



SAFE SCHOOLS ACTION PLAN



School Name: Lord Elgin Public School

Date: June 22, 2018

Review Safe Schools Action Plan annually and post on school website by June 30th for implementation the following school year.

Safe and Accepting Schools Team Composition - Please indicate the number of representatives in the following categories:

Students: 2 Teaching Staff: 1 Non-Teaching Staff: 1 Parents: 0 Community: 1 Admin: 2

Points for Consideration:

<p>Effective Action Plans consider the following sources of information:</p> <ul style="list-style-type: none"> • Sustainable Strategies information and checklist • Current survey results and analysis • Survey trends • Suspension reports • Feedback about Safe Schools initiatives • Feedback from staff about school climate • Focus groups of students and educational partners • Audits of physical plant • Review of existing programs and policies • Information and input from community members and parents • Violent incident reports • Office referrals 	<p>Effective Safe Schools Programs:</p> <ul style="list-style-type: none"> • Are comprehensive in nature • Focus on skills • Select appropriate targets for change • Include peers in the delivery of the program • Include parents • Attempt to change the larger environment • Attend to the implementation issues
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*After completing the **School Assessment Checklist**, Identify your schools **Stage of Change***

	Total Score	Stage
Prevention	31	<i>Between Stage 1 and 2</i>
Policy and Procedures	23	<i>Stage 2</i>
Intervention	19	<i>Stage 2</i>
School Climate	38	<i>Stage 2</i>

After completing the Safe Schools Assessment Checklist, examining the survey data with your team, and reviewing other sources of information consider some of the following questions to help guide discussion and move you towards developing and selecting your school goal(s).

1. In what ways is Safe Schools imbedded into your school's curricular programs? Are programs evidence based and age appropriate? Do gaps by grade or subject area exist?
2. Do staff know and consistently apply policies and procedures in line with Ministry of Education requirements? What type of ongoing training is available?
3. Do all stakeholders feel welcome and involved in your school and its activities? What gaps, if any, are evident?
4. Overall, is there sustainability to Safe Schools initiatives/ programs? Consider the number of "one off" programs versus continuous initiatives / programs. What programs appear to have buy-in and are showing success? Which programs need to be reviewed?
5. What is the anonymous reporting system at your school? Do you feel this method is working well for your students? What evidence do you have to support this?

6. In what ways are stakeholders involved in the plan's development, implementation and review of outcomes?

Based on the information gathered from the points for consideration on page one, previous Safe Schools Action Plan and/or Reflection, identify **up to 3 goals** the school plans to implement. Complete the template below for each goal the team has identified.

Goal #1			
<p>Specific Goal:</p> <p>We will be working towards revising and refining our character education program (e.g. ROAR)</p>	<p>Specific Implementation Strategies:</p> <ul style="list-style-type: none"> • Use system and community supports (e.g. SWIS, SSC, LUSO, etc.) to educate staff • Continue to promote bullying/violence prevention as a monthly focus during TK assemblies. 	<p>Timelines:</p> <ul style="list-style-type: none"> • Monthly TK assemblies (beginning in October) • Throughout the school year 	<p>Indicators of Success:</p> <ul style="list-style-type: none"> • Staff will have a better understanding of various resources and programs available to access to support violence prevention • Students will have a better understanding of and the ability to demonstrate more effectively the qualities of responsibility, optimism, acceptance and respect. Common language will be observed throughout the school.
<p>Is this goal related to:</p> <p>Prevention X Policy & Procedure ____ Intervention ____ School Climate ____</p>	<p>Stakeholders involved in the implementation and outcome of this goal:</p> <p>Teachers X Students Support Staff X Parents ____ Admin X Community x</p>	<p>How will you communicate this goal to stakeholders:</p> <ul style="list-style-type: none"> • Website • Newsletter • TK Assemblies • Staff meetings • Morning announcements • Remind/Email reminders • Bulletin board • ROAR acknowledgements on announcements 	

Goal #2			
<p>Specific Goal:</p> <p>We will build parent, student and community awareness of violence prevention strategies and programs implemented in the school</p>	<p>Specific Implementation Strategies:</p> <ul style="list-style-type: none"> • We will include violence prevention information in monthly newsletters and the text messaging service Remind (e.g. how to report bullying) and highlight it in the school website • Encourage bi-monthly meetings where community agencies gather with parents to address violence prevention and provide education • Have community agencies/school staff provide education during school events (e.g. meet the teacher, fun fair, math nights, etc.) 	<p>Timelines:</p> <ul style="list-style-type: none"> • Newsletters- monthly basis • Offer bi-monthly meetings beginning in October 	<p>Indicators of Success:</p> <ul style="list-style-type: none"> • Parents will become more educated on violence awareness and will become more involved • Parents will increase their level of participation in events • School staff will be willing to lead lunch and learns and provide education for staff and community members

Is this goal related to: Prevention _____ Policy & Procedure _____ Intervention _____ School Climate <input checked="" type="checkbox"/>	Stakeholders involved in this plan: Teachers X Students x Support Staff X Parents X Admin X Community X	How will you communicate this goal to stakeholders: <ul style="list-style-type: none"> • Website • Newsletter • TK Assemblies • Staff meetings/Lunch and Learns • Remind/E-mail reminders • Pamphlets 	

Goal #3			
Specific Goal:	Specific Implementation Strategies:	Timelines:	Indicators of Success:
Is this goal related to: Prevention _____ Policy & Procedure _____ Intervention _____ School Climate _____	Stakeholders involved in this plan: Teachers _____ Students _____ Support Staff _____ Parents _____ Admin _____ Community _____	How will you communicate this goal to stakeholders:	

Safe and Accepting Schools Team Meeting Dates: June 22, 2018