



POLICY

Title: **FILLING TRUSTEE VACANCIES
ON THE BOARD**

Policy No.: **2015**
Effective Date: **2004 Sept. 28**

Department: Director's Services

Reference(s):

- Procedure: Filling Trustee Vacancies on the Board
- Education Act
- Municipal Elections Act

It is the policy of the Board that when a trustee vacancy occurs on the Board, it will be filled as expeditiously as possible, either through appointment of a qualified person or through a municipal by-election in accordance with the *Education Act*, s.221 and the *Municipal Elections Act*, s. 65.

The Board will approve all recommendations for appointment. A member appointed or elected to fill a vacancy shall hold office for the remainder of the term of the Board.

Where a vacancy occurs within one month before the next municipal election, it shall not be filled.

Administered By: **Director's Services**

Amendment/Reviewed Date(s): 2017 Sept 26