overview of AARC Meeting and Initial Attendance Area Review Report:
	• Laura Robinson provided overview of AARC Meeting, and Initial Attendance Area Overview by reviewing the PowerPoint, as provided by TVDSB. • We identified that there is, indeed, a need for the Attendance Area Review given the ongoing growth, and development in our community. As a group, we also agreed that Elgin Court has the capacity (and is pleased) to accommodate additional students.
3.	Q & A
	• Questions re Boundaries: Inquiries with regards to proposed boundaries, and the logic regarding boundary decision was brought up by AARC Members and questioned. During the initial meeting, TVDSB advised that the next new school in St. Thomas would be in the Talbotville area, as this is projecting the most growth. The subcommittee sought clarity on this, as there is also a significant amount of growth happening in the South-west (Southdale line between Sunset and Fairview). Concerns were discussed with regards to the potential of another STAAR in the future if the boundaries are addressed suitably, causing over capacity at certain schools again in the future, and the potential of younger school children being moved twice. • Questions re Capacity (i.e. portables, parking, safety, and access to the school property): ACCESS: *Access to the school grounds is an existing issue at Elgin Court. The need to understand the board's plans was brought up for the following areas of concern: Access to the school property for pick-up/drop off. At present, the front of the school is incredibly congested with buses, and very limited parking. Many parents park in the church parking lot directly behind the school during pick-up and drop off. However, this parking lot is already full most days during pick-up and drop off times. Existing on-site parking at school is very limited. Thus, more parking should be addressed, and considered a priority. SAFETY:

	*Safety ties into the access situation, as parents are already parking on the street during peak pick-up and drop-off times. The school does not have a designated crossing guard, and the streets (both in front of the school and behind the school) are high-traffic areas during pick-up and drop off times. In addition, the stop sign (fail to stop/fully stop) continues to be a safety concern. With more traffic, and limited designated parking/drop off zones, this becomes an increases safety concern. PORTABLES: *Portables and the displeasure to Elgin Court inheriting any was brought up as a concern. What assurances, can the board give us that with this AAR, it will not result in the addition of portables on Elgin Court property, thereby eliminating coveted (and limited) outdoor area for recess, etc.
4.	Feedback regarding Options
	• Our Sub Committee discussed and agreed that we are opposed to the proposal of a future middle school option (grade 7 and 8). • Our Sub Committee discussed and agreed on proposed boundary relocation.
5.	Additional Information Requirements
	• We Identified the requirement for a “thoughtful procedure” when onboarding new students to Elgin Court. We have determined that we will endeavor to create a social committee within the Elgin Court PTA to ensure that all new students/families coming to Elgin Court have a positive experience, including community, and inclusivity.
6.	Need for Future School-Level Meetings
	• No. A consensus was made amongst the group, with follow up questions sent to the TVDSB, and answers delivered thereafter to our satisfaction.

St. Thomas Elementary Panel Attendance Area Review

School Name AARC Subcommittee Report

SUB-COMMITTEE MEMBERS & AFFILIATION:

1. Laura Robinson -- Parent & PTA Member (Sub Committee Co-Chair)
2. Laura Pereira -- Parent & PTA Member (Sub Committee Co-Chair)
3. Brittany Goode -- Parent & PTA Member (Secretary)
4. Suzette Evert -- Parent & PTA Member
5. Jennifer Richardson -- Community Member
6. Marianne Ostrander -- Elgin Court Teacher
7. Samantha Hart -- Vice Principle Elgin Court
8. Katie Jeffries -- Principle Elgin Court
9. Heather Moore -- Parent & PTA Member
- Jennifer Crowe -- Parent



10. SCHOOL COMMUNITY MEETINGS

- a. Date(s): Monday, March 6, 2023 @ 7:00 PM
- b. Number of attendees at each meeting: 10
- c. Number of participants in discussion at each meeting: 7

11. EXECUTIVE SUMMARY:

Our Sub Committee discussed and **agreed on proposed boundary relocation.**

While we **opposed** to the proposal of a future middle school option (grade 7 and 8).

12. BRIEF SCHOOL COMMUNITY PROFILE

13. FEEDBACK REGARDING PROPOSAL: N/A

14. RECOMMENDATIONS & CONSIDERATIONS

- *Our Sub Committee discussed and **agreed on proposed boundary relocation.**
- *While we **opposed** to the proposal of a future middle school option (grade 7 and 8).
- *Capacity as it relates to portables, parking, safety, and access to the school property
- * Requirement for a “thoughtful procedure” when onboarding new students to Elgin Court.

15. APPENDICES

- *Meeting minutes attached.



APPENDIX C-2 Forest Park PS



**St. Thomas Elementary Panel Attendance Area Review
Attendance Area Review Committee (AARC)
Documents and Templates**



St. Thomas Elementary Panel Attendance Area Review Forest Park Public School Subcommittee Meeting Agenda

School Community: Forest Park Public School

Date & Time of Subcommittee Meeting: March 7, 2023 @ 6:00pm

Attendance Area Review Subcommittee Members & Affiliation:

Jamie Fowler – Kindergarten Rep

Alex MacPherson – School Council Chair

Lisa MacPherson – Junior Rep

Tim Coombs – Principal – on hand for school level support

Connie Holborn – Vice Principal – on hand for school level support

Meeting Link and Call-in Details: https://teams.microsoft.com/#/pre-join-calling/19:meeting_OTI2YzJIYzEtMjhkZi00MTdhLWlyNzAtMDA3OWUzMTE3NzJh@thread.v2

Meeting Location: Forest Park Public School (295 Forest Ave) - Library & virtual online option

Agenda

AGENDA ITEMS	
1.	Call to Order and Introductions (Designation of Chair and Secretary)
2.	Overview of Attendance Area Review Committee Meeting and Initial Attendance Area Review Report
3.	Q & A
4.	Feedback regarding Options
5.	Additional Information Requirements
6.	Need for Future School-Level Meetings



St. Thomas Elementary Panel Attendance Area Review Forest Park Public School Subcommittee Meeting Minutes

School Community: Forest Park Public School

Date & Time of Subcommittee Meeting: March 7, 2023 @ 6:00pm

Attendance Area Review Subcommittee Members & Affiliation:

Jamie Fowler – Kindergarten Rep

Alex MacPherson – School Council Chair

Lisa MacPherson – Junior Rep

Tim Coombs – Principal – on hand for school level support

Connie Holborn – Vice Principal – on hand for school level support

Number of Attendees:7

Jamie Fowler, Lisa MacPherson, Alex MacPherson, Cindy Fedorowski

Y Sinclair, Tim Coombs, Connie Holborn

Number of Participants in Discussion:7

Meeting Location: Teams Meeting and Forest Park Public School (295 Forest Ave) Library

Minutes

AGENDA ITEMS	
1.	Call to Order and Introductions
	• Introduction and call to order by Jamie Fowler
2.	Overview of AARC Meeting and Initial Attendance Area Review Report
	• Jamie went through the TVDSB powerpoint for the STAAR highlighting important dates, overall changes as well as the various options that impact Forest Park directly
3.	Q & A
	• No questions were asked during the meeting • Lisa provided the link to the TVDSB STAAR website for additional information, interactive map and further Q&A's

4.	Feedback regarding Options
	Jamie indicated that the idea of portables is not ideal. If Forest Park were to require portables during the initial phase of the transition the goal would be to only need portables in the short term and not as a long term ongoing solution.
5.	Additional Information Requirements
	No additional information required at this time
6.	Need for Future School-Level Meetings
	No need identified for future school-level meetings at this time.

St. Thomas Elementary Panel Attendance Area Review Forest Park Public School AARC Subcommittee Report April 14, 2023

16. SUB-COMMITTEE MEMBERS & AFFILIATION

Jamie Fowler – Kindergarten Rep
 Alex MacPherson – School Council Chair
 Lisa MacPherson – Junior Rep

17. SCHOOL COMMUNITY MEETINGS

- d. Date(s): March 7, 2023
- e. Number of attendees at each meeting: 3 committee members + 2 online + 2 staff (Principal and Vice-Principal)
- f. Number of participants in discussion at each meeting: 7

18. EXECUTIVE SUMMARY

The Forest Park STAAR Committee is derived of the collective group of those who volunteered. The Forest Park STAAR Committee established a Forest Park STAAR Community Meeting date of March 7, 2023. The Committee met ahead of the meeting to determine who would be presenting which parts of initial STAAR Report provided by the TVDSB and designate a secretary for the meeting.

This meeting was held as a hybrid model offering both in-person attendance as well as online. The in-person meeting was held in the Forest Park Library.

19. BRIEF SCHOOL COMMUNITY PROFILE

Forest Park is a public school supporting 516 students from Junior Kindergarten-Grade 8. The school is located in the mid-east end of St Thomas and supports a diverse background of students.

20. FEEDBACK REGARDING PROPOSAL

Portables were not ideal for Forest Park but those in attendance were understanding of short term use.

There was no discussion in the proposal around the potential addition of new crosswalks for those students who would be joining Forest Park in the new school designations. This is a safety piece that would need to be addressed.

The grade reconfiguration was not supported by Forest Park families as this would impact more than 75% of the students.

Would need to look at ways to encourage safe drop offs in the mornings as since 2022-2023 year the “kiss and ride lane” is not permitted due to bylaw so it would be in the best interests of the students to have safe, quick drop off area(s).

21. RECOMMENDATIONS & CONSIDERATIONS

Based on the information gathered, the Forest Park STAAR Committee recommends the following:

1. The committee does not support the grade reconfiguration model
2. The committee was accepting of short term use of portables but not long term use (would like to see being back to no portables by 2032)
3. The committee would recommend additional crosswalks be established for student safety to and from school
4. The committee would recommend a designated drop off for quick morning drop offs so that families are not stopping and having children run across the streets unsafely
5. The committee is in favour of zone 2A, zone 2B, zone 3 and zone 6 transitioning to Forest Park Public School

22. APPENDICES

No appendices to add



APPENDIX C-3 John Wise PS



**St. Thomas Elementary Panel Attendance Area Review
Attendance Area Review Committee (AARC)
Documents and Templates**



St. Thomas Elementary Panel Attendance Area Review John Wise P.S. Subcommittee Meeting Agenda

School Community: John Wise Public School

Date & Time of Subcommittee Meeting: Tuesday, February 28, 2023 at 6:00 p.m.

Attendance Area Review Subcommittee Members & Affiliation:

Lisa MacPherson - Chair

Ryan Buchanan - Primary

Chelsea Germuska - Junior

Christina VanHerten - Intermediate

Nicole Kernohan - Primary

Jessica Johnston - Junior

Meeting Link and Call-in Details:

https://teams.microsoft.com/join/19%3ameeting_YmYwNWQwOTAtOTE0YS00YzhmLTkxMDItYTlwMTZhZThIMGE3%40thread.v2/0?context=%7b%22Tid%22%3a%222024c5d6-bed5-4705-98ac-f83e64a78e99%22%2c%22Oid%22%3a%22dfe05905-5ffa-43eb-9ccf-1a07feed5041%22%7d

Meeting Location: John Wise Gymnasium

Agenda

AGENDA ITEMS	
1.	Call to Order and Introductions (Designation of Chair and Secretary)
2.	Overview of Attendance Area Review Committee Meeting and Initial Attendance Area Review Report
3.	Q & A
4.	Feedback regarding Options
5.	Additional Information Requirements
6.	Need for Future School-Level Meetings



St. Thomas Elementary Panel Attendance Area Review John Wise P.S. Subcommittee Meeting Minutes

School Community: John Wise Public School

Date & Time of Subcommittee Meeting: Tuesday, February 28th at 6:00pm

Attendance Area Review Subcommittee Members & Affiliation:

Lisa MacPherson - Chair

Ryan Buchanan - Primary

Chelsea Germuska - Junior

Christina VanHerten - Intermediate

Nicole Kernohan - Primary

Jessica Johnston - Junior

Number of Attendees: 4 in-person + 3 online + 5 committee members

Number of Participants in Discussion: 4 in-person, 1 online in the discussion

Meeting Location: Teams Meeting and John Wise Public School Gymnasium

Minutes

AGENDA ITEMS	
1.	Call to Order and Introductions
	• Lisa MacPherson introduced the panel • Lisa reviewed the agenda
2.	Overview of AARC Meeting and Initial Attendance Area Review Report

	• Ryan provided a brief overview from the initial meeting. • Ryan clarified the key responsibilities of the review committee - gaining understanding of requirements, creating a report and sending it to the board to review. The report will include questions and comments. • Ryan reviewed geographic chart showing current pressures at the various impacted schools. • Ryan reviewed geographic map of residential developments expected in the area. • Ryan reviewed challenges of adjusting French Immersion schools. • Jessica reviewed Facility Utilization Table for keeping the Status Quo - showing some schools being far over capacity and some under capacity. • Jessica reviewed the Utilization table with the option Holding Zones Returned. • Jessica reviewed the options and impacts of boundary changes at the schools, including review of Utilization Table changes. • Christina reviewed the Grade reconfiguration option which would change the grades offered in various schools. This requires the People Accommodations Review since it is over 50% student change. We would need to apply to the ministry to consider this option. This option impacts more students overall even though it does not impact John Wise.
3.	Q & A

	• Amanda Dale: Is there an option to keep kids at the current school if they only have a few years left rather than move their student. Answer: This is done in London but only includes busing for 1 year after the change. We can put a request in our report for a certain grade level to be legacied in. We need to get input from the trustees on having a legacy option. • Katherine Anne (online): Currently, if students do not live in an area where they are supposed to go to school, they can apply to attend a different school. Will we be able to continue to do that application process? Answer: We will mention that in our report. • Katherine Anne (online): Asked about timing of implementation. Answer: The whole change would happen Sept 2024. • Erica Faubert: Asked about a specific zone change for her personal circumstances. Answer: Suggestion for us to send the link to the graphs of the zoning changes to be sent out in the next JagWag newsletter.
4.	Feedback regarding Options
	• Jen Bucanan: Not in favour of having portables being added to John Wise. Amanda Dale seconds that recommendation. And other hands raised. Answer: Looks like the option of adding portables to John Wise is not currently being considered. • Amanda Dale: Upset that her last of her four sons must be moved and their whole family has been attending John Wise and Parkside. Her family is big into wrestling and Parkside is a big wrestling school. Parkside does accept kids outside of their zone but only if there is capacity. • Katherine Anne (online): As a parent, I just moved to St. Thomas and got her adjusted into school. Her child may be affected, and she is concerned about her child walking to school without a crosswalk and the safety concerns of that. • Kristine: If part of the point is to have kids walk to schools, her kids are moving from boundary change 4 and the KM between the two schools are almost identical which does not change the distance. Her question is why are they moving these students? How did that zone get selected to be moved when the distances between John Wise and Elgin Court are almost identical? • Amanda Dale: If we went with the Grade Configuration option John Wise students would not be impacted and therefore, she would prefer that

	option personally but also understands the need to consider the full impacts.
5.	Additional Information Requirements
	• Feedback required on the legacy option for kids to complete their last few years of school at their current school. • Feedback is also required on the question of if students do not live in an area where they are supposed to go to school, they can currently apply to attend a different school. Will we be able to continue to do that application process? • Informed participants that on the STAAR website there is a Q&A area, and the board gets back to them.
6.	Need for Future School-Level Meetings
	• Currently not an identified need. There may be school level meetings after the board reviews our report.

St. Thomas Elementary Panel Attendance Area Review



John Wise Public School AARC Subcommittee Report April 15th, 2023

1. SUB-COMMITTEE MEMBERS & AFFILIATION

Lisa MacPherson - Chair
Ryan Buchanan - Primary
Chelsea Germuska - Junior
Christina VanHerten - Intermediate
Nicole Kernohan - Primary
Jessica Johnston - Junior

2. SCHOOL COMMUNITY MEETINGS

- a. Date(s): February 28th, 2023
- b. Number of attendees at each meeting:
4 in-person + 3 online + 5 committee members
- c. Number of participants in discussion at each meeting:
4 in-person, 1 online in the discussion

3. EXECUTIVE SUMMARY

The John Wise STAAR Committee was chosen from the collective group of those who volunteered. Due to the number of people who volunteered to be the Primary Grade Representative, the Principal, Jennifer Richards, conducted a draw as to who would fill the positions. There was only one volunteer each for the positions of Kindergarten and Intermediate Grade Representatives. The Kindergarten volunteer, Lisa MacPherson, was nominated Chair.

The John Wise Committee established a John Wise STAAR Community Meeting date of February 28, 2023. The Committee met ahead of the meeting to determine who would be presenting which parts of Initial STAAR Report by the TVDSB and who would be Secretary for the meeting.

The John Wise STAAR School Level Meeting was held as a hybrid meeting (in person & virtual) in the John Wise PS gymnasium.

4. BRIEF SCHOOL COMMUNITY PROFILE

John Wise Public School is a K-8 school that supports around 572 students in the south-west area of St. Thomas. The school is a mixed demographic profile of socio-economic status and cultural backgrounds.



5. FEEDBACK REGARDING PROPOSAL

- Participants were not in favour of having portables being added to John Wise if the option of having John Wise as a holding zone was decided. The committee commented that it looked like the option of adding portables to John Wise is not currently being considered.
- There were concerns about current families being unable to attend Parkside in high school if John Wise was no longer their elementary school. Students would be directed to their new home school for high school, and they may not have the programs that Parkside offers. Parkside does accept kids outside of their zone but only if there is capacity.
- Parents expressed concern about her child walking to school without a crosswalk and the safety concerns of that.
- There were some questions as to how zones were selected to be part of the attendance review, especially when the distance to John Wise, or the potentially new school Elgin Court, are the same distance.
- A parent noted that the Grade Configuration option would not impact the John Wise school community.

6. RECOMMENDATIONS & CONSIDERATIONS

Based on the information gathered, the John Wise STAAR Committee recommends the following:

- a) Committee & Participants preferred Southwold P.S. Option 1
 - b) Explore the option of a legacy agreement for various grade levels
 - c) Consider whether Out of Area Status will be allowed, if legacy agreement is not permitted
- d) The Committee and Participants did not support any options for portables at John Wise as the school is already approaching capacity.
- e) The John Wise Committee does not support the Grade Reconfiguration Model.

7. APPENDICES : NA



APPENDIX C-4 Kettle Creek PS

St. Thomas Elementary Panel Attendance Area Review Kettle Creek P.S. AARC Subcommittee Report April 17, 2023

1. SUB-COMMITTEE MEMBERS & AFFILIATION

Kindergarten Reps:

1. Hayley Rice-Parent of Zachary Rice

Primary Division Rep:

2. Sharandendu Tiwari-Parent of Swastika Tiwari

Junior Division Rep:

Emelie Pilon-Parent of: Wesley Pilon

Holding Zone Rep:

Ashley Bale

Parent of: Brody Bale

Home and School Rep:

Jessica Gillespie-Parent of Rowan Gillespie

School Council Rep:

Tara Lenaghan-Parent of Ailis Lenaghan

2. SCHOOL COMMUNITY MEETINGS

a. Date(s): 21 Feb 2023, March 19, 2023

b. Number of attendees at each meeting: 94

c. Number of participants in discussion at each meeting:

A few questions/comments. We had many families communicate concerns/ideas outside of the meetings times because they could not attend. Those comments were also included in the conversations.

3. EXECUTIVE SUMMARY

Holding zone students to attend Mitchell Hepburn 2024 with a view to manage the overpopulation issue at Kettle Creek P.S.

4. BRIEF SCHOOL COMMUNITY PROFILE

2018 - Kettle Creek P.S. Opened as per previous attendance area review/school closures (Port Stanley/Sparta)

-136% Utilization with 538 students in attendance (156 students currently live in the holding zone)

-10 buses bringing students from a wide geographical area as far as Port Bruce.

5. FEEDBACK REGARDING PROPOSAL

a) Our families recognize that a long-term plan is needed and that it is ideal for students to attend a school that is in the neighbourhood.

- b) Some families expressed resentment because members of our school community went through this process when Sparta closed and those students were designated to attend Port Stanley. At that time, parents who served on that committee explained that the new school would be overpopulated. The board ignored that information, went ahead with their plan and here we are.
- c) There was resentment expressed by some families because when they moved into the holding zone, they requested to go to Mitch Hepburn but were denied the opportunity. They reluctantly registered at Kettle Creek, have settled in beautifully and love the school and now they will be forced to go to Mitch Hepburn.
- d) Concerns around overpopulation at Mitch Hepburn. Are we just shifting the problem?
- e) The grade re-configuration option was briefly discussed however, the K-8 model is preferred because it allows Grade 7 and 8 students to serve as leaders and role models for younger students. It also disperses challenging adolescent behaviour among area schools rather than bringing those behaviours together to feed off one another.

6. RECOMMENDATIONS & CONSIDERATIONS

In agreement to the proposed plan:

New families moving into the current holding zone area register will attend Mitchell Hepburn P.S

We respectfully request that the follow recommendations be considered and implemented in the final Area Attendance plan:

1. Families who live in the holding zone and are currently attending Kettle Creek P.S. have the option of completing their Elementary programming at Kettle Creek P.S.
2. Families who choose not to continue at Kettle Creek P.S. will attend Mitchell Hepburn.
3. Siblings of those students who are currently enrolled Kettle Creek are eligible to attend Kettle Creek P.S. under this legacy agreement.
4. All current holding zone families who continue attend Kettle Creek P.S. will be provided with bussing/transportation for the duration of their Elementary learning time.
5. Once families have made a commitment to attend Mitchell Hepburn, they may not reverse their decision to move back to Kettle Creek P.S.

