



**VISITING ELDERS /  
CULTURAL TEACHERS PROGRAM  
(VECT)  
REQUEST FORM**



**Introduction:** The purpose of the Visiting Elder/Cultural Teacher Program is to support elementary and secondary schools in including First Nations, Métis and Inuit (FNMI) perspectives in education for all students. Through this program, all schools may invite local Elders and Cultural Teachers into the classroom in order to enhance the Ontario Curriculum.

**Process:** If you would like to access this program to enhance the Ontario Curriculum at your school, please complete this request form and email it to Charlene Camillo, FNMI Learning Coordinator, at least 2-3 weeks prior to the anticipated visit. Charlene will ensure that funds are available and contact a Visiting Elder/Cultural Teacher on your behalf.

**Protocol:** Please observe cultural protocols in requesting an Elder/Cultural Teacher visit, such as offering a tobacco pouch upon meeting to formally ask for their assistance, or as a token of gratitude at the conclusion of the visit. If you are unsure, it is appropriate to ask the Elder/Cultural Teacher about protocol.

**Questions or Concerns:** If you have any questions or concerns, please contact the FNMI Learning Coordinator, Charlene Camillo at [c.camillo@tvdsb.on.ca](mailto:c.camillo@tvdsb.on.ca)

**REQUEST INFORMATION**

**School Contact Information:**

School Contact (First and Last Name): \_\_\_\_\_

Position: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Purpose of Elder/Cultural Teacher Visit**

Please provide details on how the Elder/Cultural Teacher will support your school (e.g. providing a traditional opening and closing, as a guest speaker, share teachings in class, work with a group of students/teachers, work with an individual teacher).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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Please outline the estimated number of students and/or staff and/or families/community members that will attend the visit.

# Students: \_\_\_\_\_

# Staff: \_\_\_\_\_

# Families/Community members: \_\_\_\_\_

**Request Dates**

Please list possible date(s) and time(s) for the Elder/Cultural Teacher to visit your school:

Possible Visit Date(s) (YY/MM/DD):

\_\_\_\_\_

Start and End Time (e.g. 9:30-11:00): \_\_\_\_\_

Location (e.g. Room #, gym, auditorium): \_\_\_\_\_

**Costs**

**In consultation with FNMI community partners, the Board has determined that \$100 for approximately 1-2 hours of service is an appropriate honorarium for an Elder/Cultural Teacher.**

Through the Board's subsidy program, the Board will cover half of the costs. If you require further financial assistance, please contact Charlene Camillo directly.

**Please outline:**

Total \$ amount required to cover the Elder/Cultural Teacher's visit: \$ \_\_\_\_\_

Total \$ amount covered by your school: \$ \_\_\_\_\_

School Account #: \_\_\_\_\_

If there is a specific Elder(s)/Cultural Teacher(s) that you would like to request, please provide his or her name here:

\_\_\_\_\_

**Principal's Signature (required):** \_\_\_\_\_

**EMAIL FORM TO:**  
[c.camillo@tvdsb.on.ca](mailto:c.camillo@tvdsb.on.ca)

**FOR OFFICE USE ONLY**

Date Funding Approved: \_\_\_\_\_

Elder(s)/Cultural Teacher(s) Name(s): \_\_\_\_\_

Date of Visit: \_\_\_\_\_

FNMI Learning Supervisor Signature: \_\_\_\_\_