

Southside School Council Meeting Minutes

Monday September 15th 2025, 5:30pm

Administration Meeting Room & Virtual

Welcome

Attendance/ Introductions - Kim Wallace, Alyce Maddox, Sarah Collins, Ashley James, Juliana Redigonda, Krista Lozano, Taelor Saunders, Jenna McCulley; *Regrets: Erin (Iranpreet) Chowdhry, Lori Tremblay*

Minutes Approval from June 2025 - Motion to approve brought by Kim, seconded by Ashley

Elections & Appointments - Nominations were reviewed. Only 1 nominated for each officer role. The following appointments were made for the Council year 2025/2026

Chair: Kim Wallace

Secretary: Erin Chowdhry

Treasurer: Jenna McCulley

Parent at Large: Ashley James, Taelor Saunders, Krista Lozano

Further to this, council also discussed:

TVPIC rep (N/A for this year)

Student rep - Sarah will discuss with leadership club having a student attend once a term with update)

Community rep - YMCA not available but will keep in the loop for opportunities, Kim suggested perhaps reaching out to the local dance agencies run by our contacts or restaurant partnerships. Further suggestion instead of asking them for membership maybe engage 1 for each meeting as a mini presentation/delegation from community

Childcare options - Currently there has been no interest / requirement for care, if someone reaches out with a need we can explore options

Formation of fundraising sub-committee - a sub committee is required when a council intends to fundraise. For this purpose we will all fill our original roles and apply them to this committee. (Kim to chair etc.) This sub-committee does not currently have any intention of scheduling separate meetings.

Previous Business

Annual Report - Completed by council, signed by chair and principal (see attached)

Treasurer's Report / Financial Summary Year End Report -

Complete attached documents from TVDSB (to be submitted Sept 19th 2025) - Checked the final number submitted by the board and it does not match what was on our last Treasurer's report from June. (There was pending monies spent for Grad) We had no deposits for the year

2024/2025. Everything spent was from our previous surplus. Alyce to check and submit report of council funds.

- Update as of September 19th; see attached financial report submitted to the board

Newsletter (Facebook) Posting- Kim will take on the reposting of Southside's weekly newsletter on our unofficial facebook page. Also suggesting Alyce may want to join the page for occasional monitoring if possible (previous principal was involved)

New Business

Council Yearly Goals - Discussed:

- Reviewed suggestions list from TVDSB - attached is our proposed goal list for year
- PRO grant preliminary discussion (see TVDSB guide) - No decision as of yet
- PIF allotment (see TVDSB suggestions) - poll teachers at next staff meeting, consider use for next grad, materials for handout
- Meet the teacher night (25th) - Council to put out a table and presentation board, Ashley will volunteer to staff it, Kim will join from 5-5:30, anyone else is also welcome
- Other events for council visibility - Alyce will keep us abreast during meetings / via newsletters for opportunities we can attend
- Presentation board - are we happy with it? Does it need repair / additions?
- Council member profiles - Voluntary - where/when to post
- Yearbook submission - due in March
- Communication flow-chart / vs TVDSB version - where/when to post
- Fall and spring fundraiser

Fundraising - Discussed

- Council needs to have a clear proposal on what the fundraising will be used for: previously discussed: kindie playground, line painting on tarmacs, folding tables for events, outdoor play equipment (consumables - balls etc), take staff suggestions
- Decided via vote (all in favour) to dedicate our fundraising to line painting
- Check out Brightraiser <https://brightraiser.com/> - specifically gourmet packaged foods
- Check out: DSF <https://www.dfscanada.com/> - easy, hybrid ordering with holiday and food options
- Reconnected with Bernice and looked over her options - mostly food and requires prep/distribution
- Popular ideas from previous years: coffee, chocolate, donuts
- Jenna is going to reach out to Reel Treats and see what they offer. Kim is exploring DSF. We will present these options at our meeting October 6th and make a decision together.

Board Policy Updates - Kim

- Public input is requested for the following document(s) by September 18, 2025:
- Environmental Education and Sustainability Policy (5002)

- Environmental Education and Sustainability Procedure (5002a)
- More info can be found here: <https://www.tvdsb.ca/en/our-board/public-input.aspx>

Principal's Report & Discretionary - See attached

General Information, Updates and/or Inquiries

- Spiritwear - An opportunity to order will be forthcoming this year
- Clubs / organizations - Staff to discuss possibility of more communication around clubs/teams available and timings when applicable
- Volunteer police checks / declaration letters - communication was sent out about the office reaching out to those who require declarations. Council consider some messaging (perhaps on facebook) regarding the ease of completing the police check and value to educational partnership via volunteering
- Meeting minutes will eventually be able to uploaded to the school website - not yet accessible by admin, date TBD
- January's meeting was mislabeled in Sept 2nd email - it will be January 5 2026
- Next meeting date: October 6 2025
- Agenda items for next meeting:
 - ☐ Review goals
 - ☐ Confirm fundraiser
 - ☐ Principal's report
 - ☐ Council / school events
 - ☐ Treasurer's report
 - ☐ PIF / PRO revisit
 - ☐ Council profiles
 - ☐ Optional review of the by-laws (to benefit new members)

Adjournment

Council Mailing List

Erin (Iranpreet) Chowdhry, Secretary, ahanachowdhry@icloud.com

Sarah Collins, Vice Principal, sarah.collins@tvdsb.ca

Ashley James, Parent at Large, brooks-james@live.com

Krista Lozano, Parent at Large, kritterelle@gmail.com

Alyce Maddox, Principal, a.maddox@tvdsb.ca

Jenna McCulley, Treasurer, jenna.d.mcculley@gmail.com

Juliana Redigonda, Teacher, j.redigonda@tvdsb.ca

Taelor Saunders, Parent at Large, taelor.tennant@gmail.com

Lori Tremblay, Teacher, lori.tremblay@tvdsb.ca

Kim Wallace, Chair, contactkimwallace@gmail.com

Southside Public School Council 2025/2026 Goals

September

- ☐ Elections
- ☐ Review outstanding items from last year
- ☐ Submit annual report
- ☐ Submit annual financial report
- ☐ Review sub-committees
- ☐ Review communication methods
- ☐ Set goals for year ahead
 - ☐ Choose number and approximate timing for fundraisers
 - ☐ Choose which purpose council will fundraise towards
 - ☐ Table at meet the teacher night

October / November

- ☐ Review by-laws
- ☐ Choose & enact fall fundraiser
- ☐ Design council member profiles - how and when to display
- ☐ Discuss, design and distribute possibility of council newsletter
- ☐ Parent involvement funds
- ☐ PRO grant
- ☐ Community rep visit
- ☐ Holiday breakfast involvement

January

- ☐ Wrap up / reflect on fall fundraiser
- ☐ Review fall goals / accomplishments
- ☐ Begin notes for annual report
- ☐ Choose spring fundraiser
- ☐ Look ahead to spring projects / events

February

- ☐ Begin spring fundraiser
- ☐ Principal profile TVDSB submission
- ☐ Yearbook submission

April

- ☐ Community rep visit
- ☐ Continue spring goals
- ☐ Update annual report notes

May

- ☐ Review / set election and nomination procedures for next year
- ☐ Prepare documents for next year's council (outstanding items, etc)
- ☐ Celebrate accomplishments
- ☐ End of year events
- ☐ Prepare year-end reports
 - ☐ School council annual report
 - ☐ Use of parent involvement funds
 - ☐ PRO Grant
 - ☐ School Council Financial Summary Report
 - ☐ Fundraising Sub-Committee Report