Considerations:

We believe that including our recommendations will serve the St Thomas attendance challenges effectively;

1.The impacted schools still have rapidly expanding subdivision which are not completed yet and may significantly impact the projected enrollment estimates. Mill Creek (Elgin Court) and Manor Road/Wellington (Forest Park)

2.The recent announcement of the 2000+ jobs at the Volkswagan plan will impact the population and distribution of population in St Thomas. Taking this "legacy" approach to the attendance shifts will allow current students minimal disruptions while allowing the board time to verify the predictions they are making adjust plans as needed. When students/families are impacted in such a profound way, it is extremely important to ensure that all the information needed to "do this right" is available before full implementation occurs.

3.It is important to recognize that due to the pandemic, families, school communities and students require unique considerations that in the past, may not have been necessary. A "Legacy Agreement" approach to this plan allows the families that require time and consistency as it relates to their school community to access that option and may help families avoid stress/mental health concerns that could arise because of immediate implementation of the board plan.

4.It is important to recognize that the report submitted by parents in the previous Attendance Area review process (2017) included the concern that Kettle Creek would quickly become overcrowded. The report specifically mentioned the expanding holding zone as a concern. Despite the information shared by that committee, the board's proposal was implemented resulting in the closure of Sparta/Port Stanley. 5 years later, we still have members of our school community who have a negative/mistrusting relationship with our school board. Taking a gradual approach will help to build back some of that trust and allow the board to present themselves as collaborators and partners in education.

5.Listening and taking the time needed for all the changes in St Thomas to be fully realized before making hard and fast student moves will ensure that the board's projections are accurate. If there are unexpected developments that can't be foreseen, the "legacy" approach will allow for slight shifts to be made as necessary without impacting students directly. As well, our community will be able to avoid another situation where the shifts are completed, students are moved only to find that we have just created another overcrowded school situation elsewhere.

7. APPENDICES

Of the 121 students from the holding zone who are currently registered to attend Kettle Creek in September 2023, 84 students' families have indicated that they fully support the legacy agreement and would prefer to continue their education at Kettle Creek.

20 students from the Kettle Creek holding zone are registered to attend Mitchell Hepburn in September 2023. These families responded to that option extended by the board in January 2023.



The under utilization of FI Schools may be the overlooked solution to alleviate overcapacity schools- these schools may require greater exposure to new registrants.



**St. Thomas Elementary Panel Attendance Area Review
Attendance Area Review Committee (AARC)
Documents and Templates**



St. Thomas Elementary Panel Attendance Area Review Kettle Creek Public School Subcommittee Meeting Agenda

School Community: Port Stanley

Date & Time of Subcommittee Meeting: 21 Feb 2023 @1900hrs

Attendance Area Review Subcommittee Members & Affiliation:

Kindergarten Reps: 1. Christie Kent Parent of: Anderson Kent

2. Heather Rex Parent of: Jeremy Densem-Rex

Primary Division Rep: 1. Hayley Rice Parent of: Madelyn Rice

2. Sharandendu Tiwari Parent of: Swastika Tiwari

Junior Division Rep: Emelie Pilon Parent of: Wesley Pilon, Bradley Willaert

Holding Zone Rep: Ashley Bale Parent of: Brody Bale

Home and School Rep: Brittany Gillespie

School Council Rep: Tara Lenaghan

Meeting Link and Call-in Details:

[Click here to join the meeting](#)

Meeting Location:

Teams meeting

Agenda

AGENDA ITEMS	
1.	Call to Order and Introductions (Designation of Chair and Secretary)
2.	Overview of Attendance Area Review Committee Meeting and Initial Attendance Area Review Report
3.	Q & A



4.	Feedback regarding Options
5.	Additional Information Requirements
6.	Need for Future School-Level Meetings

St. Thomas Elementary Panel Attendance Area Review **Kettle Creek Public School Subcommittee Meeting Minutes**

School Community: Port Stanley

Date & Time of Subcommittee Meeting: 21 Feb 2023 @1900hrs

Attendance Area Review Subcommittee Members & Affiliation:

Kindergarten Reps: 1. Christie Kent Parent of: Anderson Kent

2. Heather Rex Parent of: Jeremy Densem-Rex

Primary Division Rep: 1. Hayley Rice Parent of: Madelyn Rice

2. Sharandendu Tiwari Parent of: Swastika Tiwari

Junior Division Rep: Emelie Pilon Parent of: Wesley Pilon, Bradley Willaert

Holding Zone Rep: Ashley Bale Parent of: Brody Bale

Home and School Rep: Brittany Gillespie

School Council Rep: Tara Lenaghan



Number of Attendees: 14

Number of Participants in Discussion: 2

Meeting Location: Teams Meeting and Location

[Click here to join the meeting](#)

Minutes

AGENDA ITEMS	
1.	Call to Order at 1902hrs and Introductions
	Chair: Sharad Tiwari, Note taking: Emelie Pilon
2.	Overview of AARC Meeting and Initial Attendance Area Review Report
3.	Q & A
	1. If a Gr8 student wishes to stay at Kettle Creek for the 2024 year to finish primary school in the same place, will they be grandfathered or forced to transfer? A. From Ester W.C. – normally considerations are always made in favour of the students needs, 99 percent of the time, the student would be grandfathered 2. If given the option to switch schools to Mitchel Hepburn can the student choose to stay at Kettle Creek or move to M.H. and will they be forced to move school eventually? A. From Jessica – as of Sept 2024 the option to switch is available or student can be grandfathered and remain at Kettle Creek
4.	Feedback regarding Options
5.	Additional Information Requirements
6.	Need for Future School-Level Meetings
	Next steps will be further meeting with Review report required by end of April

St. Thomas Elementary Panel Attendance Area Review



School Name **AARC Subcommittee Report**
Date

1. SUB-COMMITTEE MEMBERS & AFFILIATION
2. SCHOOL COMMUNITY MEETINGS
 - a. Date(s):
 - b. Number of attendees at each meeting:
 - c. Number of participants in discussion at each meeting:
3. EXECUTIVE SUMMARY
4. BRIEF SCHOOL COMMUNITY PROFILE
5. FEEDBACK REGARDING PROPOSAL
6. RECOMMENDATIONS & CONSIDERATIONS
7. APPENDICES



APPENDIX C-5 Locke's PS



St. Thomas Elementary Panel Attendance Area Review
Locke's Public School AARC Subcommittee Report
April 2023

1. SUB-COMMITTEE MEMBERS & AFFILIATION

- Daryl Hunt (Intermediate - Chair)
- Aidan Hennebry (Primary - Secretary)
- Jonathan Villalobos (Primary)
- Mudit Seth
- Melanie Lavery (School Council Chair or Designate)
- Kate Wilson (Junior)
- Shannan Scott (Primary)
- Ayesha Yimiti (Intermediate)

2. SCHOOL COMMUNITY MEETINGS

DATE	March 23, 2023	April 4, 2023
# OF ATTENDEES	25 <i>(Including 5 Subcommittee Members)</i>	17 <i>(Including 3 Subcommittee Members)</i>
# OF PARTICIPANTS IN DISCUSSION	22 <i>(Including 5 Subcommittee Members)</i>	12 <i>(Including 3 Subcommittee Members)</i>

3. EXECUTIVE SUMMARY

Based on participant discussion in St. Thomas AARC Locke's Subcommittee Meetings, the general consensus of participants believed that a "Status Quo" option, where Locke's PS would not have its attendance impacted by boundary changes in any way, was not a proposal that would be endorsed by the board.

With this belief, the overwhelming **majority of participants preferred the option of converting Forest Park Public School into a Grade 7 & Grade 8 school** (subsequently converting surrounding schools into Kindergarten to Grade 6 schools).

Among the different motivations presented for this preference, the two most commonly shared surrounded (1) mental health priorities for students who have endured the difficult years of schooling COVID, and (2) the ability to remain in fellowship with their peers during the years of school preparing them for high school (which, multiple parents agreed, was a positive experience for themselves personally as adolescents).

In the event that this option may not be accepted by the board, the **majority of participants agreed that their secondary preference was to send their children to New Sarum Public School (and not June Rose Callwood PS).**

Regardless of whichever option is officially decided, it is our subcommittee's recommendation that **a strong, practical, clear Legacy Agreement be determined and implemented as painlessly as possible for any students that wish to remain at their current school before transitioning to high school.**

4. BRIEF SCHOOL COMMUNITY PROFILE

Locke's Public School

20 S Edgeware Rd, St Thomas, ON N5P 2H2

Current Catchment Area (Approximate):

North Boundary	Ron McNeil Line
East Boundary	Highbury Avenue & Centennial Ave / Talbot Line
South Boundary	Talbot Street (Between 1st Ave & Centennial Ave), St. Thomas Expressway (Between 1st Ave & Kettle Creek)
West Boundary	Kettle Creek until intersects with Dalewood Road

Current Student Enrollment: 663

Fall of 2024 Grades 6-8 Student Count: 199

**Note that we are unclear how many reside in Zone 5*

5. FEEDBACK REGARDING PROPOSAL

Overall, both our subcommittee and the attendees of public meetings (most often parents of students) felt as though the options proposed by the board unfairly (or perhaps simply unnecessary) affected Locke's PS when, by 2029, it would return to a more comfortable capacity with fewer portables. Especially given the lack of development planned (or space reasonably available) within our catchment area, we feel as though some of the proposed options of redistribution of students were unnecessary to impact Locke's PS specifically when the net change to the receiving schools was quite small overall (+14 for June Rose Callwood, +42 for New Sarum at 2021 numbers provided by the board)

It is also our belief that the impact of these proposed changes on the mental health of students should be of the utmost concern to the board when making final decisions on which option to move forward with. The years of attending school during COVID (virtually, with masks, during lockdowns, etc.) should not be underestimated as to their impact on the student population and possible contribution to a heightened sensitivity of students being moved

At times, the student redistribution options seemed convoluted and perhaps created with ulterior motives, particularly around building a new school. Of course, it is our hope that this is an incorrect feeling, and our subcommittee agrees that we would not have chosen to participate if we did not believe there was a lack of integrity from the board.

Given the relatively small numbers of net changes overall (e.g. +14 students to June Callwood in Locke's option 1), the sub-committee acknowledges these changes are being made to facilitate capital funding for the new school in the St. Thomas area by ensuring existing assets are all being used as close to maximum capacity as possible. More clarification and communication, in plain language, to parents on how these changes integrate into an overall plan would have helped explain the rationale and motivation for how the board arrived at the proposals presented.

Other Items of Feedback:

In general, the portion of Area 5 that would be redistributed from Locke's PS to New Sarum PS seems chosen arbitrarily (geographic distinctions do not appear to be a reasonable justification given the inclusion of the Brookside and Meadowvale areas west of Burwell Road despite Burwell being used as the new eastern boundary otherwise) and seems unfair that an apparently random assortment of students are being uprooted from their school and sent elsewhere for the sake of balancing enrollment.

While we believe that student mental health ought to be one of the forerunning motivations for a decision in this process, we also believe that teachers should be consulted for their opinion on changes, as it certainly has an opportunity to impact them professionally. There is also a likelihood that they may have perspectives that have not been directly considered by either the board nor subcommittee members / public meeting participants. Research on the social and learning outcomes of options like creating a grade 7 and 8-only school (versus K-8) would also help parents evaluate options.

Before & After School Care is another area of concern for many parents, and more clear expectations around those programs (specifically their continuity and availability post-move) would give parents a greater sense of peace and certainty to endorse a proposal rather than feel like powerless bystanders in a complex process.

In general, many “small” details (such as Before & After School Care, Legacy Agreement details, etc.) did not feel thoroughly covered in the board proposals, and a greater attention to detail in these areas may have eased the concerns of parents and subcommittee members. It would be preferable not to have to rely so heavily on Sonia Basu to provide answers from the board on many matters that could’ve been covered in the initial report.

Lastly, a more “Layman’s Terms” communication from the board to the parents of impacted schools would have been preferable to boost public interest in this process. The Locke’s PS subcommittee felt as though much of the burden of explaining the different boundary changes rested solely on us and, for many reasons preferable to the board itself, this may be a task better handled by the board to ensure there is no miscommunication in the process in the future. We also strongly believe it would’ve bolstered subcommittee member volunteers and community engagement. A formal parent survey conducted by the board after the school-level consultations were complete could have also formalized the input of parents in a more formal, systematic, and objective way for the community and trustees.

6. RECOMMENDATIONS & CONSIDERATIONS

As stated in the Executive Summary, our subcommittee and the participants of public meetings would first prefer that Locke’s PS be left “Status Quo” and be allowed to self-correct attendance levels without board intervention. We recognize this is not a recommendation likely to be received.

Given that this will likely not happen, the clear majority of our participants agree that Forest Park PS becoming a Grades 7 & 8 school is the option most preferred by parents. Providing an opportunity for students to remain with their peers and not have their mental health more impacted than absolutely necessary are the two primary motivating factors behind this decision.

Understanding that this preference also has a likelihood of not being accepted by the board due to the barriers acknowledged in the proposal, the final recommendation / preference by the Locke’s PS population is to send students to New Sarum PS (Locke’s Option 2) as opposed to June Rose Callwood PS (Locke’s Option 1).

7. APPENDICES

The Locke's PS AARC Subcommittee has no appendices to provide.



APPENDIX C-6 Mitchell Hepburn PS

St. Thomas Elementary Pancel Attendance Area Review

Mitchell Hepburn AARC Subcommittee Report April 20, 2023

1. Committee Members:

Will McEachen, Kindergarten
Amanda Koning, Kindergarten
Robert MacMendamin, Primary
Shauna Forget, Primary
Scott Prezeau, Junior
Eva Drinkwalter, Junior
Alison Munro, Intermediate
Kate Palmer-Gryp, Intermediate
Pam Zuzarte, School Council Chair or designate

2. School Community Meetings

- a) March 1. Attendees: 24 In Discussion: 12
- b) April 12. Attendees: 13 In Discussion: 7

3. Executive Summary

The report is formulated based on feedback from families of Mitchell Hepburn, and the Mitchell Hepburn STAAR Committee's subsequent suggestions. The report is based on the board's Attendance Review request, which was originally proposed in a meeting in November, 2022. The goal of the review is to balance the enrollment across schools in St. Thomas, in order to obtain funding for a new school in the northwest end of St. Thomas. The board is also suggesting dissolving the southeast holding zone, where students are currently being bussed from Mitchell Hepburn boundary to Kettle Creek school in Port Stanley.

The overwhelming consensus by parents who have participated in the feedback process, is that they do not want to see students moved from their current school (Mitchell Hepburn). Parents also have concerns about grade reconfiguration, with making Mitchell Hepburn a K-6 school, and Forest Park a 7/8. Parents do not want children separated, whether it be from grade reconfiguration, or sending children to Forest Park in the 24/25 year.

Mitchell Hepburn is offering to accept back the holding zone. Mitchell Hepburn is recommending a change that would see students within the current Kettle Creek holding zone move back to Mitchell Hepburn, while keeping all other current school boundary lines unchanged. This report will go through information that supports our recommendation of 2a and 2b remaining at Mitchell Hepburn, and how Mitchell Hepburn can accept the holding zone without creating additional pressure on the school.

4. Mitchell Hepburn Community Profile

Mitchell Hepburn is made up mainly of the neighbourhood Orchard park, which includes a new and older area. There is also a small area north of Elm Street that is part of this school community. Mitchell Hepburn opened in 2008 with enrollment at 690 students, and a capacity of 470. The holding zone was implemented in 2013 to help alleviate pressure from Mitchell Hepburn, and send the students to Kettle Creek in Port Stanley. In 2014, the school received funding to expand the school in order to better accommodate the increased enrolment, since the original school opening.

In 2008, The Orchard Park subdibision was still very much under construction. Today, the area is almost fully developed and the initial phases of Orchard Park have matured. As a result, it is expected the enrolment at Mitchell Hepburn will decline with the coming years.

5. Feedback Regarding Proposal

Parents did not agree with the board's proposal of sending children of 2a and/or 2b to Forest Park in the 2024/2025 school year. Parents see this as unnecessary, as the area is maturing (had 4 portables 2 years ago, now have 2), The area is mostly developed, with builds nearing completion.

Parents are also concerned about a potential lack of empathy and compassion for their children, and that they're uneasy that their concerns will be disregarded. Parents are extremely concerned about the mental health of children, as friendships and structure are vital to children. The disruptions of the past three years, due to the Covid 19 pandemic, has been detrimental to children, and we are currently in the first school year with some normalcy back. Many parents have also purchased their homes due to it being in the Mitchell Hepburn boundary lines, some for 10+ years, and are very upset about the board's proposal.

Many parents had a lot of questions and concerns about the grade reconfiguration. Parents do not want their children being split between schools, and are concerned about school transportation. Although this is not a well accepted option, it is more accepted than having children from 2a and/or 2b be forced to change schools in the 2024/2025 school year.

Families on Coulter Avenue want to remain at Mitchell Hepburn. They have also stated that if the board does not accept the committee's suggestion, they would like the boundary modified so their street is included in New Sarum's boundary, as it once was. This is due to a tight knit neighbourhood, and would like familiarity and friendships kept together, if those students were no longer students of Mitchell Hepburn in the 24/25 school year.

6. Recommendations & Considerations

Recommendation 1- Preferred

- Accept Holding Zone
- Boundaries remain unchanged. 2a and 2b remain with Mitchell Hepburn

The numbers in 2a and 2b fail to address the grade levels of these impacted students. How many of these 139 students in 2a and 2b are grades 7 and 8, which would be graduating prior to the implementation of the board's decision? Mitchell Hepburn has a very unbalanced enrollment, with 43% graduating in the next 3 years. The current enrollment is 693 students. 216 will be graduating before the decision will be rolled out in the 2024/2025 school year. That's 31% of the current enrollment. The enrollment number will continue to decrease with time, as the area continues to mature and the new builds complete. Removing any students would cause Mitchell Hepburn to drop below capacity, and send Forest Park overcapacity. This would go against the goal of the proposal, of balancing enrolment in order to receive funding for a new school in the northwest end of St. Thomas. If the board accepts the initial proposal of modifying the boundary to make 2a and 2b Forest Park, Mitchell Hepburn boundary would be mostly reduced to 1 subdivision. Modifying the boundary, to reduce the size this significantly would be contrary to the board's long term plan of balanced enrolment; the school would be well below capacity within 5 years.

The committee and parents agree that dissolving the holding zone would be beneficial. The holding zone was implemented in 2013 to alleviate pressure from Mitchell Hepburn. We are confident that our school enrolment will be at or below capacity in 2025, with accepting the holding zone and no boundary changes being made, due to the high number of students graduating in the next 2 and 3 years. This would be the best option for Kettle Creek (severely over capacity), Forest Park (new

builds taking place, possible boundary change with New Sarum), and Mitchell Hepburn (declining enrollment). This would also reduce bus services for the area.

Mitchell Hepburn is a maturing area, with building almost complete. Enrollment is expected to continue to decrease every year. Home sales in the area have also changed within the past year. The housing turnover rate decreased significantly, and bidding wars on homes are no longer occurring. The Holding Zone has been in place since 2013.

Mitchell Hepburn October 31, 2022 Enrollment

JK	SK	1	2	3	4	5	6	7	8
42	65	51	60	59	60	56	84	84	132

Student Count	OTG	Utilization
693	678	102%

31% (216) graduate by 2024

43% (300) graduate by 2025

	Student Count	
Holding zone	122	
2a and 2b	139	
Graduating in 2023	132+12 =144	Holding zone (avg, 12/yr)
Graduating in 2024	132+84+24=240	Holding zone (avg 24)
Graduating in 2025	132+84+84+36=336	Holding zone (avg 36)

*Proposal implemented after "Graduating in 2024"

In 2023 132 students will graduate from Mitchell Hepburn, this is more than the holding zone (122). With some students from the holding zone also graduating this year, there are approximately 144 students graduating in 2023, which is more than the number of students that is being proposed to be sent to Forest Park from Mitchell Hepburn (139). In 2024, approximately 96 more students will graduate (84 current plus approximately 12 holding zone). These numbers reflect that Mitchell Hepburn can successfully accept the holding zone back, without adding additional pressure to

Mitchell Hepburn, and have the school at or below capacity by 2025. By 2029 the school is expected to have continued decline in enrolment, at approximately 85%.

Mitchell Hepburn Expected Enrollment

2024	689	101%
2025	667	98%
2029	567	85%

Capacity: 678

There are currently 2 building projects occurring in the Forest Park boundary, which has the potential of 100+ new families by 2025. This includes Avenue Collection, which makes up 9 semis, the building is nearing completion, and some homes have been sold. For the subdivision across the street, Manorwood (Manor Rd), Phase 1 is nearing (or is completed) completion and phase 2 will begin summer 2023. Phase 2 is a mix of semi and detached homes (81 lots). Both building developments (Palumbo Homes & Doug Tarry Homes) also have future development plans for both areas, as stated in their lot plan map. In summary: Avenue Collection (Doug Tarry Homes), 9 semis which are almost completed, plus future development. Manorwood (Palumbo Homes), Phase 1 (near or fully completed), Phase 2 beginning soon and will be complete by 2025, plus future development. Streets and road signs have been installed already.

Forest Park accepting any students from Mitchell Hepburn would not only drop Mitchell Hepburn below enrollment, but would also push Forest Park over enrollment. This would not serve the purpose of the board wanting to balance enrolment. In further proposals, some students from New Sarum and John Wise would be accommodated at Forest Park. In Locke's Option 2, this was pushing Forest Park to 121% in 2024. There is also a small section of students (70) that currently are being bussed out of the city to New Sarum. If these students were accommodated at Forest Park instead (Locke's option 2), this would increase Forest Park's enrollment, and have students attend a closer proximity school.

Students do not need to be moved from Mitchell Hepburn to Forest Park. Mitchell Hepburn is expected to be at/below capacity by 2025, with no boundary changes. This is due to the maturing area, as well as 31% of current students graduating by the 2024/2025 school year. Accommodations will need to be made for Lockes, as the school is expected to have growing enrolment. We expect students from another school to be accommodated at Forest Park, as certain schools in St. Thomas are expected to have continued growth and will need boundary changes in order to maintain a controllable enrolment level. We did not have any parent that was accepting of sending any current students of Mitchell Hepburn to Forest Park.

