



# Alternative Education NIGHT SCHOOL CODE OF CONDUCT

This Night School Code of Conduct has been developed in accordance with Ontario's provincial code of conduct and Thames Valley District School Board policies.

## Respect for Self and Others

Every individual at Night School has the right to be treated with dignity and respect. Appearance and behavior reflect good judgment and respect for self and others. Students are expected to be courteous and considerate in dealings with staff and other students. Failure to comply with the rules could result in the removal of a student from Night School.

### Respect and responsibility are demonstrated when students:

- Come to school prepared, on time, and ready to learn.
- Show respect for themselves, for others, and for those in authority.
- Refrain from bringing anything to school that may compromise the safety of others.
- Follow the established rules and take responsibility for their own actions.

### The following behaviours are not acceptable:

- Physical, verbal, written, electronic, sexual, or psychological abuse.
- Bullying or intimidation.
- Swearing or other inappropriate language.
- Discrimination on the basis of race, culture, language, religion, gender, disability, sexual orientation, or any other personal attribute.
- Roughhousing in the halls, classes, or on school property.

## Respect for Property

- Students are expected to treat all school property with care and respect. Students who damage or destroy school property will be required to pay the full cost of repair or replacement. Police may be called.
- Food and beverages are to be consumed in the cafeteria or other designated areas only.
- Students are expected to dispose of their garbage in the available garbage containers.
- Skateboards and bikes are not allowed in the school.
- Students are responsible for taking care of their own personal belongings. Night School assumes no responsibility for damaged, lost or stolen property.

## Dress Code

Everyone is encouraged to make responsible decisions about wearing apparel. Students are expected to arrive at class dressed appropriately for the learning environment. Clothing should project a positive image and reflect an attitude of respect for self and others.

- Clothing that promotes materials or themes which are demeaning to any racial, gender, culture or religious group is not permitted.
- Clothing that would be considered gang related, or with offensive language/graphics, including drug, alcohol or tobacco promotion is not permitted.
- Tube tops, muscle shirts, strapless tops or halter tops are not permitted.
- Shoulders, chest, back and midriff must be covered.
- Undergarments must not be visible.
- Footwear is required at all times

## Scent Free Policy

The Thames Valley District School Board is committed to providing a healthy and safe environment for all individuals by promoting a fragrance free environment. Students are asked to refrain from wearing scented products to school in consideration for those students and staff that have sensitivity or allergies to scented products.

## Smoking, Drugs, and Alcohol

- **Smoke Free Ontario Act:** Under provincial regulations, smoking or vaping on school property is prohibited including inside or outside of the building or in areas within 20 meters of the school grounds. This includes

smoking or holding of lighted tobacco or cannabis, and the use of e-cigarettes and electronic smoking devices. Failure to comply could result in student discipline (e.g., suspension, contact parents/police) and/or charges and fines issued by an Officer of a Provincial Enforcement Agency.

- Shisha, smokeless tobacco, and/or cannabis products (unless medically prescribed) and all related accessories are prohibited on school property. Prescribed medical cannabis can be used on school board property but only in a non-smoking or non-vaping form (e.g. capsules, edibles and oils).
- The possession, distribution, and/or use of alcohol or illicit drugs are not permitted on school property. Possession of illegal substances is a crime. Parents and/or police may be contacted.
- Students that come to school under the influence of alcohol or drugs could be suspended from school.

### **Attendance, Punctuality and Absences**

- Good attendance and punctuality plays a significant role in student success at Night School.
- Night school adheres to a very strict policy of mandatory attendance and punctuality. Students are expected to be punctual and attend every class.
- In the event that a student will be absent or late, the parent/legal guardian or student (if over 18) must call the Night School office at 519-452-2000 Ext. 69706 to report it. If a phone message is left, please give caller name, student full name, course/class and the reason for the absence/late.
- Absenteeism will seriously impact academic performance and may result in your removal from the course.
- School personnel are not allowed to dispense any form of medication.

### **Classroom Preparation**

#### **Students are expected to:**

- Have notebooks, textbooks, and other materials that are required for their class.
- Be prepared for tests and examinations.
- Complete all required homework.
- Hand in assignments by the due dates.
- Have cell phones turned off and not visible during class time without the teachers permission.

### **Plagiarism and Academic Dishonesty**

- Plagiarism is a serious offence that could result in significant academic consequences.
- Students are expected to submit original work and to give credit to all research sources correctly and consistently. Failure to do so could result in a mark of zero on an assignment.
- Cheating on tests is unacceptable behavior and could result in a mark of zero.

### **Textbooks**

Textbooks and other materials are loaned to students. Students are responsible for taking care of the textbooks and materials that have been assigned to them and must return them at the end of the course in good condition; otherwise the student will be required to pay the full cost of repair or replacement.

### **Evaluation**

- Students will receive a Course Outline and an Assessment and Evaluation Policy from their teacher on the first day of school. The outline will explain the evaluation procedures for the course. Students should review this information carefully to ensure they are aware of all the terms and conditions.
- Students must be present for every course evaluation. Exam dates cannot be rescheduled or modified.
- In the event that a student is absent on the evaluation day, they must provide a note the following day stating the reason for the absence. If the student is under the age of 18 a parent/guardian will need to sign the note. Students should expect to complete the evaluation immediately upon their return to school. If no note is received, a mark of zero will be given.

### **All members of the school community must:**

- Respect the need of others to work in an environment that is conducive to learning and teaching, including by ensuring that cell phones and other personal mobile devices are used only during instructional time (as directed by and educator), for health and medical purposes and/or to support special education needs.