



At the Thames Valley District School Board, we build each student's tomorrow, every day. TVDSB is one of the largest public school boards in Ontario with more than 9,500 dedicated staff members serving approximately 55,000 elementary and 23,000 secondary students in 161 schools and Learning Centres in urban, suburban and rural communities across an area of more than 7,000 square kilometres. The Thames Valley learning community inspires innovation, embraces diversity, and celebrates achievement - a strong foundation for all students.

The Thames Valley District School Board is currently seeking innovative and dynamic individuals who wish to join a progressive leadership team and are inviting applications from candidates for the position of:

SYSTEM PRINCIPAL – Special Education (Two Positions)

System Principal positions are typically for a four (4) year period, subject to funding. The successful candidate may be responsible for the following specific areas, or other areas as assigned, supporting Special Education:

- Special Education

A position summary outlining the responsibilities and qualifications for the System Principal role is attached. Duties in this position are expected to commence **2021 September 01**.

Interested Principals and Vice-Principals are invited to forward an application, (letter of interest, detailed resume and three (3) references) outlining their specific background, qualifications, experiences and strengths pertaining to the position.

Completed applications must be **scanned as a single pdf file** and emailed to:

c/o Suzanne McNaughton (s.mcnaughton@tvdsb.ca)
Andrew Canham, Superintendent of Student Achievement
Learning Support Services
Education Centre

no later than **4:00 p.m.** on **2021 March 15**.

Please note that it is the responsibility of the applicant to ensure that the application is received by Learning Support Services on or before the deadline date.

The Thames Valley District School Board is committed to equity in employment. Our objective is to hire qualified staff who reflect the full diversity of our communities.

If you have a disability that requires an accommodation to assist you with any aspect of the hiring process, please contact the Superintendent listed below.

Questions regarding the specific nature of the position should be directed to Andrew Canham, Superintendent of Student Achievement, Learning Support Services at a.canham@tvdsb.ca.



LEARNING SUPPORT SERVICES ROLE: SYSTEM PRINCIPAL

1. POSITION SUMMARY

- A System Principal shall be responsible to the Superintendent(s) of Student Achievement, Learning Support Services/Organizational Support Services. As a member of the department team, the System Principal shall assist in the establishment of departmental policies and be accountable for development, implementation and review, supervision of staff and budgetary development and expenditures, as well as duties specific to the assignment.

2. AREAS OF RESPONSIBILITY

2.1 *Resource for Schools (as appropriate)*

- Provide leadership on system and Ministry directions to administrators and teachers
- Promote and encourage teacher professional development that will assist schools in the implementation of effective School Improvement Plans
- Provide Learning Coordinators and Teachers on Special Assignment with the support necessary to facilitate effective teacher professional development

2.2 *Resource for The System (as appropriate)*

- Provide leadership and support in the development, implementation and review of department goals and initiatives
- Plan for the implementation of Ministry mandated programs and objectives
- Communicate system philosophy and goals
- Liaise with associations, groups and provincial organizations as assigned
- Identify needs and recommend appropriate action
- Provide consultation, advice and assistance to the Supervisory Officers
- Supervise department staff
- Assist in the preparation, review and presentation of budget submissions
- Oversee the distribution of necessary materials to schools
- Perform and report other duties as assigned by Superintendent(s)

3. REPORTS TO:

- Superintendent(s) of Student Achievement

4. QUALIFICATIONS/RELATED EXPERIENCE

- Ontario Teacher's Certification
- Specialist certification in a subject, or background service and experience directly related to the assignment
- Principals' qualifications
- Currently a Principal or Vice-Principal, or in the approved administrative pool
- Highly satisfactory teaching and administrative record required
- High level of interpersonal, organizational and facilitation skills
- Advanced level of leadership in curriculum design, development, implementation and review
- Strong verbal and written communication skills

5. TERM

- Four (4) year term, subject to funding

6. LOCATION

- TVDSB Education Centre

7. COMPENSATION / WORK YEAR

- As per position of a school administrator. Lieu time or additional compensation may be granted for extraordinary time/days worked.