Another concern of the committee is Forest Park's functional capacity level. Although the student body count is 74% capacity, the adjusted functional capacity due to non purpose built classrooms for special education, has the school at 97%, a student count of 516 with otg of 530. In the current state, any children switched to Forest Park would need to be accommodated in a portable. There is no justification to have students removed from a classroom, and sent to a school in a portable. Given the enrolment in schools across the city, there is currently no other school which could accommodate this amount of special education classrooms.

Status Quo Facility Utilization Table											
Schools Name	Capacity		Portables			Enrolment			Utilization		
	OTG	Current Usage	2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS	363	363	5	6	7	494	511	552	136%	141%	152%
Mitchell Hepburn PS	678	678	3	0	0	706	607	539	104%	90%	79%
Forest Park PS	530	* 516	0	0	0	392	405	372	74%	76%	70%
John Wise PS	611	611	0	0	0	518	512	549	85%	84%	90%
Elgin Court PS	467	* 411	0	0	0	323	330	323	69%	71%	69%
June Rose Callwood PS	375	380	2	0	0	380	343	317	101%	91%	85%
Locke's PS	576	576	7	9	4	684	708	633	119%	123%	110%
Southwold PS	654	654	1	1	7	647	679	813	99%	104%	124%
New Sarum PS	257	257	0	0	0	222	214	198	86%	83%	77%
Total	4511	4446	18	15	18	4366	4309	4296	97%	96%	** 95%

* Functional OTG capacities for both Forest Park PS and Elgin Court PS have changed due to non purpose -built classrooms being used for special education
 ** Enrolment is projected to increase beyond 95% as additional students from new development will begin to substantiate beyond 2029

A stereotype of children, that has been said for years, is that they're resilient. These past 3 years have shown just how vulnerable they are, and how vital structure, familiarity, friends, and relationships truly are. Children have had tremendous disruption in the past 3 years, and further disruption would cause more negative benefits than positive. We understand changes are necessary across the city, but modifying boundary lines at Mitchell Hepburn would cause deleterious effects on the students, and the maturing school.

With the goal being balancing enrollment across the city schools, we are confident that we can achieve both the board's goal, and Mitchell Heburn's goal of keeping children with their friends in the environment that they are comfortable and happy with, and protecting their mental health.

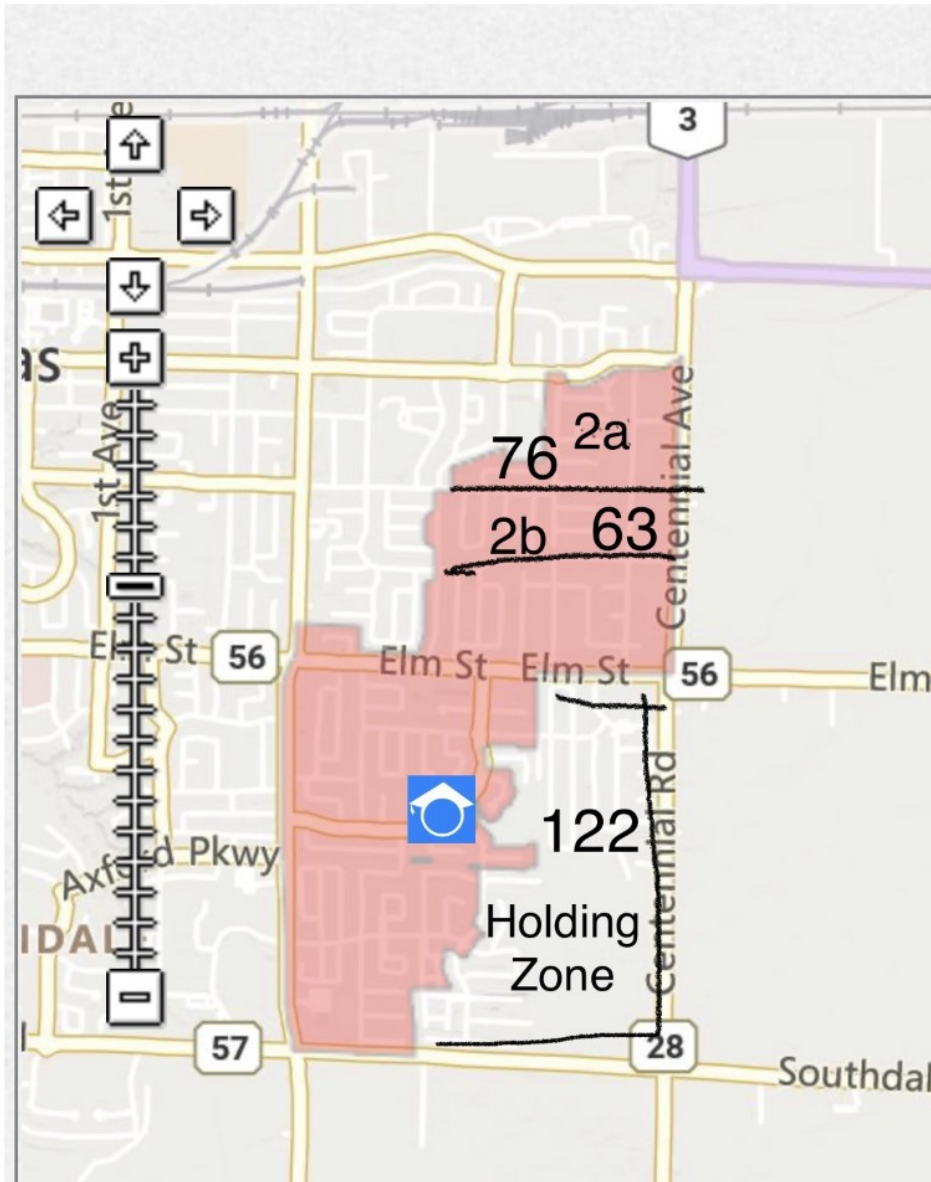
Boundary Maps for Reference

SCHOOL Mitchell Hepburn PS

Boundary Map

School Detail

News and Events



SCHOOL

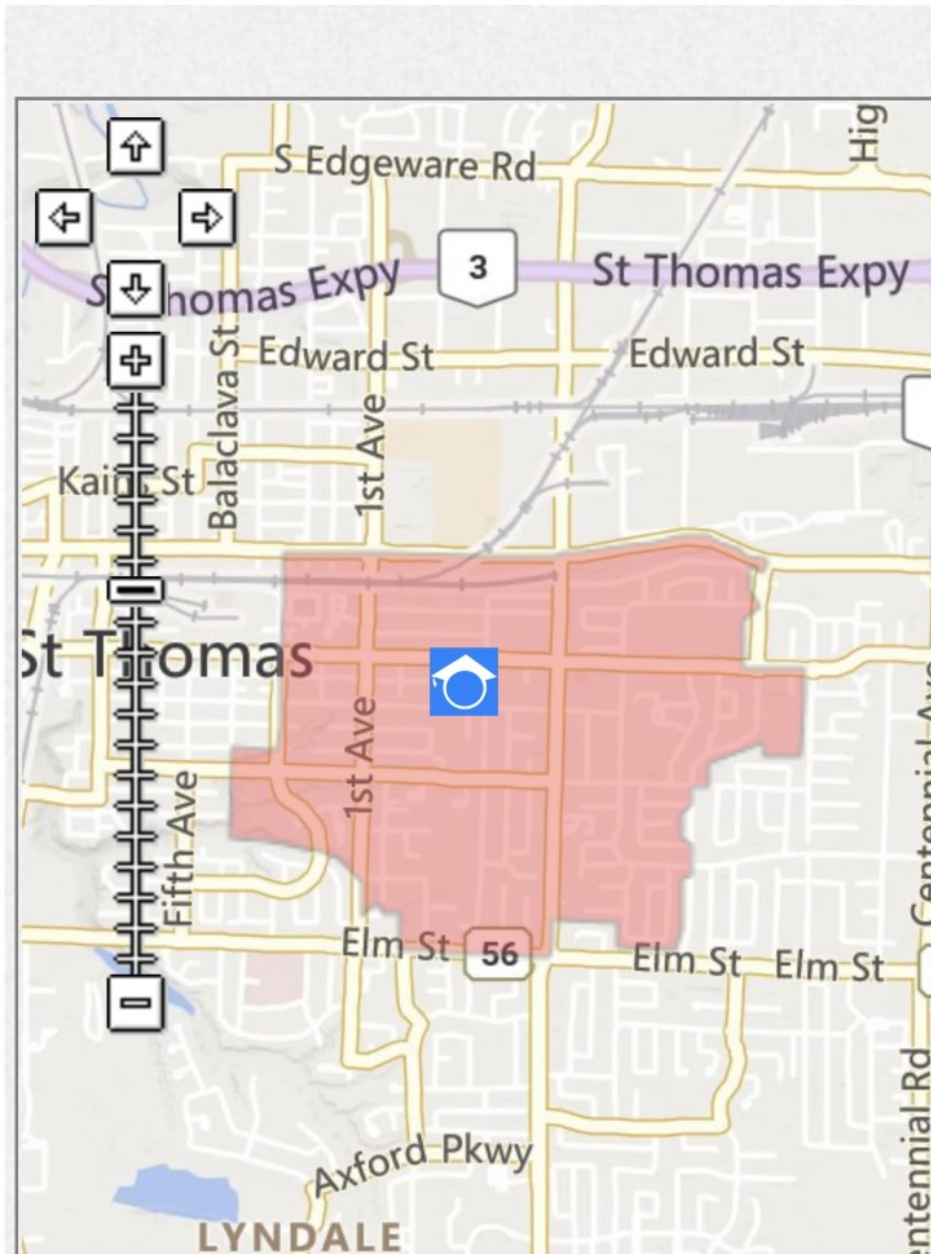
Forest Park PS



Boundary Map

School Detail

News and Events



SCHOOL New Sarum PS

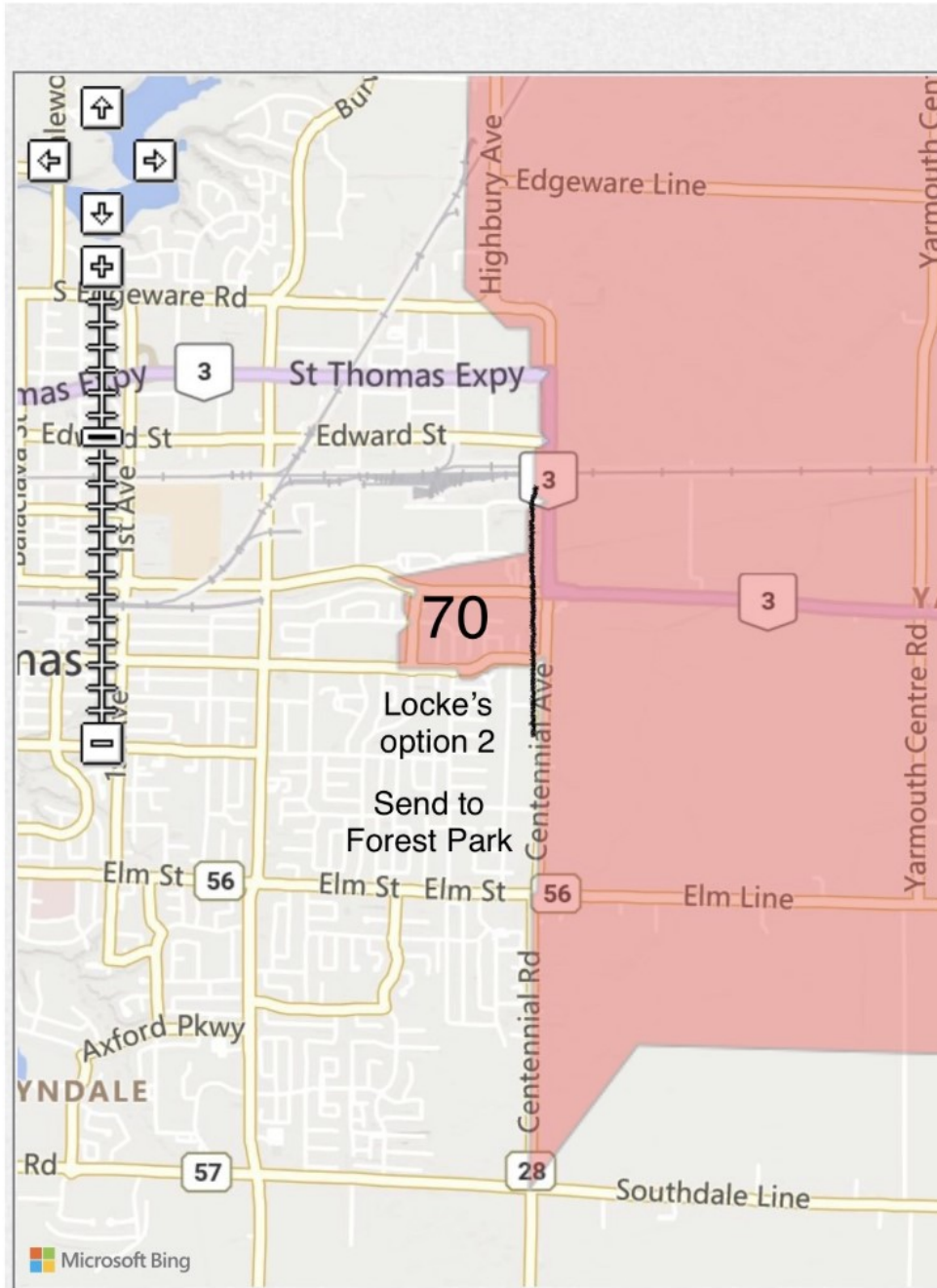
PROGRAM R

2022-23

Boundary Map

School Detail

News and Events



Recommendation 2- Unpreferred

- Make Mitchell Heburn a K-6 school, and Forest Park a 7&8 school

1. Grade reconfiguration raised many concerns from parents. This included splitting their young children into different schools, school transportation, and school pickup/drop off. Although this proposal was not popular among parents, a few did mention this would be a preferred option over the initial proposal of sending 2a and 2b to Forest Park. Grade reconfiguration would keep classmates and friends together, rather than sending the 139 children to Forest Park.
2. Some parents liked this option, and viewed a middle school as a great transition to highschool.
3. This recommendation would keep students together at their home schools with their peer groups and allows them to move together to a new school instead of being divided by new boundary lines and sudden changes of schools.
4. A middle school provides a helpful transition for students to build independence and learn how to adjust to change before entering high school
5. A middle school allows students to meet and build relationships with other students in their grade level before entering high school.
6. A middle school has the potential to allow for more focused and specialized instruction from teachers who are trained in specific subject areas such as Language, Science, History, Math etc..

Split Subcommittee Recommendation 1

Boundary line change

Reasoning:

The streets of Coulter Ave and Centennial ave are an older neighbourhood, with houses more spaced out with large lots. We are in many ways separate from the new subdivisions to the west and are also part of the Central Elgin municipality.

The board's proposals would have our neighbourhood divided by three different schools, really dividing the kids in this neighbourhood, many of whom all play together.

Half of Coulter would be at Mitchell Hepburn, the other half at Forest Park. When looking at Centennial ave, the east side of the street go to New Sarum and the west side will now be divided between Mitchell Hepburn and Forest Park.

Recommendation:

Adjust the outer edge boundary line to the red or green boundary line, depending on the decision to keep 2B with Mitchell Hepburn.

-If 2B stays with Mitchell Hepburn (preferred) then the green line would be considered.

- If 2B is moved to forest park, then the red line to be considered.

Mitchell Hepburn

Include residences on the north end of Coulter Ave and the west side of Centennial Ave within the Mitchell Hepburn School boundary.

- Keeps the community kids together. All kids on the same street stay at the same school
- There is a low concentration of students in this area, as the houses on these streets have large lots that are spaced far apart. The number of students should not be of great concern to the Mitchell Hepburn school population.
- The bus is already going down both Coulter Ave and Centennial Ave.

Or New Sarum

If option one is not possible, then residences on the north end of Coulter Ave and the west side of Centennial Ave would move to the New Sarum School boundary area.

- The east side of Centennial and the north-west of Wellington is already the New Sarum school district, so this would not be a bussing concern and would make sense.
- This option keeps kids on both sides of Centennial ave at the same school.

Half of Coulter would be at Mitchell Hepburn, the other half at Forest Park. When looking at Centennial ave, the east side of the street go to New Sarum and the west side will now be divided between Mitchell Hepburn and Forest Park.

Recommendation:

Adjust the outer edge boundary line to the red or green boundary line, depending on the decision to keep 2B with Mitchell Hepburn.

-If 2B stays with Mitchell Hepburn (preferred) then the green line would be considered.

- If 2B is moved to forest park, then the red line to be considered.

Mitchell Hepburn

Include residences on the north end of Coulter Ave and the west side of Centennial Ave within the Mitchell Hepburn School boundary.

- Keeps the community kids together. All kids on the same street stay at the same school
- There is a low concentration of students in this area, as the houses on these streets have large lots that are spaced far apart. The number of students should not be of great concern to the Mitchell Hepburn school population.
- The bus is already going down both Coulter Ave and Centennial Ave.

Or New Sarum

If option one is not possible, then residences on the north end of Coulter Ave and the west side of Centennial Ave would move to the New Sarum School boundary area.

- The east side of Centennial and the north-west of Wellington is already the New Sarum school district, so this would not be a bussing concern and would make sense.
- This option keeps kids on both sides of Centennial ave at the same school.
- This area is in the Central Elgin municipality and is considered rural and adjacent to the New Sarum boundary, so it would make sense to be included with a Central Elgin school.
- The small concentration of students in this area should not be of much concern to the New Sarum population.



Split Subcommittee Recommendation 2

Legacy Agreement for those in zone 2A + 2B

- Children currently attending Mitchell Hepburn PS may elect to remain at Mitchell Hepburn, or to move to Forest Park PS
- Those with children currently attending Mitchell Hepburn PS with siblings not yet of school age may also attend Mitchell Hepburn or elect to attend Forest Park PS
- All others in Zone 2A & 2B will attend Forest Park PS
- Forest Park will gain students over time due to residential development
-

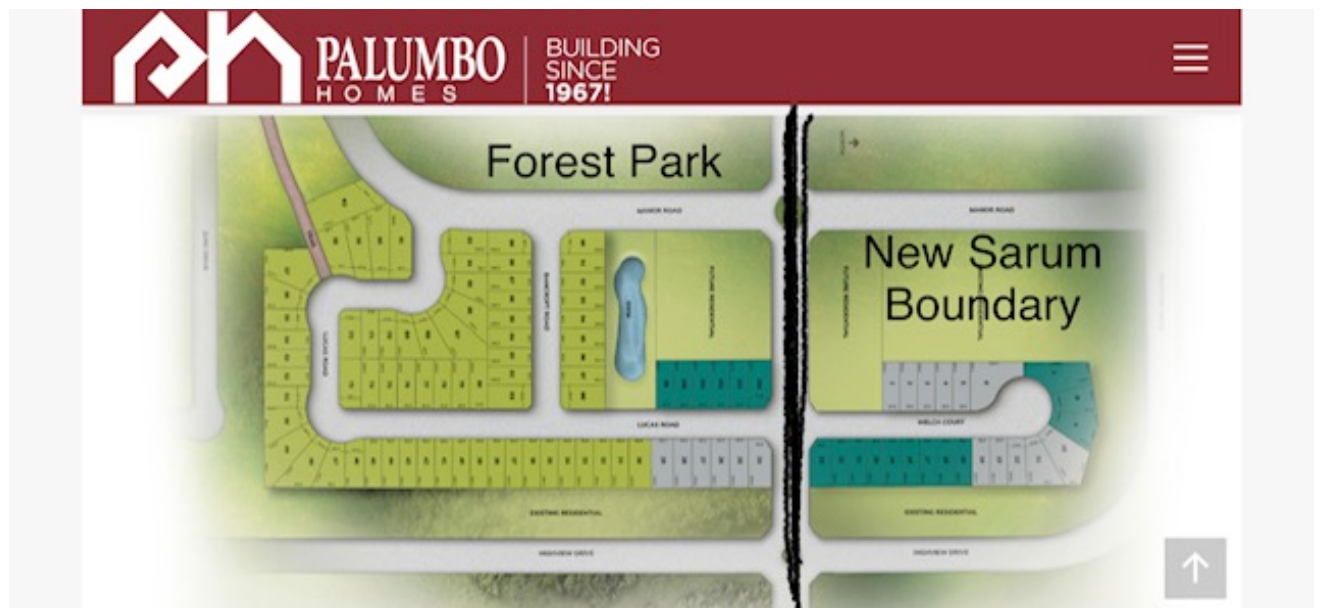
The Committee believes that this proposal would be suitable as enrollment is projected to be constant as it is right now and 40% of the school population will be graduating in the next three years.

7. Appendices

a) Forest Park Build Site Plans:



<https://www.dougtarryhomes.com/communities/avenue-collection/site-map/>



<https://palumbohomes.ca/communities/manorwood/>

b) Local Residential Market Activity

<https://www.lstar.ca/our-latest-statistics> March 2023 pdf

<https://www.lstar.ca/sites/default/files/pdfs/Monthly%20MLS%C2%AE%20Statistics/March-2023/Residential-Market-Activity-Report-for-LSTAR-March-2023.PDF>

c) Meeting Minutes

**St. Thomas Elementary Panel Attendance Area Review
Mitchell Hepburn Subcommittee Meeting Agenda**

Mitchell Hepburn

Date: March 1, 2023

Time: 7:00pm

Location: Mitchell Hepburn PS Library

Facilitator: Mitchell Hepburn STAAR Committee Members, Principal, Sarah Saksen

1. Open Remarks

Principal Saksen welcomed the group and advised that Principal Wendell-Caraher is in attendance virtually as support.

