

**Community Use of Facilities Fees
Rates - Effective September 2018
(Reviewed Annually)**

Subsidized Rates: Reduced rental fees for recognized not-for-profit groups supported by the Ministry of Education, Community Use of Schools Program.

We are committed to keeping rental rates low, however when fixed funding limits set by the Ministry of Education are reached, the subsidized rate will not apply. Please be advised our subsidized rates for not-for-profit groups are reviewed annually. Please monitor this Fee Schedule for current rates. Some subsidy limitations may apply.

Special Events: Cultural, Social and Fundraising Events including Tournaments, Recitals, Sports Camps, Banquets, School Break Camps and Community Schools run by not-for-profit or charitable organizations where admission or participation fees may be charged.

Group Classifications: Please refer to "Group Classifications" for group descriptions (www.tvdsb.ca/rent-a-school-space).

Rental Fees	Description	Groups B, C, D		Groups B, C, D (Special Events)		Group F	Group G
		Regular	Subsidized	Regular	Subsidized	(Unsubsidized)	(Unsubsidized)
1.0 Administration/Permit Fee	<i>Non-Refundable Administration/Permit Fee</i>	25.00	20.00	25.00	20.00	25.00	25.00
	This non-refundable fee applies to all approved permits. An additional permit fee will apply for seasonal/continuous permits exceeding two nights a week per facility. Permit cancellations, revisions and no shows are subject to additional fees.						
2.0 Facility Fee (Hourly Rates)	Auditorium <i>(Weeknight continuous bookings are not permitted)</i>	22.00	0.00	22.00	3.30	42.00	156.25
	Cafeteria	13.00	0.00	13.00	1.95	21.00	156.25
	Gymnasium-single	7.00	0.00	7.00	1.05	8.40	156.25
	Gymnasium-double	14.00	0.00	14.00	2.10	16.80	312.50
	Gymnasium-triple	21.00	0.00	21.00	3.15	25.20	468.75
	Room	4.50	0.00	4.50	0.68	6.30	31.25
	Sports Field	4.00	2.40	4.00	2.40	8.40	156.25
3.0 Custodial Fee (Hourly Rates)	Week-day & Saturdays	35.75	14.30	35.75	19.66	35.75	47.66
	Sunday & Holidays	47.66	19.06	47.66	26.21	47.66	47.66
	When custodians are regularly on duty, no custodial charge related to the use of the facility shall be levied unless additional help is required for set up, supervision and/or clean up. Custodial fees are charged for every hour a custodian is required to be at the school outside of regular working hours or weekends (minimum 3 hour call back). Note: Custodial fees for opening, clean-up, closing and securing the building will be added to the permit (on average 1.5 - 3.0 hours in addition to the amount of rental hours will be charged).						
4.0 Air Conditioning Fee (Hourly Rates)	Outside Regular Day	50.00	50.00	50.00	50.00	50.00	50.00
	Outside of regular school/business hours, the air conditioning is not operational. Groups requesting air conditioning for their rental will be required to pay an hourly rate to cover the additional costs incurred by the Board. Note: Some schools do not have air conditioning and availability will be confirmed during the permit confirmation process.						
5.0 Furniture and Equipment Rental Fees (Daily Rates)	Ball	1.00	0.00	1.00	0.30	1.00	1.00
	Floor Hockey Stick	1.00	0.00	1.00	0.30	1.00	1.00
	Sports Net	3.50	0.00	3.50	1.05	3.50	3.50
	Gym Mat	5.00	0.00	5.00	1.50	5.00	5.00
	Music Room Surcharge	5.00	2.50	5.00	2.50	5.00	5.00
	Overhead	5.00	0.00	5.00	1.50	5.00	5.00
	Scoreboard/clock	5.00	0.00	5.00	1.50	5.00	5.00
	TV/DVD	5.00	0.00	5.00	1.50	5.00	5.00
	Microphone	25.00	12.50	25.00	12.50	25.00	25.00
	Kitchen (elem) Surcharge	25.00	0.00	25.00	7.50	25.00	25.00
	Data Projector	50.00	25.00	50.00	25.00	50.00	50.00
	Tables and Chairs	0.00	0.00	0.00	0.00	0.00	0.00
The rental of school equipment is at the discretion of the Principal. This table is not inclusive of all potential items. Arrangements for use must be made at the time the rental permit application is completed.							
6.0 Insurance	All applicants must provide proof of comprehensive general liability insurance in the amount of \$2-million and name the TVDSB as an additional insured on the policy, with respect to the Applicant's use of the premises. If the applicant does not have insurance, it is possible to purchase insurance through the TVDSB from Pearson Dunn Insurance. This cost is not subsidized. Visit the Liability Insurance area on the TVDSB website (www.tvdsb.ca/rent-a-school-space) for rates.						