



SECONDARY
Project SEARCH- for students in their last year of secondary
September 2024 Start

APPLICATION PROCESS TIMELINE



Date	Action	Responsibility
October 3, 2023	Learning Coordinators – information to distribute to schools to be provided	Learning Coordinators for DE Portfolio
October 24, 2023	TVDSB Information Night Invited: DE Teachers, Special Education Department Heads, LCs for Special Education, parents and guardians of students entering year 5 or year 7 next year.	Learning Coordinators for DE Portfolio Instructor and Educational Assistant Special Education Department Head (mentor)
February 7, 2024	Project SEARCH Information Night. Any student/parent interested in the program must attend one of the information sessions. At this session, all partners, including a parent representative from the Steering Committee, will share information about the program. Student Interns and parents from current year will be available for conversation and questions.	Student Parent Special Education Department Head (can support) Special Education Teacher (can support)
March 6, 2024	Applications due (online link to form will be sent to those who attended the information session)	Student Parent Special Education Department Head (can support) Special Education Teacher (can support)
March 15, 2024	Invites to Skills Day released.	LCs for Special Education with DE Portfolio Student Parent

March 28, 2024	Skills Day at St. Joseph's Health Care London's Parkwood Institute. This is mandatory for any interested student.	LCs for Special Education with DE Portfolio Student Parent Steering Committee for Project SEARCH
April 15, 2024	Offers to Project SEARCH released.	LCs for Special Education with DE Portfolio
April 29, 2024	Deadline for accepting the offer. Student/Parent Agreement to be signed and returned.	Student Parent Department Head (can support) Special Education Teacher (can support)
May 15, 2024	Meet and Greet at St. Joseph's Health Care London's Parkwood Institute. This is mandatory for any interested students. 9:30-11:00, Parkwood Institute Auditorium	Student Parent Steering Committee for Project SEARCH
June 29, 2024	Project SEARCH students to be transferred to Westminster SS via theSIS.	Special Education Department Head
To be determined	Welcome open house in summer	Project SEARCH instruction team