2. Introductions

The following individuals introduced themselves: Amanda Koning, Kindergarten, Robert MacMenamin, Primary, Shauna Forget, Primary, Scott Prezeau, Junior, Eva Drinkwalter, Junior, Alison Munro, Intermediate, Kate Palmer-Gryp, Intermediate, Pam Zuzarte, School Council Chair or designate.

3. Review of Roles and Responsibilities

Shauna Forget noted that the Committees responsibility is to share the proposal of the TVDSB regarding the rezoning of schools to better utilize all schools within the St. Thomas region. She noted that TVDSB needs a new school and equal attendance/utilization of schools is required.

4. Presentation of Initial Attendance Area Review Report & Committee Recommendations

The Committee reviewed the Powerpoint presentation (attached to these minutes) noting the following:

- Enrolment in the City of St. Thomas is not balanced across the elementary panel. The majority of new developments are concentrated in specific attendance areas and growth in general has not been evenly distributed across the City.

- The purpose of this review is to balance enrolment by addressing the following matters:
 - Permanently accommodating the Southeast St. Thomas Holding Zone at a proximal school for students;
 - Reducing overall empty pupil places; and
 - Managing enrolment growth from new residential developments expected in northwest St. Thomas.
- As you can imagine, this is of great concern to us as our children have experienced great disruption in recent years to the pandemic. Many of us have also chosen to live in our neighbourhoods due to the school zone.
- We believe that the ultimate goal of TVDSB is to re-distribute children to show better utilization of schools within our region, so they may obtain funding for a new school in the Talbotville area.
- Kettle Creek PS is beyond capacity and our Committee understands the need to move kids from the school.
 - Principal Wendell-Caraher noted that Kettle Creek's Committee met previously and they do not want the kids from the holding zone to move Mitchell Hepburn, noting that the majority of parents from the holding zone want to keep their kids at Kettle Creek. She noted that currently 11 students have registered to move from Kettle Creek to Mitchell Hepburn in the fall.
 - The Committee noted that this was good for our region, as that would give Mitchell Hepburn more reason to keep areas 2A and 2B at our school.
- As far as Mitchell Hepburn is concerned, TVDSB is proposing moving areas 2A and 2B from Mitchell Hepburn to Forest Park PS.
 - Shown on slide 6 of presentation (below).
 - Reference: to see if you are in zones 2A or 2B, please use the [link here](#) and go to "Additional Details", click on "Potential Options" and scroll down to find "Locke's Public School Option 2". Type in your address and it will display which zone you are located in.
- The Committee noted that there is a development in the current school zone for Forest Park PS that will impact school enrollment for future years, that will impact and increase enrollment.
- The Committee noted that the mental health and wellbeing of students is very important and we believe that moving students from our school to a new school will have a significant impact on students, specifically given the impacts of the pandemic.

Committee Recommendations

- The Committee recommends the following:
- Recommendation #1:
 - Zones 2A and 2B remain at Mitchell Hepburn PS.
 - Mitchell Hepburn PS absorbs the Southeast Holding Zone region.

- Legacy Agreement current families attending Mitchell Hepburn PS, and any new families (moved to the region and/or non-school aged children) move to Forest Park PS.
- Accept Locke's PS Boundary Change 2 (Locke's to New Sarum, New Sarum to Forest Park).
- SUPPORT FOR DECISION: We believe based on our calculations that our school would not be at capacity and that the movement of students in other schools will push Forest Park PS beyond 100% capacity. It was noted that 43% of students at Mitchell Hepburn PS will be graduating in the next 3 years.
- Recommendation #2:
 - Zones 2A and 2B remain at Mitchell Hepburn PS.
 - Accept Locke's PS Boundary Change 2 (Locke's to New Sarum, New Sarum to Forest Park).
 - Legacy Agreement current families attending Mitchell Hepburn PS, and any new families (moved to the region and/or non-school aged children) move to Forest Park PS.
 - Accept Zone 4 (change to Southeast St. Thomas – John Wise to Elgin Court) and 7 (Southwold PS to John Wise).

5. Question and Answer Period

- The Committee noted that they will be monitoring the [Q&A page](#) on the TVDSB website to gain additional feedback.
 - Principal Saksen noted that if there are questions from parents to the Committee, she would be happy to be forward questions to the Committee members. Please send to her directly or through the general school email address.
- Question 1: Has the Committee considered surveying parents in zone 2A and 2B to see what their thoughts are on the move? Are they supportive of the change for their children?
 - Answer 1: The Committee noted that they have yet to do that, however, would survey parents if that was allowed. Principal Saksen noted that she would inquire with the Superintendent to see if that was a possibility for the Committee. The Committee noted that they wanted to ensure this was allowed before proceeding. The Committee confirmed that it would survey the school community (if allowed) to see if they are supportive of TVDSB's plan, our recommendations, etc.
 - Follow-up: It was noted that there may be parents that would prefer to move their kids to Forest Park PS instead of Mitchell Hepburn PS. It was also noted that if there are parents that live in different zones, would we be able to survey/consult with parents that may change their mind as far as where they would send their kids.
- Question 2: Do we know how many students would be graduating from the holding zone over the next three years?

- Answer 2: TVDSB advised that 40 would be graduating (current enrollment – grade 6 – 16, grade 7 – 9, grade 8 – 15).
- Question 3: Has there been any consideration for families who have a grade 7/8 student who walk younger siblings to school in younger grades if this option is on the table.
 - Answer 3: we have not seen explicit instructions/recommendations for the K-6 + 7-8 grade reconfiguration and the situation you described.
- Question 4: If grade 7 and 8 students were to be moved to Forest Park PS. (as a middle school) would bussing be provided?
 - Answer 4: The committee noted that was a great question, however the Committee does not know the answer. This can be submitted to the Q&A section of the website.
- Comment 5: There is concern and thought that TVDSB will move forward with their plans and disregard the recommendations and feedback from the Sub Committees.
 - Response 5: The committee noted that they believe TVDSB and the Trustees will listen to schools and consider their recommendations if they are based on facts and comprehensive consultation from the school community.
- Question 6: What are the boundaries for 2A, 2B and Southeast Holding Zone?
 - Answer 6: The Committee noted that they had the same question, and they will submit the question to the Q&A page on the TVDSB page. It was noted that the interactive map on the TVDSB website allows you to type in your address and it will show you what zone you reside in.
- Question 7: Should we be reaching out to School Board Trustees to share concerns?
 - Answer 7: Trustee Ruddock was in attendance and noted that she would welcome the opportunity to obtain feedback and concerns. However, it was noted that the Committee can receive all the feedback and incorporate the feedback into the proposal. Trustee Ruddock noted that the School Committee will be presenting at the Board meeting in May with the proposal. She noted that there will be a difference of opinion on the school proposal, so feedback in anyway (whether to the school board directly or to the Committee) is welcome.
- Question 8: Are the numbers showing on the map and in the tables include students who could possibly go to Mitchell Hepburn PS? For example, they go to the Catholic School, but they could go to Mitchell Hepburn PS.
 - Answer 8: The enrollment numbers shown and on the maps are those who are currently enrolled at Mitchell Hepburn. Therefore, no those students are NOT included in the numbers.

- Question 9: Should we (as parents) enroll students who are currently enrolled in online learning, enroll students now to ensure they are included in the enrollment numbers?
 - Answer 9: Principal Sacksen noted that you should register your children as soon as possible for planning purposes. We assume that yes, they would be included once students are enrolled. Students who are registered in online learning are considered enrolled at another school and are not included on the enrollment lists.

6. Adjournment

The meeting adjourned at 8:14pm. It was noted that a future meeting will be held with the option to attend in-person and virtual. The Committee noted that they will share the date as soon as it is determined.

The Committee asked that parents that were in attendance this evening share the discussions that were had tonight. The Committee noted that the presentation and meeting minutes will be circulated once they are finalized.

Additional Resources

If you have questions for the Sub Committee, please submit to Principal Sacksen (s.sacksen@tvdsb.ca) or Mitchell Hepburn General Email (mitchellhepburn@tvdsb.ca)

- [Link to TVDSB site](#) – St. Thomas Attendance Area Review
 - [Link to November 29, 2022](#) presentation
 - [Link to February 9, 2023](#) presentation
 - [Link to page](#) for questions/concerns to be submitted.
- Reference: to see if you are in zones 2A or 2B, please use the [link here](#) and go to “Additional Details”, click on “Potential Options” and scroll down to find “Locke’s Public School Option 2”. Type in your address and it will display which zone you are located in.
- If you have questions for a specific Committee member, please reach out via email.

Email addresses below:

- Will McEachen, Kindergarten (wmceachen@hotmail.com)
- Amanda Koning, Kindergarten (amandakoning@aol.com)
- Robert MacMenamin, Primary (rob.macmenamin@gmail.com)
- Shauna Forget, Primary (s_bekaan@hotmail.com)
- Scott Prezeau, Junior (prezeau5757@hotmail.com)
- Eva Drinkwalter, Junior (eva.drinkwalter@gmail.com)
- Alison Munro, Intermediate (alisonjmunro@hotmail.com)
- Kate Palmer-Gryp, Intermediate (katepalmergryp@gmail.com)
- Pam Zuzarte, School Council Chair or designate (pamelagagnon@hotmail.com)

St. Thomas Elementary Panel Attendance Area Review Mitchell Hepburn Subcommittee Meeting Agenda

Mitchell Hepburn

Date: April 12, 2023

Time: 8pm

Location: Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzQ5YTZhNGYtYTE4MS00MGZjLWEyZGIzMmlxMDBiMTQ1Yzdk%40thread.v2/0?context=%7b%22Tid%22%3a%222024c5d6-bed5-4705-98ac-f83e64a78e99%22%2c%22Oid%22%3a%226439ab5a-5767-41c4-9719-ce6b39839f49%22%7d

Subcommittee Members: Amanda Koning: Kindergarten
Robert MacMenamin: Primary
Shauna Forget: Primary,
Scott Prezeau: Junior
Eva Drinkwalter: Junior
Alison Munro: Intermediate
Kate Palmer-Gryp: Intermediate
Pam Zuzarte: School Council Chair or designate

Review of role of subcommittee, and discuss possible recommendations

Review of 4 possible recommendations discussed by the committee

1. Maintain status quo and not remove 2A or 2B
2. Legacy allow all students in all grades who want to remain at Mitchell Hepburn the option to stay and graduate.
3. Request possibility of grade reconfiguration and the creation of a 7/8 school
4. Request possibility of changing the boundary lines to include Coulter Ave and Centennial Ave with 2B and to stay with Mitchell Hepburn or possibly be included in New Sarum boundary lines.

Review of Kettle Creek P.S. proposal that includes: Asking for Legacy agreement for all grades and families to continue to graduation with Kettle Creek school and to also include busing.

Questions

Clarify if Legacy agreement is mandatory or if they can choose to opt in or to move to the new school if preferred.

Clarify meaning of legacy agreement

Clarify the due date that the report is due to the board for decision. (April 25th report is due to the board)

Meeting end time is 8:34



APPENDIX C-7 New Sarum PS

St. Thomas Elementary Panel Attendance Area Review

New Sarum Public School AARC Subcommittee Report

Submitted: April 20, 2023

1. SUB-COMMITTEE MEMBERS & AFFILIATION

This committee was comprised of the following membership:

Matthew Unternahrer and Andrea Vandeyar, Kindergarten Representatives
Amelia Thompson, Primary Representative
Amy Smith and Sondra Bourdeau, Junior Representatives
Michelle Huigenbos and Trudy Bunde, Intermediate Representatives
Kate Hurst, School Council Chair

2. SCHOOL COMMUNITY MEETINGS

One school community meeting was held at New Sarum Public School. Information about the reason for the attendance area review in St. Thomas and the rezoning options proposed by the school board were reviewed. Participants in attendance provided their feedback and suggestions related to which rezoning options were preferred and other possible rezoning options, discussed later in this report.

Date: February 28, 2023 6pm-7:30pm (in person)

Number of attendees at each meeting: Approximately 22

Number of participants in discussion at each meeting: Approximately 22

3. EXECUTIVE SUMMARY

This is a report from the school community at New Sarum Public School regarding the current TVDSB St. Thomas Attendance Area Review. Four primary recommendations were put forth as potential options to be considered by the TVDSB Administration at the November 29, 2022 Board meeting:

<https://calendar.tvdsb.ca/board/Detail/2022-11-29-1900-Regular-Board-Meeting/5e4ba4d7-abad-44e1-951f-af5b00f5166b#page=67>

These four options were presented to the school community at New Sarum Public School during a school community meeting open to the public. Feedback gathered at the meeting was reviewed by the New Sarum Public School Attendance Review Committee where it was determined there were clear and overwhelming recommendations from the school community that prefer any options from the Administration's report that do not result in changes to the boundaries that affect New Sarum Public School. Therefore, Southeast St. Thomas Locke's Option 1 is recommended. Further, any option that results in more students coming to New Sarum Public School, with no students leaving would also be supported by the school community.

4. **BRIEF SCHOOL COMMUNITY PROFILE**

New Sarum Public School is a thriving rural school located about 10 km east of St. Thomas in New Sarum and is the proud home of the New Sarum Huskies. The staff are excellent and very dedicated, often going above and beyond for students. A warm culture of inclusion, kindness and trying your best is supported by the administration, staff and school community. In the 2017-2018 School Climate Survey report, it is worth noting that students at New Sarum PS scored their school experience more favorably than other TVDSB elementary schools in each of the area subtopics surveyed, particularly in the areas of student mental health, cyberbullying and bullying and physical environment and physical space. There is an active School Council and high caregiver engagement at the school. At this time, the school sits at 89% enrollment (a change from the Administration's report that cites 86%) with an OTG capacity of 257 pupil places. Despite the smaller staffing complement, students have had opportunities for field trips, intramural and interschool athletics, and a staff-led fundraiser to support enhancements in the sensory room that many students enjoy, and several spirit days, spirit assemblies and school dances.

The school is nearly 100% bused. The school day starts at 9:30am and ends at 4pm. The Before and After School Child Care Program is run by the YWCA of St. Thomas & Elgin. The program is severely waitlisted with many families having been on the waitlist for years never accessing child care. Information from the Director of Child Care programs at the YWCA, Jackie Anger, indicates there are no plans to expand the program at this time due to the ongoing staffing crisis in the ECE sector.

In 2017, our school was recommended to close in a report from the Administration to the Board of Trustees. Our school community wanted to highlight to the Trustees what a lasting and damaging impact this had on our community, even though in the end the vote to close our school was overturned by 1. It is hard for our school community to trust that recommendations coming from the school board have considered what is in the best interests of our



students and to know our kids' school experience and education are considered as just numbers in a business case to build a Northwest St. Thomas School. This is still a sore memory for many students and caregivers from our school community, and further disruption would only contribute to mistrust for those invested in, or reliant on TVDSB. We would hope to see changes for the betterment of our students, rather than changes that prop up a business case at our student's detriment.

5. FEEDBACK REGARDING PROPOSAL

The following information and feedback was collected at the School Community meeting held February 28, 2023 and has been divided into subheadings and themes for ease of reference in your decision making.

Student Mental Health

- There has not been much consistency in the children's education for the last few years due to impacts from the Pandemic. Children have struggled with school routines and to create and sustain school relationships. The timing of the attendance area boundary review seems ill aligned to student mental health and wellbeing.
- Recent news about TVDSB adding resources for increased mental health supports and resources for students with Autism has been publicized as a school board priority, however this importance appears to be missing in the administration's report and recommendations. The school community asked:
 - Where, in terms of physical space in the building, are these children going to be supported?
 - By placing schools at full or over-capacity what would happen to resource rooms?
 - Why create more mental health stressors for students in an already overburdened system?
 - TVDSBs strategic plan **Goal #3: Enhance the safety and well-being of students and staff?** When will students see TVDSB supports and services materialize and what will they provide to students? Will supports go beyond emails to caregivers and webinars about managing anxiety and supporting student mental health? Would support include physical staffing resources like EAs who work 1:1 with students or therapeutic groups run by qualified school counsellors that address student barriers to wellbeing and achievement?

New Housing Developments

A new housing development located within the current New Sarum PS attendance boundary, Manorwood, is under construction with partial occupancy. Additionally, there are 60 residential units under construction with partial occupancy at 300 Wellington St. within the current attendance boundary. The school community wanted to know:

- Has the new subdivision Manorwood (Manor and Wellington) been factored into the Administration's planning? Details attached at appendix A.
- If not, can this information be factored into the attendance projections? Based on our current numbers an additional 27 students would put New Sarum PS at 100% capacity.
- It would put New Sarum PS close to max capacity without the addition of boundary change students and vice versa place Forest Park PS at capacity without boundary changes and over capacity with boundary changes. Are the Administration and Trustees aware of this?

Before and After School Program

The YWCA of St. Thomas & Elgin has run the Before and After (B&A) program at New Sarum PS for many years. This is licenced child care and generally REO

CEs are the care providers. As a "late start" school, the day begins at 9:30am and ends at 4pm which is dictated by the availability of school buses after the high school runs are over. Due to the staffing crisis in the RECE sector and various other requirements of licenced care there is a long waiting list already for the students currently attending New Sarum PS. Given the later start to the school day it is likely that the need for child care, which is already difficult to find, would be further strained should 120 students from Locke's PS become enrolled at New Sarum PS. The school community asked the following:

- Is the ongoing lack of available child care a consideration in the administration's report and recommendations?
- Family schedules may not be able to accommodate start and end times. Has this been considered?
- Forest Park PS's school day ends earlier than New Sarum PS and may require current New Sarum PS students shifting to Forest Park PS to enroll in an after school program. Will space in the B&A program be available?

Transportation

New Sarum PS is a rural school located on a highway (Belmont Road) and is nearly 100% bused. Many families rely on the availability of busing to make sure students can safely arrive at

school each day. The School community raised the following questions about potential impacts to school transportation:

-Students that are currently bused to school would no longer have that option if they switch to Forest Park PS. Economic decline has many households with only 1 vehicle or no vehicles. Many caregivers that now work from home have also reduced to one vehicle, was the hardship this would pass along to families considered?

Utilization Projections

When considering the following information, the feedback asked if the following was considered.

-Locke's Option 2 Utilization Table

-Projections for 2024 and 2029 Forest Park-**OVER CAPACITY**

-Projections for 2024 and 2029 John Wise-**UNDER CAPACITY**

-Locke's Option 1

-Has the best projected utilizations for the vast majority of the schools included in the attendance area review? Table 8 (below) was provided in the administration report that was shared with the Board.

6. **RECOMMENDATIONS & CONSIDERATIONS**

Much discussion and engagement with the materials provided by the administration occurred with the New Sarum PS ARC and we thank the Administration for their time and effort in the preparation of the materials. With consideration of the school community feedback, the data contained in the Administration's reports and the ARC representative's knowledge and living experience of the school, *we recommend the Board of Trustees endorse Locke's Option 1.*

Reasons for this recommendation are as follows:

- New Sarum PS is a small, rural school and is nearly at capacity with new housing developments underway within the current boundary that are family type dwellings; it is reasonable to expect enrollment to further increase or at minimum remain stable.

- The school has many positive attributes, however a disruption as proposed in *Locke's Option 2* is sure to result in significant distress to students and the school community with a turnover in 30% of the school population being rerouted to Forest Park PS and an introduction of an equivalent of 50% of the school population represented by students previously from Locke's PS. Resulting in a major turnover in population and an unknown effect on our school culture.
- The school milieu is stable and predictable and is critical to the academic success and emotional wellbeing of students and staff. Students are coping with the lingering uncertainties that the pandemic created. Current and prospective families are uncertain of the future of the school due to previous school closure recommendations. The school community supports Locke's Option 1 as it does not involve any changes to the attendance boundary at New Sarum PS and respects student's need to settle while they develop skills in resilience. Maintaining the status quo enrollment boundaries for New Sarum PS will work to reinforce the trust and engagement built between the school and its community after previous periods of uncertainty.

Additionally, the New Sarum PS ARC proposes that if any changes to the New Sarum PS attendance boundaries are made that legacy agreements should be available to any students who are interested.

With respect to The Southeast St. Thomas option, the New Sarum PS ARC decided to stay silent. However, there was discussion related to the option of a grade reconfiguration as proposed in the administration report, which our ARC would not oppose.

APPENDIX

Appendix A: City of St. Thomas, Registered Plan of Subdivision, 11M (Manorwood)

https://drive.google.com/file/d/1nTrxfhuJsqX_t_6Nph2uBaLLjuHKuXoL/view?usp=share_link

Link is a PDF file that is also attached with the submission of the report in email.

PLAN 11M - 250

CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TILES DIVISION OF ELGIN (No. 11) AT 1:55:00 ON THE 12TH DAY OF AUGUST, 2021, AND ENTERED IN THE PARCEL REGISTER FOR PLAN 35255-0240, 35200-0155, 35133-0253, 35133-0254, 35200-0247, 35200-0249 AND THE REQUIRED CONSENTS ARE REGISTERED AS PLAN DOCUMENT NO. C-7261-762

REPRESENTATIVE FOR THE LAND REGISTRAR

THIS PLAN COMPREHENDS PART OF THE LAND SHOWN AS PLAN 35200-0297, 35133-0241 AND ALL OF THE LAND SHOWN AS PLAN 35200-0155, 35200-0280, 35200-0286, AND 35133-0253

PLAN OF SUBDIVISION OF PART OF BLOCKS 8, 19, 35, 36, 38 AND 39

AND ALL OF BLOCKS 17, 18, 33, 40, 41 AND 42
PLAN 11M-67
PLAN 11M-56
BLOCK 31
PLAN 11M-56
IN THE CITY OF ST. THOMAS
COUNTY OF ELGIN
MTE OLS LTD.
ONTARIO LAND SURVEYORS
SCALE 1 : 750

METRIC:
1:750

LEGEND:

NOTES:
ALL PLANTED BARS ARE IRON BARS UNLESS OTHERWISE NOTED

NOTE:

OWNER'S CERTIFICATE:

SURVEYOR'S CERTIFICATE:

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

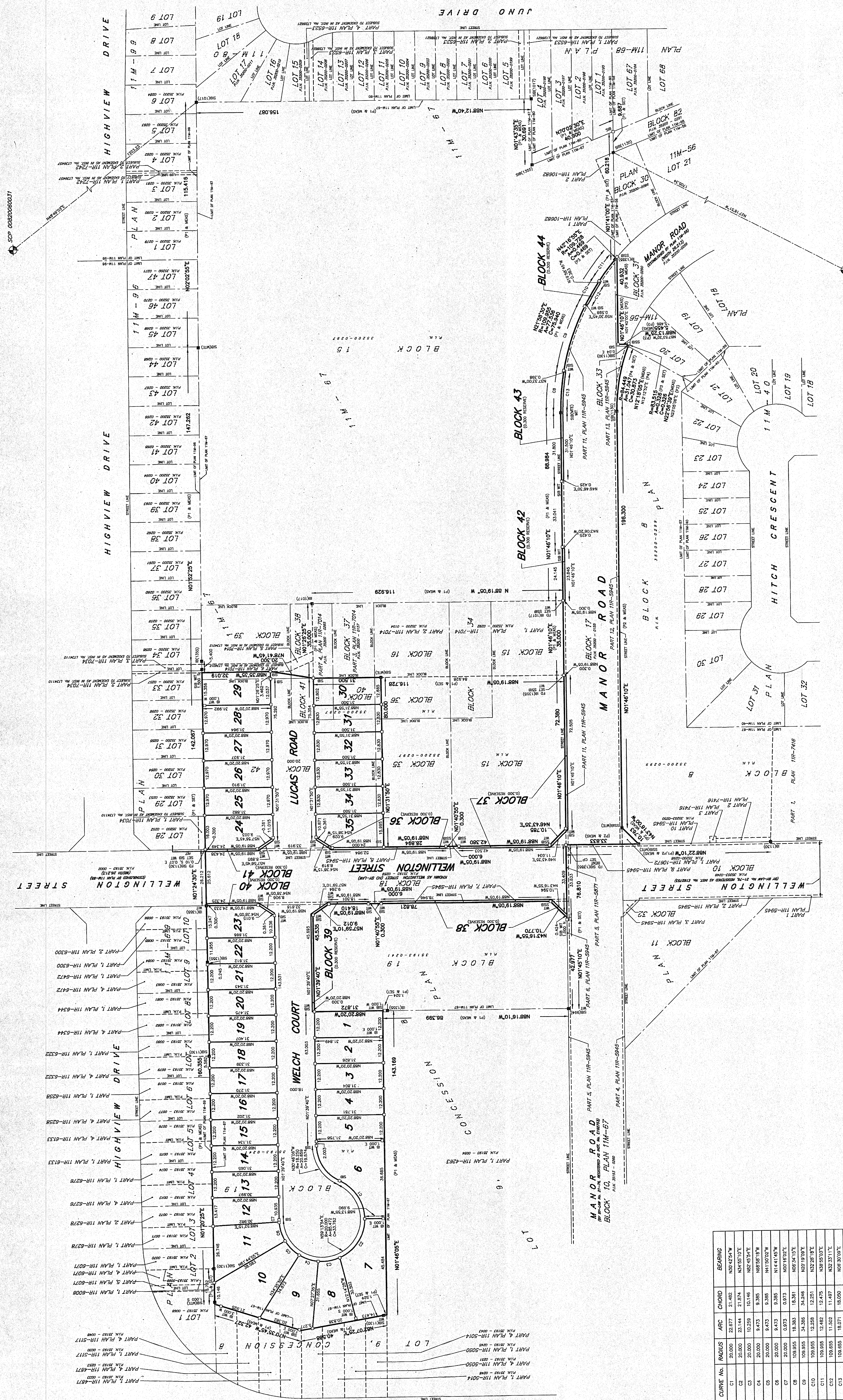
DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

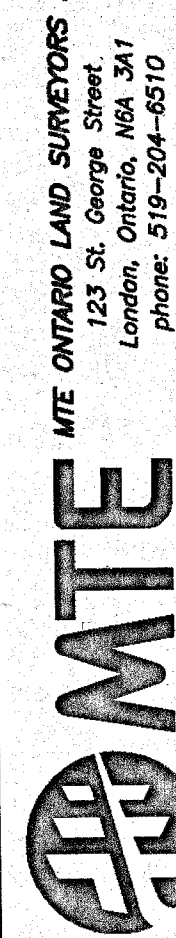
DATE: 30TH DAY OF JULY 2021

DECLARANT: WELLINGTON MANOR DEVELOPMENTS INC.

DATE: 30TH DAY OF JULY 2021



CURVE NO.	RADIUS	ARC	CHORD	BEARING
C1	20.000	22.877	21.462	N29°24'54\"
C2	20.000	23.444	21.974	N27°55'10\"
C3	20.000	12.259	10.146	N82°45'05\"
C4	20.000	9.473	9.395	N89°56'18\"
C5	20.000	8.473	8.395	N150°02'58\"
C6	20.000	8.473	8.395	N144°14'58\"
C7	20.000	0.973	0.973	N07°10'02\"
C8	109.655	18.383	18.381	N08°24'15\"
C9	109.655	24.386	24.348	N20°19'08\"
C10	109.655	12.482	12.251	N38°50'33\"
C11	109.655	11.467	11.475	N38°50'33\"
C12	109.655	11.502	11.467	N38°33'11\"
C13	109.655	18.071	18.090	N09°30'05\"



MTE
MTE ONTARIO LAND SURVEYORS LTD.
125 St. Thomas Street
St. Thomas, Ontario, N5M 3A1
Phone: 519-204-8510
Fax: 519-204-8511
Email: info@mte.ca
Website: www.mte.ca

Surveyed by: P. R. Crowell
Date: June 17, 2021
Phase: 1 - M-PLAN
47077-201



APPENDIX C-8 Southwold PS



**St. Thomas Elementary Panel Attendance Area
Review
Attendance Area Review Committee
(AARC)
Final Copy- April 15th, 2023**





St. Thomas Elementary Panel Attendance Area Review Southwold PS Subcommittee Meeting Minutes

School Community: Southwold Public School

Date & Time of Subcommittee Meeting: Tuesday, March 21st, 2023 – 7pm
EST

Attendance Area Review Subcommittee Members & Affiliation:

Laura Robinson- Senior Representative
Kyle Johnstone- Primary Representative
Inge Prey – Junior Representative

Number of Attendees: 30

Number of Participants in Discussion: 30

Meeting Location: TEAMS, online location

Meeting Link and Call-in Details:

https://tvdsbo365-my.sharepoint.com/:v/g/personal/tv41517_tvdsb_ca/EWukWWD0ShdCmzrRr-L9KgwBgAQtnKxD9pWjSaQAtd5h5Q



Minutes

AGENDA ITEMS	
	Call to Order and Introductions
	Principal Ryan Nowell introduced himself and named all the subcommittee members. Introduced Laura, Kyle and Inge.
	Overview of AARC Meeting and Initial Attendance Area Review Report
	We discussed the 3 options that the Board had presented earlier in the year.
	Q & A- N/A
	Feedback regarding Options
	Option 1- move 176 students to John Wise - 100% opposed Option 2A and 2B- holding zone NW St Thomas at Elgin Court PS or Holding zone at Elgin Court PS and John Wise PS - Support was mixed between these 2 options
	Additional Information Requirements
	Some have sent questions to the portal, petition signed by others
	Need for Future School-Level Meetings
	Not at this time



St. Thomas Elementary Panel Attendance Area Review

Southwold PS AARC Subcommittee Report

April 15th, 2023

1. SUB-COMMITTEE MEMBERS & AFFILIATION

Laura Robinson- Senior Representative- parent of Southwold PS students
Kyle Johnstone- Primary Representative- parent of Southwold PS students
Inge Prey – Junior Representative- parent of a Southwold PS student

2. SCHOOL COMMUNITY MEETINGS

- a. Date(s): Tuesday, March 21st, 2023 – 7pm EST
- b. Number of attendees at each meeting: 30
- c. Number of participants in discussion at each meeting: 30

3. EXECUTIVE SUMMARY

Due to *theoretic/projected* growth in new housing developments in NW St. Thomas (Talbotville), the TVDSB has proposed 3 options to manage the possible increase in students in the coming years:

OPTION #1- relocate 176 Lynhurst resident students to John Wise PS
OPTION #2A-create a Holding Zone for NW St. Thomas at Elgin Court PS
OPTION #2B- create a Holding Zone for NW St. Thomas at John Wise PS

The goal is to redistribute the St. Thomas student population, optimizing the utilization of school facilities. Once accomplished, the next step is to apply for funding for a new school in NW St. Thomas.

Based on extensive feedback, the subcommittee is confident that the Southwold PS community is OPPOSED TO OPTION #1, due to the unavoidable disruption to the affected families, mental health concerns, as well as the change in school culture/climate to the remaining families.

In the recommendations section, we will outline our preferred solutions and provide evidence to support them. Our primary recommendation is the addition of Portable Classrooms at Southwold PS to be utilized until a new school is built in NW St. Thomas.



4. BRIEF SCHOOL COMMUNITY PROFILE



St. Thomas Times Journal, December 11, 1964- "Opening Saturday. The official opening of Southwold Township School Area No.1..."

Currently, the student body consists of a mix of rural and suburban student population, approximately 700 students. The school opened in 1964, as an amalgamation of 6 smaller schools. By 1969, there were 800 students and 32 teachers. Many area families have attended the school for generations and various staff members attended the school themselves. As in many smaller towns, the school serves as the bedrock and common thread connecting the local community members to one another and serves to foster the development of civic minded, contributing community members.

The Lynhurst community is divided between the Township of Southwold and the Municipality of Central Elgin, on the edge of St. Thomas.



5. FEEDBACK REGARDING PROPOSAL

This feedback has been compiled through our virtual AARC meeting, in-person discussion and email communication, in consultation with School Administration. Please reach out with any questions to robinsonlaura4@gmail.com, kyle.r.johstone@gmail.com or inge.prey@gmail.com

AARC Meeting Feedback:

Option 1- move 176 students to John Wise
-100% opposed

Option 2A and 2B- holding zone NW St Thomas at Elgin Court PS or Holding zone at Elgin Court PS and John Wise PS
-Support was mixed between these 2 options as these options do not affect any current students.

*A legacy Agreement was not ruled out, but due to the unknown an informed decision by all was unable to be made. The TVDSB definition of a Legacy Agreement left a lot of people feeling unclear as what this really means for the future.

*We received late breaking communication from the TVDSB Capital Planning Department via School Administration that we should include our opinion on an alternative option- **Grade Reconfiguration:**

- Based on the information presented to the STAAR committee members on February 2, 2023, this option would not involve the relocation of any Southwold PS students.
- Given that this would not affect our children or local community, we would support it, if it means the no disruption for us.



Email feedback submitted directly to the subcommittee:

[redacted]@gmail.com> Thu, Mar 23, 2023 at 8:59 PM

To: robinsonlaura4@gmail.com, "inge.prey@gmail.com" <inge.prey@gmail.com>

Hello,

Unfortunately, I was unable to attend the virtual meeting yesterday, but I would like to vote for the legacy option.

We specifically bought our house in Lynhurst so that our children could attend Southwold P.S. Consistency and stability are important to support and maintain the social-emotional wellbeing of our children.

Thank you for representing us,

[redacted]

FEEDBACK REGARDING PROPOSAL -continued

[redacted]@hotmail.com> Mon, Mar 20, 2023 at 7:53 AM

To: "robinsonlaura4@gmail.com" <robinsonlaura4@gmail.com>

Good Morning Laura

I have just found out that I am being deployed to Ottawa on Tuesday for work and will be unable to attend virtually for the meeting. Mr Nowell has provided me with your email so that my vote and feedback can count and be submitted. I'm very passionate about my son not being moved schools. I have listened to the meeting and recognize there are 3 options for Southwold. I strongly vote for option 2B : Creating a holding zone for the Northwest St .Thomas Residential Expansion Lands located within the Southwold Attendance Boundary and designating Elgin Court and John Wise as it's holding School. This eliminates affecting families from Lynhurst who already have their children enrolled at Southwold. Alot of families like myself purchased these homes because of Southwold School and have had their children enrolled for years. Ripping children from their friends and the school and staff they love is detrimental to their mental health and general well being. Children are already experiencing a number of issues as a result of the pandemic and a move would exasperate these issues. The families in the Expansion Lands are not enrolled and priority should be given to students already enrolled.



I strongly OPPOSE option 1. These children already are Southwold Cougars and deserve to stay.

FEEDBACK REGARDING PROPOSAL -continued

Email feedback submitted directly to the subcommittee:

Dear Trustee Larsen,

I am writing to you today to voice my concerns regarding the St Thomas Attendance Area Review, specifically for my children who attend Southwold Public School. We moved to the Lynhurst area 7 years ago specifically so that our children could attend a school that had a great reputation and is the traditional community school for our area. The kids have made many social bonds within the school and neighborhood surrounding us who also attend Southwold. We would be heartbroken if this were to change especially for the last and some of the most socially formative years of their education. One of my children is in grade 4 and this is the first year since Kindergarten that he has had a 'normal' year. If they were to find out that there is a possibility they would be pulled from Southwold, they would be devastated. Both of my children did not thrive with online learning and all of the back and forth shutdowns with covid was impacting their mental health in various ways.

The options of creating either a holding zone for the Northwest Residential Expansion lands or the option of a grade reconfiguration for the City of St Thomas schools are the most feasible and realistic ways of 'putting bums on seats' in order to obtain the funding required for a new school.

Removing students from their home school for families who don't yet live in houses that are not even built does not seem logical. The school is not at capacity and has room for portables. I would much rather my kids be educated in portables for the remaining elementary years with their social group then be split up. Plus the school the planning committee is suggesting they be moved to is actually a longer bus ride. From watching the November 29th meeting, I understand the urgency of this matter and extremely tight deadlines however this needs to be handled with the utmost respect for the families directly impacted. Southwold Public School has been a huge part of the Lynhurst community for decades. I do hope the trustees and administration will pick the best option for the students of the Lynhurst area and let them remain at Southwold.

Kind Regards,

[redacted]



FEEDBACK REGARDING PROPOSAL -continued

Email feedback submitted directly to the subcommittee:

From: [redacted]@gmail.com>
Date: February 2, 2023 at 1:09:27 PM EST
To: k.auckland@tvdsb.ca
Subject: Concern for Lynhurst Students

Hi Kevin,

I am writing to you as a concerned parent of children who attend Southwold PS (Grades SK and 6) and live in Lynhurst area. As you are aware, the Thames Valley District School Board is undertaking a review and potential restructuring of the attendance areas. Their proposed option 1 includes having the children that attend Southwold and live in Lynhurst transitioned to John Wise PS. This is very concerning to me and my family. I have spoken to several neighbors who are equally upset about this possibility. Although I understand that John Wise is a good school, it is the effect of the transition on the children of Lynhurst that has me concerned.

With the pandemic and school closures of the past few years, Southwold PS has been a place of consistency, safety, and familiarity for my children. My children have connections with many staff members and other children at Southwold and this has been a great source of comfort to them over the past few years. I am concerned that taking them away from this environment would be detrimental to their mental health.

I am aware of the issue of overcrowding, and recognize that a solution is required, but I'm hopeful that the use of portables could be an interim solution. Or if the change is absolutely necessary, perhaps children who currently attend Southwold PS, could finish out their elementary school education at that school.

I am requesting the support of the trustees and senior leadership in this matter.

Thank-you.
Sincerely,
[redacted]



FEEDBACK REGARDING PROPOSAL -continued

Email feedback submitted directly to the subcommittee:

[redacted]@gmail.com>

Date: Thu, 23 Feb 2023 at 11:06

Subject: Southwold students

To:

Hello,

I have concerns that I would like to express relative to the realignment of Lyndhurst students to John Wise Public School from Southwold Public School.

The first concern is the timing of realignment. As you are aware, the pandemic has had a negative

effect on the learning environment of the students for the better part of three school years. My 6th-grader last had a "normal" school year in the 3rd grade. One key element to learning is stability. Our teachers and students need stability now more than ever, so moving almost 1/3 of the students from Southwold Public School is the wrong path to take for the sake of our children. Have they not been through enough? If the decision is made to move forward with realignment, then I believe that the new Talbotville residents should be in catchment area and attend John Wise. As this is the least disruptive. I cannot urge you strongly enough to use all influence at your disposal to urge the school board not to move forward with the realignment of current Lyndhurst students from Southwold to John Wise.

Sincerely, [redacted]



FEEDBACK REGARDING PROPOSAL -continued

Email feedback submitted directly to the subcommittee:

[redacted]@gmail.com> Wed, Feb 1, 2023 at 12:34 PM

To: a.morell@tvdsb.ca, c.sachs@tvdsb.ca, d.cripps@tvdsb.ca, l.hopkins@tvdsb.ca, j.bruce@tvdsb.ca, s.builder@tvdsb.ca, a.canham@tvdsb.ca, c.giannacopoulos@tvdsb.ca, l.osbourne@tvdsb.ca, b.mai@tvdsb.ca, sherri.moore@tvdsb.ca, l.nicholls@tvdsb.ca, geoff.vogt@tvdsb.ca, r.culhane@tvdsb.ca, k.auckland@tvdsb.ca

TVDSB Trustees & Senior Leaders:

I am writing you to express my deep concerns regarding Southwold PS OPTION 1 (Re-locating Lynhurst population to John Wise PS)

This would force local Lynhurst children to change to a school with a much lower Frasier Institute rating. We pay extremely high taxes in Central Elgin (\$9000) but would be forced to send our children to a City school with a much lower socio-economic population, with well-known behaviour issues, not conducive to learning. Most parents have moved here specifically to attend Southwold PS.

My son will be in Grade 6 by 2024 and will have spent his whole Elementary years at Southwold. He is very shy and will find it difficult to make new connections and is susceptible to Bullying. Due to rising mortgage interest rates, new home builds have slowed, and due to an impending economic recession, Talbotville's growth may not be enough to cause overpopulation at Southwold PS for the coming years. Please consider the temporary use of Portable classrooms at Southwold to manage any overflow until a school in Talbotville can be approved. It is only fair for the students who already attend the school to continue, and any new students in Talbotville are put in a HOLDING ZONE until such time as they have a local school.



FEEDBACK REGARDING PROPOSAL -continued

Email feedback submitted directly to the subcommittee:

From: [redacted@redacted.com]

Sent: Monday, January 9, 2023 9:35 PM

To: l.nicholls@tvdsb.ca <l.nicholls@tvdsb.ca>; carol.antone@tvdsb.ca

<carol.antone@tvdsb.ca>;

boardchair@tvdsb.ca <boardchair@tvdsb.ca>; s.polhill@tvdsb.ca

<s.polhill@tvdsb.ca>;

mark.fisher@tvdsb.ca <mark.fisher@tvdsb.ca>; c.lynd@tvdsb.ca <c.lynd@tvdsb.ca>

Subject: St Thomas Attendance Area Review (STAAR)

Dear Trustees and Senior Administration,

I write in regards to the recent STAAR proposals put forward by TVDSB planning committee. I have two children aged 11 and 9 who attend Southwold public school and have done so since the start of their academic careers. I live in the Lynhurst area within Central Elgin. Southwold proposed Option 1, to move children from the Lynhurst area to John Wise, really represents increased academic and social disruption to children at a time when children need stability. I strongly oppose this option and ask the board of trustees and senior leaders to consider the mental health of our kids and parents.

Southwold Option 2, holding zone for north west residential expansion lands, aligns far more appropriately for the population of Lynhurst as this enables the community to remain within the Southwold school boundary. Maintaining established social bonds both in school and the community is so critical, especially given the last couple of years, that I strongly support this option. I respectfully request that you take some time to consider what is best for the children during this process and for me changing schools is the last thing they need.

Regards,
[redacted]



FEEDBACK REGARDING PROPOSAL -continued

Applicable commentary from the Q&A STAAR portal:

Sonia BASU <sonia.basu@tvdsb.ca> Wed, Mar 8, 2023 at 4:38 PM Good afternoon,

We received the following questions:

1. What sources were used in the creation of the development map? Are you able to share this with us?
2. Based on the development map, the bulk of the development in St. Thomas is in the South. During the initial call, particularly during the Q&A portion of the call, the speaker had referenced that the bulk of the development in St. Thomas was happening in the North/West. The development map indicates otherwise. What are the plans for new school(s) in the South end of St. Thomas? Would a new school in the area where the bulk of the development is to take place not serve to satisfy growing demand in both St Thomas South and Port Stanley? If no plans for new schools in the south, but rather for a new school in the North/West? Why would consideration not be given to the area that is clearly the fastest growing?

Please find the response below:

Thank you for your correspondence,

The data used to create the development map (ex. number of units) was taken from their development applications.

The proposed boundary adjustments outlined in this review looks to resolve the enrolment imbalance throughout the City and strengthen TVDSB's future business case submission to the Ministry of Education for a new school in northwest St. Thomas. A new school in northwest St. Thomas has been proposed to manage the number of students that will yield from the approximately 1400 units expected to be built in the area.

Although there is development occurring within the Elgin Court boundary, the school is well underutilized. The school facility has the space available to manage the enrolment that will yield from new development within its boundary.

Thank you. Take care,

Sonia Basu

Administrative Assistant, Planning



FEEDBACK REGARDING PROPOSAL -continued

Applicable commentary from the Q&A STAAR portal (continued):

Comment 14: We made the decision to move to the area eight years ago based on what school our child would be attending. It is incredibly unfair that people made the decision to move to this community, purchased houses and took employment near the area for their children to attend a certain school and now it is being discussed to have our children moved to a new school for people that haven't even moved here yet.

Students already enrolled in Southwold should at least be able to finish their education there and the change should take effect after the already enrolled students graduate. This will be devastating for my child who loves her school, teachers and her friends.

Comment 5: Have any new students enrolling in schools been placed at the lower populated schools? New arrivals and kindergarten aged students have not bonded with other students yet; therefore, moving them would not ruin life relationships that have been made over many years. Pulling students from established relationships, especially after the disturbances of the pandemic already having an impact on our children, is a bad idea.

Comment 6: I think that these changes should be considered with the least amount of disruption to the children in Elgin county. Friendships and relationships are made in school which are crucial to children's development and can be damaging when taken away. Please consider the least amount of disruption when making your decision.



6. RECOMMENDATIONS & CONSIDERATIONS

1) No change- leave as is (for the sake of mental health of families/students)

- Keep community intact via portables
- Portables- add portables to school yard at Southwold PS
- Plenty of yard room available and no issues with sewage (see appendices for email communication from Southwold Township)
 - Based on 2024 enrollment projections (that are not likely to come to fruition due to all new builds on hold in St.Thomas due to the economy), Southwold PS would need about **1-2 portables** to accommodate approximately 30 more pupils. There are currently UN-USED CLASSROOMS in the building as of this school year.

Status Quo Facility Utilization Table

Schools Name	Capacity		Portables			Enrolment			Utilization		
	OTG	Current Usage	2021	2024	2029	2021	2024	2029	2021	2024	2029
Kettle Creek PS	363	363	5	6	7	494	511	552	136%	141%	152%
Mitchell Hepburn PS	678	678	3	0	0	706	607	539	104%	90%	79%
Forest Park PS	530	* 516	0	0	0	392	405	372	74%	76%	70%
John Wise PS	611	611	0	0	0	518	512	549	85%	84%	90%
Elgin Court PS	467	* 411	0	0	0	323	330	323	69%	71%	69%
June Rose Callwood PS	375	380	2	0	0	380	343	317	101%	91%	85%
Locke's PS	576	576	7	9	4	684	708	633	119%	123%	110%
Southwold PS	654	654	1	1	7	647	679	813	99%	104%	124%
New Sarum PS	257	257	0	0	0	222	214	198	86%	83%	77%
Total	4511	4446	18	15	18	4366	4309	4296	97%	96%	** 95%

* Functional OTG capacities for both Forest Park PS and Elgin Court PS have changed due to non purpose-built classrooms being used for special education

** Enrolment is projected to increase beyond 95% as additional students from new development will begin to substantiate beyond 2029

2) Assign Talbotville new builds to Elgin Court PS or John Wise PS as their permanent school until at least the next Attendance Review and/or achieve funding for a new NW St.Thomas school:

- Allow families moving to St.Thomas to make an informed decision on what catchment area to which they will be assigned.
- Any existing social connections have yet to be formed for newly enrolled students, therefore negating any concerns about mental health of existing Southwold PS pupils.



RECOMMENDATIONS & CONSIDERATIONS-continued:

Considerations that question the validity of the current projected growth of NW St. Thomas:

- Local builders have reported delays of greater than 1 year due to recent slowing of the housing market and possibility of mild recession in 2023 (see email communication with DonWest Homes in Appendices).
- Local realtors have expressed the opinion that young families (residents that would require school spots) are currently largely 'priced-out' of new building developments in Talbotville and are likely to purchase in lower-cost areas of St. Thomas where homes may be available under \$600 K.
- Local builders have noted that the sewage infrastructure is currently inadequate in Talbotville/NW St. Thomas for the current developments under construction.

The above points all serve to cast doubt on the accuracy of the current Southwold PS attendance projections which will ultimately cause further delay and possibly reduce the projected strain on Southwold PS facilities.

Differentiation of Old Lynhurst from New Lynhurst:

- One attendee at our AARC public meeting wished to point out that Old Lynhurst is a contained and established area that cannot be further developed vs. New Lynhurst is composed of newer and growing subdivisions. The point was made that Old Lynhurst should be exempt from any boundary change, as the numbers of students should not be expected to significantly increase or decrease.



FINAL SUMMARY AND TAKE-HOME MESSAGE:

Based on extensive feedback, the subcommittee is confident that the Southwold PS community is OPPOSED TO OPTION#1. This is due to the unavoidable disruption and strife caused to the affected families, mental health concerns, as well as the change in school culture/climate for the remaining families. Finally, there is plenty of evidence to cast doubt on the accuracy on the projected numbers of new students from 2024- 2029. Please do not take the unnecessary step of moving our children from their second homes, when 1-2 portables can be the least disruptive solution.

Thank you for your time.
Sincerely,
The Southwold PS community

7. APPENDICES

Re: Southwold PS sewage facilities. Deemed to have capacity for future expansion at Southwold Public School (see email below):



Jeff Carswell
to me ▾

Mar 28, 2023, 7:45 AM (7 days a

Southwold School is connected to the municipal water system and sewage is pumped to the County Facility across the road.

For more information on the sanitary sewer system and capacity, I would suggest reaching out to Ryan Terpstra rterpstra@elgin.ca at the County of Elgin.



Jeff Carswell
CAO/Clerk

email cao@southwold.ca
tel 519-769-2010

Township of Southwold
35663 Fingal Line, Fingal, Ontario, N0L 1K0

southwold.ca





Re: New Building Development Delays (see email communication below):

Message about the timeline of the housing development on the other side of Wellington Rd

From: [redacted] <redacted@redacted>

Date: February 17, 2023 at 8:15:56 AM EST

To: Donwest Sales <sales@donwest.ca>

Subject: Re: Sandymount development

On Feb 16, 2023, at 2:53 PM, **Donwest Sales** <sales@donwest.ca> wrote:

Hi [redacted]

Thanks for reaching out! It's still about a year away (**taking longer than expected**) and I believe it's in the Southwold school district.

I will reach out as soon as I have more information.

Thanks,
Tyler

7. APPENDICES-continued:

The attached document contains over 400 signatures of concerned parents and local Lynhurst community members that are in support of "Keeping Lynhurst Kids at Southwold PS". This petition a large undertaking, spanning from February to April 2023. We are grateful for our neighbours' time and effort to make this happen.

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Alyssia Simpson			
Sherry Rosevear			
KEN ROSEVEAR			
Kathryn White			
Shaun Shivers			
Teresa Turvey			
Lindsay Berra			
Lisa Gee			
JAN WILLIAMS			
JAKE SMITH			
Bob Allen			
Alisha Harder			
RON KELLS			

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Nick Love			
Sue More			
MAY Brock			
Judy Edwards			
Sue More			
Hill Laurzon			
C Gray			
Leslie Kato			
Wes Collard			
James W. Wessell			
Addy Egerton			
Michele Crowe			
STEPHEN CROW			

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Amy Wilkinson			
Jolene Jackson			
Danidlo Beatson			
Angela Carreon			
Rachel Wilkinson			
SALLY CARR			
John WRIGHT			
Scott Gilchrist			
Jon Westaway			
BILL JENKINS			
MA VIGARS			
Nicole Sabal			
Kate Demko			

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Brian & Tody McNeill
	Robert & William Wheeler
	J. Kerachner
	K. Monteth
	G. Vaughan
	J. Butterwick
	L. Smith
	L. Bernier
	A. Walker
	C. Dubois
	Barb Green
	Michael Mommerste
	Nicole Cooley
	Virginia Barrough

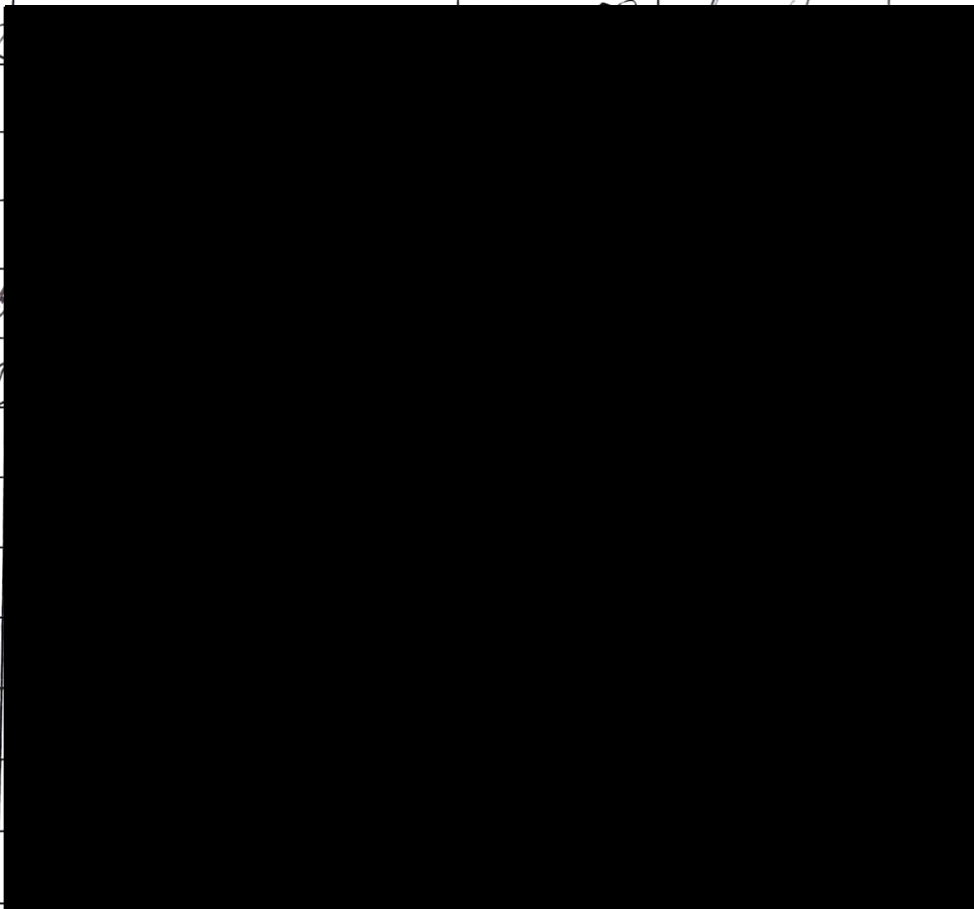
Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
CAROL FLEMING			
Bob Fleming			
Tony Di Sibio			
Kathleen Van Vliet			
SRIVANAN			
NEMILI A			
Robert Keith			
Deborah Hatcher			
MARILYN THOMAS			
Erna Tachma			
Latoya Williams			
JAMES MACLE			
Cailyn Lacroix			
Joy Loyst			

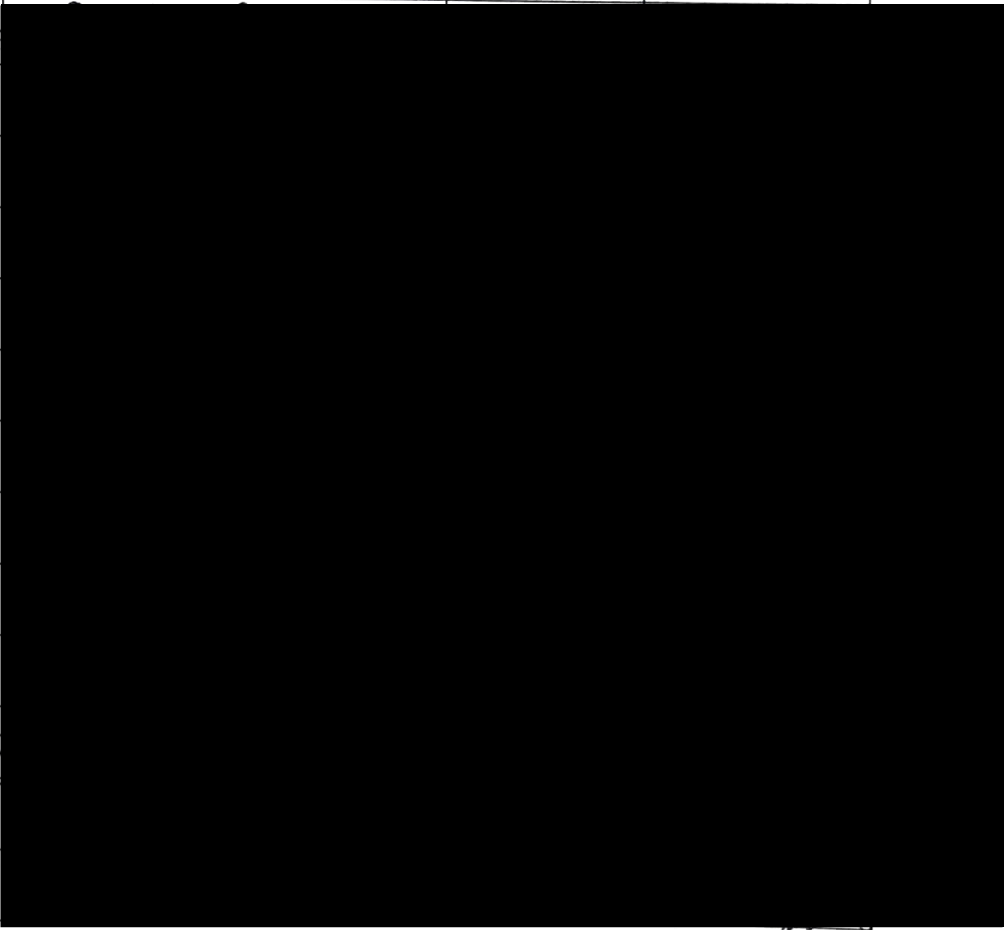
Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
MOIRA VERMEER			
GARY VERMEER			
FRANK BLUM			
CHASE HOPPER			
KOD COOPER			
MIKE SYNE			
James Heya			
Alyssa Wilk			
Ben Wilk			
Janell Sullivan			
Garry Telford			
Kns Clarke			
Nelson Clarke			

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Melissa MacQueen			
Jamie MacQueen			
Roger Aumont			
Michael Siddall			
Mike Foley			
Osio			
L. Nicks			
Paul Nicks			
Scott			
Thom			
Lisa Barnes			
Hennetta			
Garry Everett			

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name
Charlene Baker
MIMI WRIGHT
Terry Burgess
Carrie Naines
Sonyalauran
Benjamin Lupton
Marc Lauran
Taylor Vermeer
Pete Vermeer
Wayne Brown
Marc Lauran
MIKE BENOVAIS
Simone Kew
Scott Kennedy

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Tara Sopoco			
MARC SOPOCO			
E. ATCHESON			
E. SOPOCO			
J. Vidler			
Linda Huber			
Melanie Pearce			
Ms Bauerli			
B. Southorn			
K. Bannerman			
S. Brown			
B. TALKES			
Heather Takes			

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Rod Simpson			
Nikki Belliveau			
Gerard Belliveau			
JAMES ROSE			
Mait McMac			
Bryan G			
Chine P			
Anthony			
J BARNES			
B Labord			
D. BRADY			
TRITLOZ			
R. & D. VALE			

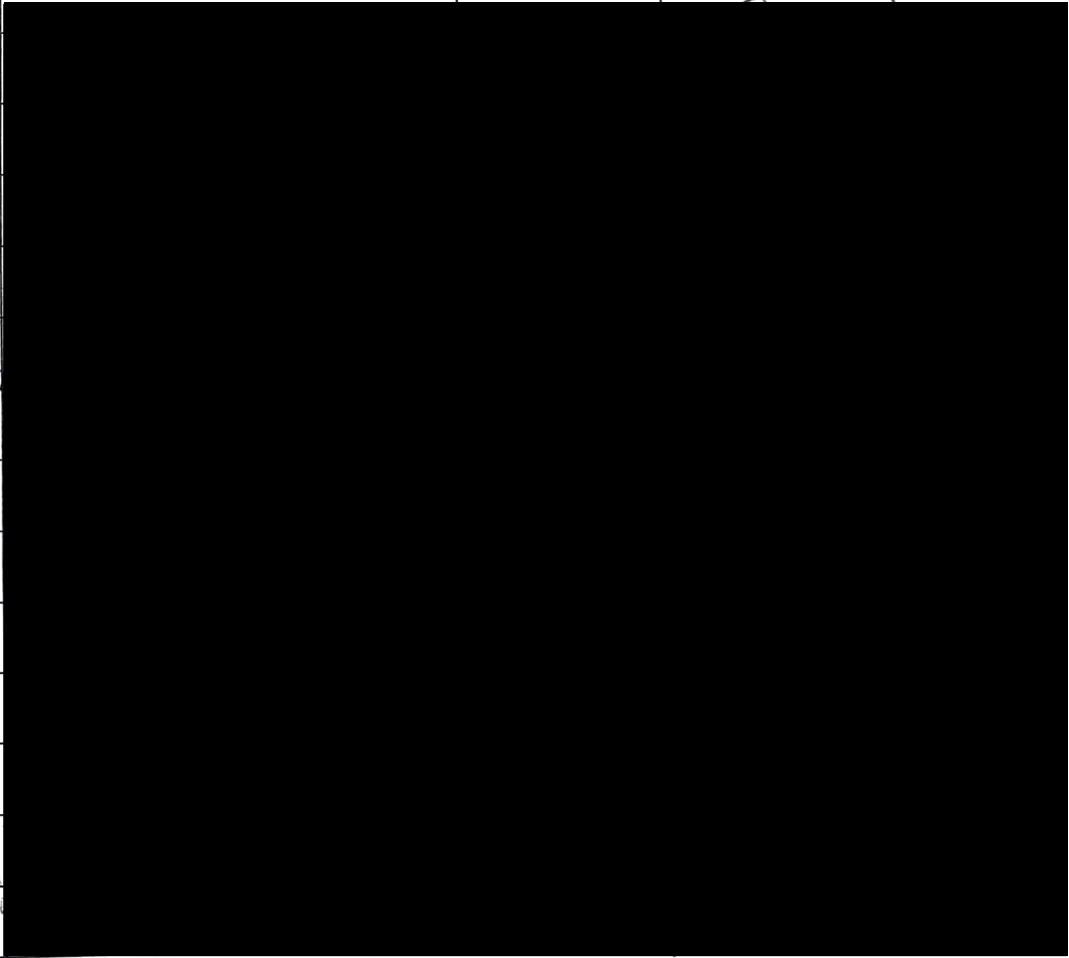
Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Stephanie Venturi			
M. Barre II			
D. WATTERWORTH			
B. "			
Jessica Robin			
Cam Robinson			
Coppie Robinson			
Allison Bui			
CHRIS LIETTE			
Debi MANNERS			
Dennis S. S.			
Bill Gold			
Lynn Campbell			

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
ANDREW ADAMS			
Rebecca Keith			
Tonia Crittend			
Sheila Henricks			
Linda Manchen			
GLEN DUTTO			
callum adams			
simone moreau			
ERIC ROOPER			
Brocke Daly			
Joc Daly			
Ann Hulsjin			
MARK BARN			

Petition to keep Lynhurst students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst families continue their education at Southwold Public School. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Bill Turvey			
Jamie Kerkh			
Mary-Ann Kerkh			
Pave - Kristi DeRose			
Donna Clow			
Gudrun Taylor			
Sim Pelt			
Werner Wetz			
Tim MacKenzie			
Sara Jones			
Dorothy Dilgo			
Dave Humphreys			
Cathy Humphreys			
Kevin Levesque			

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Jon Park			
Desiree Park			
Brianny Vance			
MARC FUGERE			
Jim Zine			
RICK LEESON			
Kelsey Gray			
Andrew Gray			
Alexandra Pires			
Karen Spatt			
JOHN PARK			
Michael King			
Roxann Wischer			

Name	Address	Email or Tel #	Signature
Alan Campbell			
Marie Bell			
Phil Ross			
Phil Molyneux			
L. Nixon			
Judy Vignier			
Ed Vignier			
Judy McCoubre			
Amy Pearson			
Roger Watson			
Archib/keri Groves			
John Dickie			
Ashley Tucker			
Maria Ghatas			
Brooke Moore			
Sharon Keith			
Cathy DeV			
Frank DeVree			
Isaac McOm			
Jim McCulloch			
Isina McCulloch			
Aue Bandeen			
Kayla Thwaites			
Jasleen Kohli			
Bruce H			



Name	Address	Email or Tel #	Signature
Jessam King			
Jim Gannish			
Stephen B...			
Lisa Hager			
GARY W...			
Theresa S...			
Ed S...			
Emile Perival			
Sail St...			
Stacey Howlett			
Justin Howlett			
Angelata Henry			
Carroll C...			
Rosemary R...			
John P...			
Joe Spel			
Don L...			
Ian & Jane H...			
Math & Bob Bob			
Kelly B...			
Holly W...			
CHAD G...			
Michelle P...			
Kevin Schreck			

Name	Address	Email or Tel #	Signature
Debbie Schieck			
Shelly Segur			
MART BARNETT			
Melinda Demarchi			
LAURA GALLAGHER			
Johnny Rice			
Andrea Rice			
W. Cowan			
N. Cowen			
Dawn Morningside			
Angie Smythers			
Dawn Perry			
Steve Perry			
Kelly Smart			
Deather Schuyt			
Bliss Lina			
Nisa Rohrer			
LINDA VELDFIS			
CHRISTINA			
Cathy DeV			
Becky Macdon			
DIANE +			
CORSAULT			
Juli Bonnett			
Diana Verburg			

Name

Shawna

Inwin

Greg

Verbrugghe

Nicole

Gibson

Jeff + Vanessa
Gibson

John Rose

Zachary Grier

Mike Dyer

Karen Honchar

Mike Honchar

Shawna Gibson

Randy Jensen

Brianne Jensen

Blanca Good

Dorey Winters

Nicole Winters

Payton Sharp

Jeffrey Fisk

Cliff Hines

Doreen Parker

Susan Parker

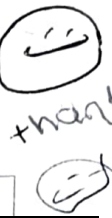
Millie Brown

YOG SUBED 1

NARADA GUTAI

PERMAN SUBED 1

thanks



Name	Address	Email or Tel #	Signature
Herm Schaap			
Dorothy Schaap			
Julie Cumber			
Paul Cumberland			
Joe FAZISIO			
Rachael Keels			
Amy Pany			
Shae Ke			
Robert Mema			
Lisa Decker			
MATT WALTER			
Erin Walters			
Chris Henriksen			
Dave Miles			
Melanie Konra			
Leah Anderson			
Leo Gorman			
FRAN WREN			
Kyle Barfoot			
Chris Cirella			
Megan Becro			
Lors Smith			
Leisa Simpson			
Avery Raymond			

Name	Address	Email or Tel #	Signature
MANA SUBED			
Jessica Lang			
Shirley Thibert			
Samie Collins			
ROLAND SWE			
Tuan Phung			
Erica McKay			
SHERY			
GRAHAM			
BUD			
GRAHAM			
Don			
Saunders			
Rachel H			
JULIE HARRIS			
Jenn Strick			
Chris Decker			
Russ Moring			
JASON			
BROWN			
JULIE OSBORNE			
David Major			
Hilda Major			
Kelly Brice			
Deborah Cater			
DAN CATER			
Tim O'Neill			
Jeanine Topp			

Petition to keep Lynhurst students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst families continue their education at Southwold Public School. Lynhurst children should not have to move schools for families who have not yet moved to the area.

[illegible]

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Lindsay			
Darlington			
Teresa			
Scolley			
Paul Clark			
Ross Leemans			
Kristine			
Jordan			
Tara Smart			
TJ Stoltz			
Sandra Smith			
Rebecca Button			
Wayne Darlington			

Name	Address	Email or Tel #	Signature
------	---------	----------------	-----------

1 Casey Topping

Shane McCracken

Shirley Tordella

Walid El Hamou

Mark Massaro

Jenna Routhier

Victor Routhier

Katie Beechey

PAN BEECHER

Vicki Richardson

Mark Tringali

ALAN HOLROYD

K. McCreife

Sarah Moller

Ryan Moller

Kyle Gowing

Brittany Standa

Craig Barnes

Clare Ferguson

Penny Jones

SUSAN GREEN

L. BAILLY

K. Taylor

Vincent Vu

Wayne Schmitt

Edmond Wood

Danielle Wood

6

Petition to keep Lynhurst Students at Southwold Public School

Petition summary and background	The Thames Valley District School Board has approved a motion for a St Thomas Area Accommodation Review (STAAR) of the school boundaries. Northwest St Thomas is expected to expand residential developments over the next 5-10 years therefore the board has come up with various options for the Lynhurst Community that reside east of Wellington Road. Option 1 is to move approx. 176 students to a school within St Thomas. This petition is to keep Lynhurst children at Southwold Public School as this has been the traditional school for this area for many generations of families in the community. The children have had enough disruption with the Covid 19 pandemic and now is not the time for any further change. Many children have experienced mental health and or learning challenges as a result. Lynhurst children need stability and their local community of friends to remain together at Southwold Public School.
Action petitioned for	We, the undersigned are concerned Community Residents who urge the Trustees of the Thames Valley District School board to vote for whichever option possible to ensure the Lynhurst children continue their education at Southwold P.S.. Lynhurst children should not have to move schools for families who have not yet moved to the area.

Name	Address	Email/Tel#	Signature
Jessica Searson			
Chris Searson			
Anna Gasior			
Michael Macgregor			
Tanya Bough			
MARK BOUTFIELD			
Josie Nicol			

Name
Malea Levesque
DAN LEVESQUE
Lisa Eberle
Walter Munro
Judy Weber
DANIEL FRANK
Robert Hammond
Kathy Hammond
Gina Street
Gina Turner
William K...
Jeff Renaud
Jennifer E...

REPORT TO:	☐ Administrative Council ☐ Program and School Services Advisory Committee ☐ Policy Working Committee ☐ Planning and Priorities Advisory Committee ☒ Board ☐ Other:
	For Board Meetings: ☒ PUBLIC ☐ IN-CAMERA
TITLE OF REPORT:	Minutes for the 2022-2023 Community Planning and Facility Collaboration Opportunities Meetings
PRESENTER(S): <i>(list ONLY those attending the meeting)</i>	Linda Nicholls, Acting Associate Director Geoff Vogt, Superintendent of Facility Services and Capital Planning Ben Puzanov, Manager of Planning
REPORT AUTHOR(S):	Ben Puzanov, Manager of Planning
PRESENTED FOR:	☐ Approval ☐ Input/Advice ☒ Information
Recommendation(s): <i>(only required when presented for approval)</i>	
Purpose:	To provide the minutes of the 2022-2023 Community Planning and Facility Collaboration Opportunities meetings.
Content:	The minutes of the 2022-2023 Community Planning and Facility Collaboration Opportunities meetings are attached for information.
Financial Implications:	N/A
Timeline:	N/A
Communications:	N/A
Appendices:	<u>Appendix A:</u> Minutes for the 2022-2023 Community Planning and Facility Collaboration Opportunities Meetings

Strategic Priority Area(s):
Relationships:

- ☐ Students, families and staff are welcomed, respected and valued as partners.
☒ Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community.
☒ Create opportunities for collaboration and partnerships.

Equity and Diversity:

- ☐ Create opportunities for equitable access to programs and services for students.
☒ Students and all partners feel heard, valued and supported.
☐ Programs and services embrace the culture and diversity of students and all partners.

Achievement and Well-Being:

- ☐ More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy.
☐ Staff will demonstrate excellence in instructional practices.
☐ Enhance the safety and well-being of students and staff.

Form Revised JUNE 2021

ANNUAL COMMUNITY PLANNING & FACILITY COLLABORATION OPPORTUNITIES MEETING

Thames Valley District School Board
and the City of London

February 2, 2023



Annual Community Planning and Facility Collaboration Opportunities Meeting

Thames Valley District School Board and the City of London

Date: Thursday, February 2, 2023
Time: 1:00 pm – 3:00 pm
Location: TVDSB Board Room and Virtual (via Microsoft Teams)
Meeting Chair: M. Larsen, TVDSB Trustee for London
TVDSB Participants: L. Pizzolato, TVDSB Trustee for London and Board Chair
 B. Mai, TVDSB Trustee for London
 S. Moore, TVDSB Trustee for London
 L. Osbourne, TVDSB Trustee for London
 M. Fisher, Director of Education
 L. Nicholls, Acting Associate Director of Education
 G. Vogt, Superintendent of Facility Services and Capital Planning
 L. Griffith-Jones, Superintendent of Student Achievement
 P. Sydor, Superintendent of Student Achievement
 B. Puzanov, Manager of Planning
 C. Henriquez, Manager of Capital Projects
 H. Gerrits, Early Years Advisor and Supervisor of Full Day Kindergarten
 S. Webb, Communications Specialist
 C. Harris, Planner
 E. Miles, Planner
 C. Harms, Junior Planner
 M. Al Hatoum, Data and Visualization Specialist
 S. Basu, Administrative Assistant
 Mei Jiang, Planning Co-op Student
 K. Peña-Mendez, Data and Visualization Specialist

Municipal and Community Partners in Attendance:

Full Name:	Position Title:	Organization Name:
Donna Baxter	Manager, Policy and Planning, Neighbourhood and Community-Wide Services	City of London
Britt O'Hagan	Manager, Community Planning, Urban Design, and Heritage	City of London
Sam Trosow	Councillor	City of London
Susan Stevenson	Councillor	City of London
Marion Dunleavy	Executive Director	London Children's Connection
Daniel Stojc	Supervisor of Planning	Conseil Scolaire Viamonde

Full Name:	Position Title:	Organization Name:
Kim Young	Manager of Programs	Big Brothers Big Sisters of London and Area
Brian Turcotte	Manager, Municipal Housing Development	City of London
Daryl Diegel	Executive Manager of Capital Projects	London District Catholic School Board
Skylar Franke	Councillor	City of London
Anna Hopkins	Councillor	City of London
Michael Pease	Manager, Site Plan	City of London
Angela Woodburn	Co-Executive Director	London Bridge Child Care Services Inc.
Nicole Nourse	Director, Finance	London Bridge Child Care Services Inc.
Scott Coleby	Clinical Director	Vanier Children's Mental Wellness
David Ferreira	Councillor	City of London
Peter Cuddy	Councillor	City of London
Diane Gordon	Executive Director	Whitehills Childcare Association
Barbara Furac	Supervisor Community Services	Community Living London
Lori Webber	Program Director	Whitehills Childcare Association
Teri MacCuspey	Director	Humana Community Services
Jolene Aarts	Director	Humana Community Services
Jerry Pribil	Councillor	City of London
Anne O'Sullivan	Manager, Customer Services and Branch Operations	London Public Library
Debbie Misch	Program Manager	London Children's Connection
Janet Tufts	Executive Director	Big Brothers Big Sisters of London and Area
Nicola Memo	Executive Director	Family Services Thames Valley
Teresa Sulowski	Supervisor, Children's Services	City St. Thomas
Kim Young	Manager of Programs	Big Brothers Big Sisters of London and Area
Diane Gordon	Executive Director	Whitehills Childcare Association
Scott Coleby	Clinical Director	Vanier Children's Mental Wellness
Samantha Edwards	Service Development Manager	Southwestern Ontario Student Transportation Services
Chris Tremeer	Executive Director	Children's Aid Society of London & Middlesex
Marion Dunleavy	Executive Director	London Children's Connection
Jolene Aarts	Director	Humana Community Services
Rebecca McLean	Supervisor of Planning	London District Catholic School Board
Kimberly Wood	Development Lead, Municipal Housing Development	City of London

Full Name:	Position Title:	Organization Name:
Leif Maitland	Development Lead, Municipal Housing Development	City of London
Carolyn Johnson	Interim Executive Director	Big Brothers Big Sisters of St. Thomas Elgin
Corrine Rahman	Councillor	City of London
Jeff Shaughnessy	Specialist, Municipal Policy, Planning, and Development	City of London
Lori Prospero	CEO	RisingOaks Early Learning
Shawn Lewis	Deputy Mayor	City of London

The Thames Valley District School Board had the opportunity to share updates with Municipal and Community partners. An overview of the following was provided:

- Strategic priorities,
- Capital planning initiatives,
- Collaboration opportunities,
- and an overview of the process for disposition of surplus properties.

A 'Question and Answer' period followed.

Marianne Larsen, TVDSB Trustee for London:

Welcome to the TVDSB and City of London Community Planning and Facility Collaboration Opportunities Meeting. Would anyone like to ask any questions?

Lori Prospero, RisingOaks Early Learning:

When applying to a Ministry Call for Submission for an expansion of childcare spaces, we are penalized for not having a service agreement with the City of London. Will you accept a letter from both the City of London and our organization?

Holly Gerrits, Early Years Advisor and Supervisor of Full Day Kindergarten, TVDSB:

As long as you are a licensed operation with the Ministry, you are always welcome to apply.

Lori Prospero, RisingOaks Early Learning Ontario:

Who is the best person to contact if we'd like to schedule a meeting to talk further about child care opportunities?

Linda Nicholls, Acting Associate Director:

Holly Gerrits.



Lori-Ann Pizzolato, TVDSB Trustee for London and Board Chair:

How many schools will we need to build in London in the coming years in order to accommodate all of the growth?

Ben Puzanov, Manager of Planning, TVDSB:

Approximately a dozen schools.

Lori-Ann Pizzolato, TVDSB Trustee for London and Board Chair:

How do we ensure that we receive these schools? Ensure that we have the land and design them so we do not have congestion outside of schools. Can we brainstorm?

Beth Mai, TVDSB Trustee for London:

I am interested in what our colleagues see as opportunities and barriers to accommodating all of the growth that is occurring.

Lori-Ann Pizzolato, TVDSB Trustee for London and Board Chair:

How are school site sizes determined? These are usually 8 acres in size but some are smaller.

Ben Puzanov, Manager of Planning, TVDSB:

We work closely with Planning staff at the City of London to determine whether school sites are required as part of new developments. In certain situations, parks may be provided adjacent to our sites and these may be used for outdoor amenity spaces by schools. In these situations, smaller sites could meet our needs depending on the size of school that is going to be built.

Jeff Shaughnessy, Specialist, Municipal Policy, Planning, and Development, City of London:

Part of my responsibilities include acting as a liaison with the community as well as our school board partners. We work alongside TVDSB planning staff to identify school site needs.

Beth Mai, TVDSB Trustee for London:

There is a significant need for new schools and the Ministry recognizes this. We need to advocate for the process to be faster. The TVDSB Accommodation Plan references that we need many schools across the district. How many of those schools do we expect to be approved?

Geoff Vogt, Superintendent of Facility Service and Capital Planning, TVDSB:

The Ministry of Education has a Call for Submissions about once per year where all school boards across Ontario have an opportunity to submit business cases. However, the number of applications and approvals is limited. In our most successful year, three business cases were approved. We also have needs across the entire district so we need all of our communities to advocate to the Province with us.

Mark Fisher, Director of Education, TVDSB:

Our team has also been working on completing attendance area reviews across our district in order to prepare for capital business case submissions and strengthen our proposals.



Beth Mai, TVDSB Trustee for London:

There is a gap in services to the community and barriers to acquiring land because we have to wait for the Ministry. I would like to invite us to view educational infrastructure as essential. I would like to ask about existing limitations or restrictions while continuing to advocate. I would like further dialogue.

Marianne Larsen, TVDSB Trustee for London:

We are looking to the community to advocate for schools and new builds.

Lori-Ann Pizzolato, TVDSB Trustee for London and Board Chair:

Is there a desire for Councillors to be on the design committee for new builds and participate in discussions around bus laybys and active transportation to schools?

Carlos Henriquez, Manager of Capital Projects, TVDSB:

Through discussions with the City of London staff, laybys are not preferred and they are discouraging their use. The City is promoting active transportation. It is a complex conversation and involves encouraging parents and caregivers to reduce reliance on vehicles for school pick-up and drop-off.

Debbie Misch, Program Manager, London Children's Connection:

Is there a plan to add childcare to every school?

Carlos Henriquez, Manager of Capital Projects, TVDSB:

We take direction from the CMSM at the City and are in conversations with them and the Ministry on this regularly. We generally include childcare centres in all new builds and we accommodate standalone childcare additions where possible as funding becomes available.

Corrine Rahman, Councillor, City of London:

Thank you for the presentation and discussion. I look forward to further dialogue.

Susan Stevenson, Councillor, City of London:

Thank you for this presentation and discussion. It was very informative.

Marianne Larsen, TVDSB Trustee for London:

We are now concluding the Community Planning and Facility Collaboration Opportunities meeting. Thank you.



ANNUAL COMMUNITY PLANNING & FACILITY COLLABORATION OPPORTUNITIES MEETING

Thames Valley District School Board,
Elgin County, and the City of St. Thomas

February 2, 2023



Annual Community Planning and Facility Collaboration Opportunities Meeting

Thames Valley District School Board, Elgin County, and the City of St. Thomas

Date: Thursday, February 2, 2023
Time: 10:00 am – 12:00 pm
Location: TVDSB Board Room and Virtual (via Microsoft Teams)
Meeting Chair: B. Smith, TVDSB Trustee for Elgin County
TVDSB Participants: L. Pizzolato, TVDSB Trustee for London and Board Chair
S. Moore, TVDSB Trustee for London
L. Osbourne, TVDSB Trustee for London
C. Sachs, TVDSB Trustee for Middlesex County
D. Cripps, TVDSB Trustee for Oxford County
B. Mai, TVDSB Trustee for London
M. Fisher, Director of Education
L. Nicholls, Acting Associate Director of Education
G. Vogt, Superintendent of Facility Services and Capital Planning
L. Griffith-Jones, Superintendent of Student Achievement
P. Sydor, Superintendent of Student Achievement
B. Puzanov, Manager of Planning
C. Henriquez, Manager of Capital Projects
H. Gerrits, Early Years Advisor and Supervisor of Full Day Kindergarten
S. Webb, Communications Specialist
C. Harris, Planner
E. Miles, Planner
C. Harms, Junior Planner
M. Al Hatoum, Data and Visualization Specialist
K. Peña-Mendez, Data and Visualization Specialist
S. Basu, Administrative Assistant
M. Jiang, Planning Co-op Student

Municipal and Community Partners in Attendance:

Name:	Title:	Organization:
John FitzGibbon	Operations Coordinator	City of St. Thomas Children's Services
Rebecca McLean	Supervisor of Planning	London District Catholic School Board
Nicola Memo	Executive Director	Family Services Thames Valley
Jim Herbert	Councillor	City of St. Thomas
Daryl Diegel	Executive Manager of Capital Projects	London District Catholic School Board
Shelley Smith	Supervisor	Tiny Tots Co-operative Nursery School



Name:	Title:	Organization:
Rose Gibson	Councillor	City of St. Thomas
Josh Brick	Director of Corporate Services/ Municipal Clerk	Town of Aylmer
Peter Kavcic	Director of Infrastructure and Development	Township of Southwold
Kevin McClure	Planner	City of St. Thomas
Lou Pompilii	Director, Planning and Building Services	City of St Thomas
Jackie Anger	Director of School Age Childcare	YWCA St. Thomas-Elgin
Jamie Chapman	Councillor	Aylmer Town council
Adam Betteridge	CAO	Township of Malahide
Dominique Giguere	Mayor	Township of Malahide
Michelle Navackas	Councillor	Municipality of West Elgin
Brian Lima	General Manager of Engineering, Planning, Enterprise / Deputy CAO	County of Elgin
Gary Clarke	Councillor	City of St Thomas
Laura Morris	Owner / Director	Next to Mom Inc.
Peter Kavcic	Director of Infrastructure and Development Services	Township of Southwold
Kevin McClure	Planner	City of St. Thomas
Josh Mueller	Planner	Township of Southwold
Dave Baughman	Councillor	Municipality of Central Elgin
Jayne Andrews	Director	Community Living Elgin
Lloyd J. Perrin	Director of Asset Management and Development Services	Municipality of Central Elgin
Sandra Datars Bere	City Manager	City of St. Thomas
Jackie Anger	Director of School Age Childcare	YWCA St. Thomas-Elgin
Tracey Pillon-Abbs	Planner	Municipality of Dutton-Dunwich
Tiffany-Anne Stones	Program Supervisor	Community Living Elgin - EarlyON East Elgin
Mike Sereda	Member	Aylmer Performing Arts Council (APAC)
Grant Jones	Mayor	Township of Southwold
Mike Hentz	Mayor	Municipality of Dutton-Dunwich
Duncan McPhail	Mayor	Municipality of West Elgin
Samantha Edwards	Service Development Manager	Southwestern Ontario Student Transportation Services
Julie Gonyou	CAO	Elgin County
Ed Ketchabaw	Warden	Elgin County
Jeff Carswell	CAO/Clerk	Township of Southwold
Teresa Sulowski	Supervisor, Children's Services	City of St. Thomas

The Thames Valley District School Board had the opportunity to share updates with Municipal and Community partners. An overview of the following was provided:

- Strategic priorities,
- Capital planning initiatives,
- Collaboration opportunities,
- and the process for the disposition of surplus properties.

A 'Question and Answer' period followed.

Bruce Smith, TVDSB Trustee for Elgin County:

Welcome to the Community Planning and Facility Collaboration Opportunities Meeting between the Thames Valley District School Board, Elgin County, and the City of St. Thomas. Does anyone have questions or comments?

Ed Ketchabaw, Mayor, Municipality of Bayham and Warden, Elgin County:

Can you tell us about the status of the Rural Education Task Force?

Mark Fisher, Director of Education, TVDSB:

The initial report had various recommendations that would contravene the Ontario Human Rights Code and the *Education Act*. We are working through the process of reviewing which recommendations we could legally implement based on the feedback that has been gathered from our communities.

Ed Ketchabaw, Mayor, Municipality of Bayham and Warden, Elgin County:

With regards to childcare spaces, are there opportunities to build any in East Elgin?

Holly Gerrits, Early Years Advisor and Supervisor of Full Day Kindergarten, TVDSB:

We are working with the CMSM on a possible expansion of spaces at some of our schools in this area.

Gary Clarke, Councillor, City of St. Thomas:

What is the viability of the Balaclava Street site and Arthur Voaden secondary school?

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

We are in the process of reviewing elementary school boundaries across St. Thomas and the surrounding area. This process will inform our work across our secondary schools. The Balaclava Street site is not being considered for programming at this time. Our aim is to submit a business case for a new school in northwest St. Thomas.



Jim Herbert, City Councillor, City of St. Thomas:

Trying to get approval for a school takes a year, and then getting the land takes another year. Can we do both at the same time?

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

Wherever possible, we try to run multiple processes concurrently. The challenge is not being allowed to purchase land without the Ministry's approval, which first requires that we have an approved business case for a new school. We must go back to the Ministry multiple times throughout the process for various approvals, which sometimes necessitate changes to be made to school designs.

Jim Herbert, City Councillor, City of St. Thomas:

What is the process for when the population changes between the first submission and when the school opens? Is there something that is done while planning is underway?

Mark Fisher, Director of Education, TVDSB:

We are currently in the process of asking for shorter timeframes for approvals and the ability to make changes to school sizes once they are approved. The Ministry has increased the number of approvals they are issuing in our district, but they have not changed the process itself.

Lori-Ann Pizzolato, TVDSB Trustee for London and Board Chair:

Every time we see the Minister of Education, we continue to ask about how we can streamline this process. All of us can work together on this.

Jim Herbert, City Councillor, City of St. Thomas:

Does the dollar figure change as the cost goes up?

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

The benchmark funding is set based on when the business case is approved. There has been a significant escalation in market costs recently. It is a challenging situation.

Duncan McPhail, Mayor, Municipality of West Elgin:

There is a closed school in West Lorne. The process of getting rid of that school is to sell it at fair market value. When entities like this are sold to private interests, they tend to stand and deteriorate. Can there be consultation with the municipality regarding its future use?

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

For West Elgin, in general, we are doing work to prepare for reinvestment into the site and are considering options for the sale of the former Senior Elementary School. The Ministry of Education provides the framework for dispositions.

Duncan McPhail, Mayor, Municipality of West Elgin:

Have you actively looked to repurpose this as an educational facility?



Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

There are no plans to maintain the former Senior Elementary School for educational purposes.

Dominique Giguere, Mayor, Township of Malahide:

Are there some schools listed for review? When are the PAR (Pupil Accommodation Review) guidelines being released? How does PAR relate to the review currently underway in St. Thomas and the surrounding area?

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

There are no new PAR guidelines yet and there is a continued moratorium for this work. The attendance area review is a different process and is rather a review of school boundaries to better utilize our facilities.

Julie Gonyou, CAO, Elgin County:

Historically, there has been a disconnect between municipal planning staff locally and work being done at the school board. Has it improved? Can we do anything to better support this effort?

Ben Puzanov, Manager of Planning, TVDSB:

There is continuous dialogue with local municipalities and the County of Elgin regarding development activity and growth in the area. We are thankful for this and are committed to maintaining these positive relationships as well as working collaboratively with our municipal partners.

Josh Mueller, Planner, Township of Southwold:

For surplus properties such as the Balaclava Street property, can we turn them into temporary or permanent homeless shelters? There is a lack of places that the homeless population can go.

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

This is absolutely an option when properties are deemed surplus and we'd be happy to have these conversations.

Ed Ketchabaw, Mayor, Municipality of Bayham and Warden, Elgin County:

When properties are listed for fair market value, the community and municipality may not be able to pay. Is there an opportunity to discuss this regulation?

Ben Puzanov, Manager of Planning, TVDSB:

The regulation for selling surplus property is very prescriptive. TVDSB will do all it can to work with our municipal partners within the parameters of legislation.

Bruce Smith, TVDSB Trustee for Elgin County:

Thank you. This concludes our meeting.



ANNUAL COMMUNITY PLANNING & FACILITY COLLABORATION OPPORTUNITIES MEETING

Thames Valley District School
Board and Middlesex County

March 2, 2023



Annual Community Planning and Facility Collaboration Opportunities Meeting

Thames Valley District School Board and Middlesex County

Date: Thursday, March 2, 2023
Time: 10:00 am – 12:00 pm
Location: TVDSB Board Room and Virtual (via Microsoft Teams)
Meeting Co-Chairs: A. Morell, TVDSB Trustee for Middlesex County
 C. Sachs, TVDSB Trustee for Middlesex County
TVDSB Participants: L. Pizzolato, TVDSB Trustee for London and Board Chair
 B. Mai, TVDSB Trustee for London
 M. Fisher, Director of Education
 L. Nicholls, Acting Associate Director of Education
 G. Vogt, Superintendent of Facility Services and Capital Planning
 B. Puzanov, Manager of Planning
 C. Henriquez, Manager of Capital Projects
 H. Gerrits, Early Years Advisor and Supervisor of Full Day Kindergarten
 S. Webb, Communications Specialist
 M. Al Hatoum, Data and Visualization Specialist
 S. Basu, Administrative Assistant
 C. Harms, Junior Planner
 C. Harris, Planner
 E. Miles, Planner
 M. Jiang, Planning Co-op Student
 K. Peña-Mendez, Data and Visualization Specialist

Municipal and Community Partners in Attendance:

Name:	Title:	Organization:
Samantha Edwards	Service Development Manager	Southwestern Ontario Student Transportation Services
Michael Di Lullo	CAO	Municipality of Middlesex Centre
Fatehbir Singh	Development Review Coordinator	Municipality of Middlesex-Centre
Daryl Diegel	Executive Manager of Capital Projects	London District Catholic School Board
Durk Vanderwerff	Director of Planning and Development	County of Middlesex
Dan FitzGerald	Planner	County of Middlesex
Erin Besch	Planner	County of Middlesex
Stephanie Poirier	Planner	County of Middlesex
Abby Heddle	Planner	County of Middlesex
Marion Cabral	Planner	County of Middlesex

Name:	Title:	Organization:
Steve MacDonald	Director of Community Services & Facilities	Municipality of Thames Centre
Danielle Lockie	Councillor	Municipality of Thames Centre
Rob Cascaden	Director of Public Works & Engineering	Middlesex Centre
Tim White	Director, Finance & Administration	Let's Talk Science
Morgan Calvert	CAO	Township of Adelaide Metcalfe
Cathy Burghardt-Jesson	Mayor and Warden	Township of Lucan-Biddulph and County of Middlesex
Tim Williams	Senior Planner	County of Middlesex
Cindy Howard	General Manager Finance and Community Services	County of Middlesex
Amy Wilhelm	Executive Director	Big Brothers Big Sisters of South Huron
Marc Bancroft	Director of Planning and Development Services	Municipality of Thames Centre
Ian T. Kerr	Program Manager	Ministry of Children, Community and Social Services
Diane Gordon	Executive Director	Whitehills Childcare Association
Kristine Parsons	Director of Operations	RisingOaks Early Learning
Andy Sullivan	Vice President of Asset Management	YMCA of Southwestern Ontario
Sharron McMillan	Mayor	Municipality of Thames Centre
Estelle Chayer	Interim CAO/Treasurer	Municipality of North Middlesex

The Thames Valley District School Board had the opportunity to share updates with Municipal and Community partners in Middlesex. An overview of the following was provided:

- Strategic priorities,
- Capital planning initiatives,
- Collaboration opportunities,
- and the process for the disposition of surplus properties.

A 'Growth and Development Roundtable and Question and Answer' period followed.

Arlene Morell, TVDSB Trustee for Middlesex County:

Director Fisher, with regards to diversity, what trends are we seeing in Thames Valley?

Mark Fisher, Director of Education, TVDSB:

The district is diversifying and we as an organization need to diversify as well. A lot of our growth is international and migration from the GTA, which is contributing to the diversity of our communities and schools.



Cathy Burghardt-Jesson, Mayor, Township of Lucan-Biddulph and Warden, County of Middlesex:

There was a stat shared showing an increase of approximately 1,400 elementary students this year. Is there a breakdown for Middlesex schools?

Ben Puzanov, Manager of Planning, TVDSB:

We have that information on a school-by-school basis and are happy to share this following the meeting.

Cathy Burghardt-Jesson, Mayor, Township of Lucan-Biddulph and Warden, County of Middlesex:

We have had strong population growth of 9%, with some municipalities experiencing rapid growth. With Lucan-Biddulph increasing 29% recently. This spurred a large uptick in residential development, with thousands of approved new dwellings. In Lucan, there are four apartment buildings being built. Our relationship with TVDSB has strengthened over the years and communication has improved. The municipality supports the TVDSB Planning staff and is proud to be part of these discussions that serve our communities. We have a positive relationship with the Board, with both sides working hard together. Middlesex is different than it was 10 years ago. We want to ensure residents are well served.

Arlene Morell, TVDSB Trustee for Middlesex County:

We have seen improvement in our collaboration. We are better together, not only in Middlesex County but across the board.

Stephanie Poirier, Planner, County of Middlesex (North Middlesex):

We have seen an increased amount of development, and we continue to work with the Board to share development data.

Marc Bancroft, Director of Planning and Development Services, Municipality of Thames Centre:

I would echo that Thames Centre is also experiencing growth. We are grateful that Trustee Morell attended our local School Advisory Committee meeting recently. Generally, we have no concerns with the secondary school attendance area review recommendations that have been brought forward.

Arlene Morell, TVDSB Trustee for Middlesex County:

Thanks, Marc. Could you please go over the stats for Thorndale?

Marc Bancroft, Director of Planning and Development Services, Municipality of Thames Centre:

Thorndale is growing, with several recent development applications in process, including 28 and 70 unit projects in various stages of approval.



Dan Fitzgerald, Planner, County of Middlesex (Lucan-Biddulph):

We are experiencing a lot of development in Lucan-Biddulph, with a variety of different housing types. Recent applications include the development of single-detached dwellings, townhouses, and apartment dwellings.

There is a lot of development in the village of Lucan and some in the community of Granton. We have also recently completed Official Plan Review that is before the County for approval.

Cathy Burghardt-Jesson, Mayor, Township of Lucan-Biddulph and Warden, County of Middlesex:

If you require political advocacy with your new school business cases, we would be happy to support that.

Michael Di Lullo, CAO, Municipality of Middlesex Centre:

We are experiencing significant growth. Our areas include many settlements, including Ilderton, Kilworth, and Komoka. We are also focussing on emerging growth areas such as Arva. We are also looking at providing more affordable housing in the community. We provide building services for many municipalities in the County and it is a team approach to development. We finalized our Official Plan update and the school board participated in that process. We would like to continue to engage with Trustees Morell and Sachs and would like to maintain strong dialogue regarding future plans for Medway High School.

Arlene Morell, TVDSB Trustee for Middlesex County:

There has been some intensification around Valleyview Central PS.

Rob Cascaden, Director of Public Works & Engineering, County of Middlesex:

Three subdivisions have had their Draft Plan approved and they are working on the final engineering drawings. There is an intent to bring more units to this area in the next couple of years.

Erin Besch, Planner, County of Middlesex (Adelaide Metcalfe):

Our rural municipality is seeing a lot more development inquiries. We appreciate TVDSB's engagement and will be kicking off our Official Plan review soon.

Stephanie Poirier, Planner, County of Middlesex (Southwest Middlesex):

We are also seeing more development inquiries in Southwest Middlesex. There are also new subdivisions planned in the Glencoe area. There are plans for close to 300 new dwellings and we are starting to see townhome development applications as well. There is diversity in housing types. The Official Plan recently went through an update and settlement area boundaries were not changed at that time.

Tim Williams, Senior Planner, County of Middlesex (Strathroy-Caradoc):

There has been 14% growth since the last census period, with growth occurring in several communities. Growth will continue in the future, with 2,000 units in various stages of approvals. The trend is moving away from single-detached homes to townhouses and apartments. There is infill



development, with a lot of apartments and low rise buildings. We are two-thirds of the way through the Official Plan update process, and are currently focusing on policy updates.

Arlene Morell, TVDSB Trustee for Middlesex County:

Did you say 2,000 units?

Tim Williams, Senior Planner, County of Middlesex (Strathroy-Caradoc):

Yes, 2,000 dwellings in various stages of approval for a variety of housing types.

Arlene Morell, TVDSB Trustee for Middlesex County:

Growth is another area Trustees need to pay attention to. It is great for the sustainability of schools.

Marion Cabral, Planner, County of Middlesex (Newbury)

We have had an increase in inquiries. People are getting creative with development, such as church conversions to homes. We have had an increase in housing projects, with approximately 20 new units proposed through recent applications.

Arlene Morell, TVDSB Trustee for Middlesex County:

I would like to extend my appreciation to you all for attending today. These conversations are very helpful for us. This concludes our community meeting.



ANNUAL COMMUNITY PLANNING & FACILITY COLLABORATION OPPORTUNITIES MEETING

Thames Valley District School
Board and Oxford County

March 2, 2023



Annual Community Planning and Facility Collaboration Opportunities Meeting

Thames Valley District School Board and Oxford County

Date: Thursday, March 2, 2023
Time: 1:00 pm – 3:00 pm
Location: TVDSB Board Room, Oxford County Council Chambers, and Virtual (via Microsoft Teams)
Meeting Co-Chairs: D. Cripps, TVDSB Trustee for Oxford County
 L. Hopkins, TVDSB Trustee for Oxford County
TVDSB Participants: L. Pizzolato, TVDSB Trustee for London and Board Chair
 B. Mai, TVDSB Trustee for London
 C. Sachs, TVDSB Trustee for Middlesex County
 M. Fisher, Director of Education
 L. Nicholls, Acting Associate Director of Education
 G. Vogt, Superintendent of Facility Services and Capital Planning
 B. Puzanov, Manager of Planning
 C. Henriquez, Manager of Capital Projects
 H. Gerrits, Early Years Advisor and Supervisor of Full Day Kindergarten
 S. Gringas, Communications Specialist
 S. Webb, Communications Specialist
 M. Al Hatoum, Data and Visualization Specialist
 S. Basu, Administrative Assistant
 C. Harms, Junior Planner
 C. Harris, Planner
 E. Miles, Planner
 M. Jiang, Planning Co-op Student
 K. Peña-Mendez, Data and Visualization Specialist

Municipal and Community Partners in Attendance

Name:	Title:	Organization:
Dustin Robson	Development Planner	Oxford County
Meghan House	Development Planner - Policy Focus	Oxford County
Daryl Diegel	Executive Manager of Capital Projects	London District Catholic School Board
Crystal Finch	Councillor	Zorra Township
Heather St. Clair	Senior Planner	Oxford County
Marcus Ryan	Warden and Mayor	Oxford County and Zorra Township
Jim Palmer	Mayor	Township of Norwich
Ben Addley	Interim Chief Administrative Officer	Oxford County
Eric Gilbert	Senior Planner	Oxford County



Name:	Title:	Organization:
Jim Palmer	Mayor	Township of Norwich
Mary Ann Hogan	Executive Director	Good Beginnings
Dana Cooper-Green	Supervisor	Good Beginnings
Filippo D'Emilio	Development & Special Projects Engineer	City of Woodstock
Brian Connors	Director of Parks and Recreation	City of Woodstock
Brian Petrie	Mayor	Town of Ingersoll
Kyle Pratt	Chief Administrative Officer	Town of Tillsonburg
Dave Beres	Deputy Mayor	Town of Tillsonburg
Trevor Baer	Community Services Manager	Township of Blandford-Blenheim
Cephas Panschow	Development Commissioner	Town of Tillsonburg
Andrea Greenway	Recreation Programs and Services Manager	Town of Tillsonburg
Mark Salt	Programs Supervisor	Town of Tillsonburg
Rebecca McLean	Supervisor of Planning	London District Catholic School Board
Katie Grigg	Deputy Mayor	Zorra Township
Lori Prospero	CEO	RisingOaks Early Learning
Phil Schaefer	Mayor	Township of East Zorra-Tavistock
Kevin Stewart	Councillor	Zorra Township
Jonathon Graham	Director of Operations & Development	Town of Tillsonburg
Eric Gilbert	Senior Planner	Oxford County
Kristine Parsons	Director of Operations	RisingOaks Early Learning
Julie Columbus	Director of Recreation, Culture and Parks	Town of Tillsonburg
Andy Sullivan	Vice President of Asset Management	YMCA of Southwestern Ontario
Rebecca Smith	Manager of Housing Development	Oxford County
Laurel Davies Snyder	Development Planner	Oxford County
Kristy Van Kooten-Bossence	Councillor	Town of Ingersoll
Chris Kern	Supervisor of Parks and Forestry	City of Woodstock
David Mayberry	Mayor	Township of Southwest Oxford
Samantha Edwards	Service Development Manager	Southwestern Ontario Student Transportation Services
Michael Graves	CAO	Town of Ingersoll
Kyle Kruger	CAO	Township of Norwich

The Thames Valley District School Board had the opportunity to share updates with Municipal and Community partners. An overview of the following was provided:

- Strategic priorities,
- Capital planning initiatives,
- Collaboration opportunities,
- Process for disposition of surplus properties.

A 'Question and Answer' period followed.

David Cripps, TVDSB Trustee for Oxford County:

Let's open the floor on how we can collaborate and make things better for our kids.

David Mayberry, Mayor, Township of Southwest Oxford:

Is there an opportunity to collaborate on excess land and the disposition policy, so we can provide affordable housing?

Geoff Vogt, Superintendent Facility Services and Capital Planning, TVDSB:

If a sale is to go forward, we are regulated to sell at fair market value. With school board assets, we look to local needs first before we sell. When we must sell, it must be at fair market value.

Jim Palmer, Mayor, Township of Norwich:

Can you discuss the growth in the area and at Emily Stowe PS specifically?

Ben Puzanov, Manager of Planning, TVDSB:

We have growth occurring in this part of the community, with some space available at Emily Stowe PS. There are plans to complete an attendance area review in Tillsonburg and Norwich in order to balance enrolment and utilize the spaces we do have available at schools in the area.

Geoff Vogt, Superintendent Facility Services and Capital Planning, TVDSB:

In order to fund new capital, the Ministry of Education requires for there to be sustained enrolment growth and for existing students spaces to be utilized efficiently.

Katie Grigg, Deputy Mayor, Zorra Township:

For enrolment data that was used in the spring staffing process, what type of municipal data is used? By the time we got to September, a classroom reorganization had to occur at one of our schools. Could better sources of municipal data be used?

Ben Puzanov, Manager of Planning, TVDSB:

Projections are based on enrolment projections, which also factor in student yields from new developments and birth data. We connect regularly with municipal planning staff in order to ensure we use the most up to date development and growth data to inform projections.



Katie Grigg, Deputy Mayor, Zorra Township:

We lost access to common spaces, such as the gym. What better indications could we use?

Marcus Ryan, Warden, Oxford County and Mayor, Zorra Township:

We collaborate through reciprocal agreements. We have had some slowdowns and would like to ensure residents and schools have access to facilities.

Geoff Vogt, Superintendent Facility Services and Planning and Capital Planning, TVDSB:

If we are at the point of renewal needs, there are interesting options. Schools are not used in the evenings and on weekends. We would happily collaborate.

David Mayberry, Mayor, Township of Southwest Oxford:

For the sale of surplus property, would the Board consider leasing long-term periods to provide long-term and affordable housing? How flexible is the board at looking outside the box?

Geoff Vogt, Superintendent Facility Services and Capital Planning, TVDSB:

We do not have any new surplus properties in Oxford County. Some decisions will be in the school board's control, some are not. We need to work within the province's regulations.

David Mayberry, Mayor, Township of Southwest Oxford:

I meant the elected board. How do the Trustees feel?

David Cripps, TVDSB Trustee for Oxford County:

We do have a responsibility to follow the rules. Our current Board of Trustees are flexible and very open to collaborate with municipalities and counties to think outside the box.

Mark Fisher, Director of Education, TVDSB:

An additional consideration is that the TVDSB is governed by the Education Act and often times do not have the same flexibility as municipalities.

David Mayberry, Mayor, Township of Southwest Oxford:

I have great concern for students who cannot read and have behavioural problems. I have no issues with our teachers, rules, or regulations, but with the impact that this has on these students.

Mark Fisher, Director of Education, TVDSB:

TVDSB has established a goal of having all kids read by grade two. The Right to Read Report was published by the Ontario Human Rights Commission and we are doing better than the provincial average. Assessments are done on a regular basis. We also do a lot of literacy screening in grade nine.

We provide students and teachers with the tools necessary to address behavioural challenges. We are also fortunate to have social workers and psychologists in our large board. This is certainly a challenge for our front line workers, but we have our sleeves rolled up and are ready to do the work.



David Mayberry, Mayor, Township of Southwest Oxford:

When we think of diversity – we think of ethnicities and language, but Director you touched on abilities. I do think we need to be cognizant that diversity requires funding. Our education taxes are too low. If we do not support children today, we will see issues long-term. I think we need strong board leadership.

Brian Petrie, Mayor, Town of Ingersoll:

We ask that you use the clout of being the fourth largest board with Ministers, with regard to building schools. How can we collaborate to accommodate growth?

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

We have excellent working relationships with our municipal partners. We heavily rely on one another.

Ben Puzanov, Manager of Planning, TVDSB:

We receive and monitor all development applications from across the district as well building permit data. With the support of our municipal colleagues, we participate in the planning process as early as possible in order to ensure that school sites are identified at the front end.

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

We are not funded in a way that allows us to act proactively. Ministry colleagues are aware of these issues.

Mark Fisher, Director of Education, TVDSB:

There are two main issues we have advocated on strongly. The length of time for approval and our inability to purchase land in advance. We also require opportunities to make changes to what was approved given the rapid pace of development.

Marcus Ryan, Warden, Oxford County and Mayor, Zorra Township:

Our Council would be very interested in partnering with the school board for joint advocacy. Is there an appetite for possible multi-service co-builds?

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

Yes we are very willing to have these conversations. We are very interested in these models to create better efficiencies and advance the needs of the community.

Jim Palmer, Mayor, Township of Norwich:

What about the growth in Norwich and Emily Stowe?

Ben Puzanov, Manager of Planning, TVDSB:

We are cognizant of the growth that is occurring and our plans do include an attendance area review to balance enrolment in the area.



Cephas Panschow, Development Commissioner, Town of Tillsonburg:

On the issue of collaboration, can it include significant redevelopment?

Ben Puzanov, Manager of Planning, TVDSB:

We are certainly open to having these conversations if we have excess land available. We are open to disposition, leasing, or any other needs.

Cephas Panschow, Development Commissioner, Town of Tillsonburg:

Can you clarify the graph and the details behind the Glendale high school numbers? We have 2500 new residential units coming to the community.

Ben Puzanov, Manager of Planning, TVDSB:

The slide shows next year's projection. There is a slight one-year dip, but we are projecting growth over the long term. Generally, new builds bring in new families and elementary school students.

Jim Palmer, Mayor, Township of Norwich:

How can we deal with the stigma of rural versus big schools?

Geoff Vogt, Superintendent of Facility Services and Capital Planning, TVDSB:

We will get in touch with you to discuss this further.

Mark Fisher, Director of Education, TVDSB:

We have rebuilt the entire planning team and department. We are open and willing to work together.

David Cripps, TVDSB Trustee for Oxford County:

Thank you.